

MINUTES
RICHLAND COUNTY HEALTH AND HUMAN SERVICES
SEPTEMBER 25, 2006

The Special Budget Meeting of the Richland County Health and Human Services Board was called to order at 1:00 p.m. September 25, 2006 by Ann Greenheck in the Main Conference Room of the Community Services Building, 221 West Seminary Street, Richland Center, Wisconsin.

Members Present: Ann Greenheck, Daniel Carroll, Dr. Richard Edwards, Gaylord Deets, Glenn Ferguson, Jane Greiling, Jeanetta Kirkpatrick, Ray Schmitz, and William Seep.

Others Present: Angie Rizner, Byron Smith, Christy Duhr, Karee Gander, Linda Symons, Marianne Stanek, Patrick Metz, Randy Jacquet, Teri Buros, and Tracy Thorsen.

Approval of Agenda and Posting: Motion by Gaylord Deets, seconded by William Seep to approve the agenda and proper posting. Motion carried.

Citizen Comments: None.

Review and Approve the 2007 Health and Human Services Budget: Randy Jacquet distributed and reviewed the Richland County Health & Human Services 2007 Budget Summary handout. Randy Jacquet noted that there are no new monies from the State, Federal, or County sources, and agency costs continue to increase due to normal annual inflation. Our goal for the 2007 budget was to maintain what programs and services we currently offer, and in doing that, no new initiatives are being planned. Motion made by Daniel Carroll, seconded by Gaylord Deets to approve the 2007 Richland County Health & Human Services Budget as presented and forward onto the Finance Committee and County Board for approval. The motion was discussed further.

Patrick Metz distributed and reviewed the 2007 Proposed Budget Report. Patrick Metz reported that the layout for presenting the budget is the same as in past years, however the redesigning of the Aging & Disability Resource Center and the Children's Services Unit might create some confusion. It was noted that the redesigning of these units would offer clarity to our clients and increased efficiency, but there are no clear historical budgeting trends for easy comparison. Patrick Metz also noted that county tax levy has been shifted around within the units to maintain a \$0 increase in county tax levy for 2007.

Patrick Metz reviewed each program line item in detail and their breakdown on subsequent pages. The following discussion was held.

Administrative Services: Patrick Metz stated that Building & Operations includes utility expenses, Information Technology, Workman's Comp Insurance, and LDMI long distance telephone charges to name a few. It was noted that changing to LDMI saved our agency nearly \$6,000 for 2007. Patrick Metz noted that the agency plans to make various

equipment purchases in 2006, instead of 2007, in order to utilize 2006 funds since the 2007 budget is anticipated to be tight. Patrick Metz reported that the Southwest Care Management Coalition is a new line item in our budget.

Public Health & Nutrition: Patrick Metz stated that this is the first year that the Nutrition Program is located in the Public Health budget. Marianne Stanek noted that Tobacco Control funds are available for media efforts and tobacco checks that are conducted with the Richland County Sheriff's Department.

Aging & Disability Resource Center: Patrick Metz noted that this line item reflects the merger of the Elderly Services and Resource Center budgets. It was noted that the Nutrition Program has also been removed from this unit's budget.

Economic Support: Randy Jacquet noted that the unit would continue to operate in 2007 without filling the vacant Economic Support Lead Worker position. Christy Duhr reported that MA Transportation is sum sufficient. Discussion was held regarding the W-2 Program.

Adult Protective Services: Patrick Metz reported that there is an anticipated savings for this program, as there was a reduction in longevity wage due to the retirement of Ardith Hansen.

Children's Services: Patrick Metz stated that with the redesign of all children's services into one unit, the Children's Services Unit accounts for \$1.9 million of the 2007 Health and Human Services Budget and is the largest unit in the agency (excluding the CMO). Patrick Metz reported that the Children with Disabilities Program would experience more expenses in 2007 due the increase in children being served. The Comprehensive Community Services (CCS) Program currently employs four clinicians, two working with children and two working with adults, and it is anticipated that a fifth clinician would be added in 2007 to work with adults. It was noted that residential costs continue to decrease due to the implementation of the CCS Program. Randy Jacquet reported that the agency needed to eliminate an \$84,000 contract with Orion Family Services as a budget cut. It was noted that Orion Family Services has offered in-home treatment and parenting services to Children's Services Unit families for the past several years.

Clinical Services: Tracy Thorsen noted that residential costs continue to decrease for Clinical Services as well, due to the implementation of the CCS Program.

Patrick Metz reported that the 2007 Health and Human Services Budget reflects historical trends, however our budget has reached a point where we may not be able to handle unanticipated increases in utilization and expenses continue to increase. Ann Greenheck stated that our CMO and the implementation of the CCS Program have really helped our budget and other counties are envious, as many are experiencing financial stress.

Patrick Metz noted that the agency's ability to enter into contracts with State providers has really saved our budgets over the past few years, since we receive a 10% administrative fee for each contract and this is unbudgeted income. It was noted that these contracts have been offered to our agency since we have both a CMO and a Resource Center and have a good reputation for running them smoothly.

Care Management Organization: Teri Buros reviewed the 2007 CMO Budget Summary, and noted that a net growth of 25 members is anticipated. It was noted that CMO members might have to pay a cost share to be eligible for the program if they are over the minimum asset and income levels. Christy Duhr reported that 30 – 40 CMO members pay a monthly cost share at this time.

Teri Buros reported that the capitation payment would not be firm until next week, however it is projected at \$2,119.32 per month for comprehensive clients and \$691.35 per month for intermediate clients. Teri Buros noted that all CMO counties are doing well this year, so it is anticipated that the 2006 rate will decrease by 1% for 2007. Teri Buros announced that the CMO predicts a deficit of \$212,971 from 2007, but they are not worried as the loss is absorbable by their Working Capital. It is presumed that substitute care is the reason for the loss, since nursing home stays and acuity are increasing. Teri Buros was instructed to present a revised budget to the Finance Committee, if the capitation payment is finalized by that time.

Teri Buros stated that the CMO plans to hire an additional Claims Processor in June of 2007, as the current "lean" CMO fiscal staff cannot handle the anticipated membership growth. It was noted that this position has been previously approved by the County Board and would be added when necessary. Discussion was held regarding the CMO's liability insurance coverage.

Teri Buros clarified the breakdown of Service Costs:

FE (Frail Elderly)	\$1875 per month per member
DD (Developmentally Disabled)	\$2238 per month per member
PD (Physically Disabled)	\$1175 per month per member
Int (Intermediate – less needy)	\$ 225 per month per member

Motion Carried. The next regular Board meeting is scheduled for Thursday, October 12, 2006 at 9:30 a.m. at the Community Services Building. The Finance Sub-Committee will meet at 9:00 a.m.

Adjourn: Motion by William Seep, seconded by Dr. Richard Edwards to adjourn the meeting. Motion carried.

Respectfully Submitted,

Angie Rizner
Office Supervisor