

**MINUTES**  
**RICHLAND COUNTY HEALTH AND HUMAN SERVICES**  
**September 24, 2008**

The Special Budget Meeting of the Richland County Health and Human Services Board was called to order at 9:30 a.m. on September 24, 2008 by Jeanetta Kirkpatrick in the Main Conference Room of the Community Services Building, 221 West Seminary Street, Richland Center, Wisconsin.

Members Present: Betty Havlik, Dr. Jenny Myszkowski, Jeanetta Kirkpatrick, Marilyn Rinehart, Ray Schmitz, and Robert Holets.

Members Absent: Daniel Carroll, Paul Kinney, and Walter Gust.

Others Present: Angie Rizner, Diane Cox (citizen/Professional Local Union 2085-C President), Gary Ilminen, Linda Symons, Lois Martin, Lori Thuli, Marianne Stanek, Patrick Metz, Randy Jacquet, and Tracy Thorsen.

Approval of Amended Agenda and Posting: Motion by Betty Havlik, seconded by Robert Holets to approve the amended agenda and posting. Motion carried.

Citizen Comments:

2008 Budget Reductions and Impact: Randy Jacquet distributed a handout and reviewed the 2008 budget reductions and impact noting cuts of nearly \$296,290 in 2008. Discussion was held regarding the elimination of the Summer Program for At-Risk Youth. Lori Thuli reported that approximately 24 kids were affected by not holding the summer program in 2008, as they were served in 2007. These 24 kids were 6 – 16 years of age.

It was noted that many of these cuts have placed significant stress on unit staff and management. Staff have become less efficient and not always able to meet deadlines. Professional staff are having to perform many secretarial duties which may not be billable time. Jeanetta Kirkpatrick expressed her concern that many of these cuts have significantly impacted children directly.

Review and Approve 2009 HHS Budget: Randy Jacquet distributed a handout and reviewed the 2009 major budgetary issues that Health & Human Services is facing to hold the line with our budget, as the Finance Committee has instructed departments not to request additional county tax levy for 2009. Jeanetta Kirkpatrick reported that the Finance Committee instructed the larger departments to come in with no increase in county tax levy. Those departments were Health & Human Services, Sheriff's Department, Pine Valley Healthcare & Rehabilitation Center, and the Highway Department. The smaller departments were instructed to come in with only an increase in county tax levy to cover staff salary and fringe increases.

Randy Jacquet reviewed the following 2009 major budgetary issues that the agency is facing:

CCS Placement Costs due to loss of revenues	\$126,630
Nutrition Program Cost Increases	\$25,312
2009 Wage Increases (2.5% for non-revenue generating positions)	\$57,432
2009 Health Insurance (\$88.40/month/family plan increase for non-revenue generating positions)	\$49,615

Randy Jacquet noted that those issues listed above impact our 2009 budget by \$258,989. Various adjustments have been made to the budget to decrease this amount, but the agency is still in need of an additional \$183,870 in county tax levy to maintain the current programs and staff levels. Randy Jacquet reviewed handouts of our 2009 residential history and budgeted county tax levy in the Nutrition Program. Randy Jacquet distributed a handout that reflected the additional budget recommendations necessary to make the budget whole. The following reductions were reviewed:

Elimination of the CCS Quality Coordinator	\$55,816
Reduction of Meal Site Operations by One Day	\$54,520
Elimination of Administration Services Support Position	\$50,770
Elimination of General Relief Program	\$15,000
Contribution to Health Insurance Premium by Non-Union Staff	<u>\$7,764</u>
Total:	\$183,870

Discussion was held regarding each of the reductions and the implementation of each. Discussion was held regarding the contractual negotiations and care management rates the agency has with the Southwest Family Care Alliance (SFCA).

Patrick Metz reviewed a budgeted revenue sources handout and noted that the creation of the SFCA significantly reduced collected income in 2009. Patrick Metz noted that revenues into the agency total \$8,366,446 and of that over 50% of the agency's revenue comes from the State. The agency receives \$1,035,080 or 12% of our total budget from county tax levy. It was noted that we are also projecting a significant reduction in Comprehensive Community Services Medical Assistance revenues and public charges. Patrick Metz reported that we are anticipating cuts in other State and Federal revenues in 2010.

Patrick Metz distributed and reviewed the proposed Health & Human Services budget for 2009 which totals \$8,366,446, and distributed a handout that reflected the 2009 expenditure budget summary.

Ray Schmitz questioned whether or not the county is reviewing what is being contributed to each department in comparison to what other similar sized counties are doing. When does the County decide to cover these services responsibly? Randy Jacquet noted that the State continues to mandate services, but does not provide sufficient revenues to cover the services. Discussion was held regarding the reductions to the children and elderly services

in the community. It was noted that the continued reduction to the Administrative Services Unit staff should be partially alleviated with the upcoming expansion of the Community Services Building. Motion by Ray Schmitz, seconded by Marilyn Rinehart to approve the 2009 proposed budget, and forward it onto the Finance Committee and County Board for approval. Motion carried.

The next regular Board meeting is scheduled for Thursday, October 9, 2008 at 9:30 a.m. at the Community Services Building. The Finance Sub-Committee will meet at 9:00 a.m.

Adjourn: Motion by Ray Schmitz, seconded by Robert Holets to adjourn the meeting. Motion carried.

Respectfully Submitted,

Angie Rizner  
Office Supervisor