

MINUTES
RICHLAND COUNTY HEALTH AND HUMAN SERVICES
November 13, 2008

The monthly meeting of the Richland County Health and Human Services Board was called to order at 9:30 a.m. on November 13, 2008 by Jeanetta Kirkpatrick in the Main Conference Room of the Community Services Building, 221 West Seminary Street, Richland Center, Wisconsin.

Members Present: Betty Havlik, Dr. Jenny Myszkowski, Jeanetta Kirkpatrick, Marilyn Rinehart, Paul Kinney, Ray Schmitz, Robert Holets, and Walter Gust.

Members Absent: Daniel Carroll.

Others Present: Angie Rizner, Barb Scott, Christy Duhr, Gary Ilminen, Linda Symons, Lois Martin, Lori Thuli, Marianne Stanek, Patrick Metz, Randy Jacquet, and Tracy Thorsen.

Approval of Amended Agenda and Posting: Motion by Robert Holets, seconded by Walter Gust to approve the amended agenda and proper posting. Motion carried.

Approval of Minutes: Motion by Walter Gust, seconded by Robert Holets to approve the Board Minutes. Motion carried.

Citizen Comments: Randy Jacquet noted that Marilyn Rinehart recently authored the book, In Ages Past which is about her Rockbridge area ancestors.

Approval of Health and Human Services Vouchers: The Richland County Health and Human Services 2008 Voucher Report was distributed and reviewed by Ray Schmitz. Motion made by Ray Schmitz, seconded by Paul Kinney to approve the 2008 Richland County Health and Human Services vouchers including prepaid vouchers listed below. Motion carried.

2008 Vouchers

Unit	No. of Vouchers	Amount
Richland County Health and Human Services – 2008 Expense Reports	70	\$20,386.55
Richland County Health and Human Services – 2008 Vouchers	48	\$31,852.99
Richland County Health and Human Services – 2008 Prepaid Vouchers	24	\$9,116.62
TOTAL	142	\$61,356.16

2008 Budget Update: Patrick Metz distributed the 2008 Health and Human Services Budget Report for period ending October 31, 2008, and noted an overage of \$132,763. Tracy Thorsen reported that a few placements were recently made at the Winnebago Mental Health Institute which was charged to us temporarily while verification of

residency occurs. It is anticipated that the majority of these charges would be returned to us and approximately \$27,000 would still be our cost.

Patrick Metz also reported that the 2007 Comprehensive Community Services (CCS) reconciliation process is nearing the final stages and the State has informed us that of the \$195,000 we projected in revenues, it appears we will only receive \$78,000. It was noted that this announcement would affect the 2008 budget.

2009 Budget Update: Jeanetta Kirkpatrick reported that the County Board placed an additional \$33,667 into the Richland County Nutrition Program and the remainder of the 2009 Health and Human Services Budget was approved as presented. Additionally, \$300,000 will be placed into the County Unbudgeted Institutional Fund as of January 1, 2009 but was noted that this type of allocation is not sustainable.

Approval of New Hires, Resignations, Probationary Evaluations, and Leaves of Absence:
New Hires: None.

Resignations: Randy Jacquet announced the layoff of Joy Propp, Clerical Assistant II, Ellen Bushee, Regional ADRC Resource Database Specialist, and Kim Barto, Regional ADRC Administrative Secretary, effective December 31, 2008. Randy Jacquet noted that these layoffs are the result of the Local Union 2085 contractual bumping process that was initiated by the elimination of the Southwest Family Care Alliance (SFCA) from the Richland County government structure. It was noted that the unemployment costs of this bumping would be charged to the Southwest Family Care Alliance.

Randy Jacquet reported that as part of meeting the 2009 Health and Human Services Budget two staff must be laid off. Randy Jacquet announced the layoff of Diane Greene-Wenham, CCS Quality Coordinator, effective December 31, 2008.

Approval of the four county position layoffs was tabled for approval until next month.

Randy Jacquet announced that Lori Knapp-Richland, Inc. was contacted recently regarding a layoff of one of their employees also. The Board questioned the employee's name. Randy Jacquet stated that Sarah Stibbe, CMO File Clerk, was notified that her position would be laid off effective December 31, 2008.

Probationary Evaluations: Randy Jacquet requested that Laura McGowan, Confidential Administrative Secretary, be placed on regular status. Motion made by Betty Havlik, seconded by Paul Kinney to approve the probation of Laura McGowan, Confidential Administrative Secretary. Motion Carried.

Southwest Family Care Alliance Staff Termination Letters Update: This topic was discussed earlier under "Resignations" in which staff were laid off as a result of the Local Union 2085 contractual bumping process that was initiated by the elimination of the Southwest Family Care Alliance from the Richland County government structure.

Richland County Nutrition Program Update: Marianne Stanek stated that a meeting was held with the Meal Site Workers to brainstorm ideas on how to improve and streamline the program. Marianne Stanek noted that she is trying to educate people on the actual cost of the meal and the additional costs associated with operating the program. It was noted that articles are being placed in the local newspapers and volunteers have come forward to assist with distributing positive media. Walter Gust stated that he is also doing some outreach to see what other counties are doing with their nutrition programs.

Approval of Health and Human Services Contracts:

2008 New and Amended Contracts (Mailout #1): Randy Jacquet noted that the ADRC contracts are simply a pass through of State funds through the Regional ADRC. Lori Thuli reported that funds are currently available for the four Children’s Services Unit contracts and this is simply a catch up in paperwork.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2008 NEW HHS CONTRACT/AGREEMENT APPROVALS (11-13-08)		
ADRC OF SOUTHWEST WISCONSIN-NORTH, CRAWFORD COUNTY SATELLITE	A provider of Aging & Disability Resource Center local office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding. No County Tax Levy is being utilized. (Prairie du Chien) <i>This will require County Board approval.</i>	For a total amount not to exceed \$100,000.
ADRC OF SOUTHWEST WISCONSIN-NORTH, JUNEAU COUNTY SATELLITE	A provider of Aging & Disability Resource Center local office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding. (Mauston) <i>This will require County Board approval.</i>	For a total amount not to exceed \$110,000.
ADRC OF SOUTHWEST WISCONSIN-NORTH, SAUK COUNTY SATELLITE	A provider of Aging & Disability Resource Center local office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding. (Baraboo) <i>This will require County Board approval.</i>	For a total amount not to exceed \$265,000.
FAMILY & CHILDREN’S CENTER	A foster home provider for the Children’s Services Unit and as a provider of outpatient therapy to a Clinical Services Unit Comprehensive Community Services client. (LaCrosse)	For a total amount not to exceed \$29,500.
FAMILY WORKS PROGRAMS, INC.	A provider of intensive and exceptional foster care, therapeutic case management, supervised visitation, and respite for the Children’s Services Unit. (Madison)	For a total amount not to exceed \$29,500.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2008 AMENDED HHS CONTRACT/AGREEMENT APPROVALS (11-13-08)		
COULEE YOUTH CENTERS, INC.	Due to an increased need for group home care and treatment foster care services through the Children's Services Unit. (LaCrosse)	<i>Original Agreement Amount: \$9,500.</i> To a total contract amount not to exceed \$29,500.
THE PSYCHOLOGY CENTER	Due to an increased need for counseling and therapeutic resource services through the Children's Services Unit. (Madison)	<i>Original Agreement Amount: \$9,500.</i> To a total contract amount not to exceed \$29,500.

Motion made by Walter Gust, seconded by Robert Holets to approve the new and amended 2008 HHS contracts and forward those as necessary onto the County Board for approval. Motion Carried.

2009 Revenue Contracts (Mailout #2): Randy Jacquet reviewed the following revenue contracts.

<i>Provider Name</i>	<i>Provider Description</i>
<i>ADRC of Southwest Wisconsin - South</i>	<i>Provision of Regional Aging & Disability Resource Center Services</i>
<i>AgeAdvantAge, Inc.</i>	<i>AAA Older Americans Programs</i>
	<i>Elder Abuse Service</i>
	<i>Nutrition Services Incentive Program (NSIP)</i>
	<i>State Health Insurance Assistance Program (SHIP)</i>
	<i>State Pharmaceutical Assistance Program (Part D)</i>
<i>Department of Administration</i>	<i>Wisconsin Home Energy Assistance Program</i>
<i>Department of Children and Families</i>	<i>State and County Contract</i>
<i>Department of Corrections</i>	<i>Community Youth and Family Aides</i>
<i>Department of Health Services</i>	<i>Regional Aging & Disability Resource Center Contract</i>
	<i>State and County Contract</i>
<i>Division of Public Health</i>	<i>Consolidated Contract (Immunization, Maternal Child Health, Well Woman)</i>
	<i>Preparedness Contract</i>
	<i>Wisconsin WINS</i>
<i>Department of Transportation</i>	<i>Specialized Transportation 85.21</i>
	<i>Highway Safety Project</i>
<i>Department of Workforce Development</i>	<i>Administration of Child Care Program</i>
	<i>Administration of Income Maintenance Program</i>
<i>Ithaca School District</i>	<i>School Health Services</i>
<i>Southwest Family Care Alliance</i>	<i>Provision of Services for Family Care Contract</i>

<i>Weston School District</i>	<i>School Health Services</i>
<i>W-2 Southwest Consortium</i>	<i>Agreement w/Grant County for Administration of the W-2 Program</i>

Motion made by Robert Holets, seconded by Ray Schmitz to approve the 2009 Revenue Contracts and forward them onto the County Board for approval . Motion Carried.

2009 Contracts > \$30,000 (Mailout #3): Each manager reviewed their contract requests in detail.

Provider Name	Provider Description	Location	2008 Contract	2008 Amount Expended *	2009 Contract
Aegis Therapies, Inc.	Children's Services Unit provider of occupational therapy and physical therapy for the Birth to Three Program.	Brookfield	\$ 65,000	\$ 42,548	\$ 85,000
ADRC of Southwest WI-North, Crawford County Satellite	Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.	Prairie du Chien	\$ 100,000	\$ -	\$ 210,894
ADRC of Southwest WI-North, Juneau County Satellite	Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.	Mauston	\$ 110,000	\$ 6,905	\$ 286,249
ADRC of Southwest WI-North, Sauk County Satellite	Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.	Baraboo	\$ 265,000	\$ 65,631	\$ 524,426
Attorney Henry Plum	Children's Services Unit provider of Termination of Parental Rights (TPR) legal services.	Wauwatosa	\$60,000 (Original) \$96,000 (Amended)	\$ 71,416	\$ 65,000
B-Care Corporation	Clinical Services Unit provider of CBRF residential care for consumers who due to mental health issues are unable to live independently.	Viroqua	\$50,000 (Original) \$110,000 (Amended)	\$ 81,148	\$ 49,000
CESA III	Children's Services Unit provider of physical therapy for the Birth to Three Program.	Fennimore	\$ 9,000	\$ -	\$ 65,000
Christopher Nevers, D.O.	Clinical Services Unit contracted Psychiatrist. Provider of psychiatric services and consultation to area professionals and agencies.	Fitchburg	\$ 60,000	\$ 24,660	\$ 61,000
Clemens Schmidt, M.D.	Clinical Services Unit contracted Medical Director/Psychiatrist. Health and Human Services is required to have a Medical Director and provide psychiatric services in order to maintain state certifications for Outpatient Mental Health and Substance Abuse Services, Crisis Services, Comprehensive Community Services, and the Community Support Program. Dr. Schmidt provides consultation to area physicians and professionals including Pine Valley Health Care and Rehabilitation Center. He also provides education on mental health issues in a monthly radio program on the WRCO "Morning Show."	Madison	\$ 64,800	\$ 47,250	\$ 64,800

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Community Care Resources, Inc. / Community Care Programs, Inc.	Children's Services Unit provider of therapy services, treatment foster care, and respite.	Middleton	\$ 75,000	\$ 18,586	\$ 75,000
Coulee Youth Centers, Inc.	Children's Services Unit provider of group home care and treatment foster care.	LaCrosse	\$ 9,500	\$ 15,009	\$ 60,000
David Dati, LCSW, LMFT	Clinical Services Unit contracted Clinical Therapist. Provider of psychotherapy and other mental health services, including trauma assessment and counseling services to the Weston School District.	Hillsboro	\$ 50,000	\$ 34,188	\$ 41,000
Family & Children's Center	Children's Services Unit provider of treatment foster care, intensive foster care, and exceptional foster care.	LaCrosse	\$ 29,500	\$ 2,564	\$ 90,000
Family Works Programs, Inc.	Children's Services Unit provider of treatment foster care, intensive foster care, exceptional foster care, therapeutic case management, supervised visitation, and respite.	Madison	\$ 29,500	\$ 7,713	\$ 75,000
Gander's Cleaning Service	Provider of janitorial services and supplies for the Community Services Building and the West Office.	Richland Center	\$ 32,000	\$ 27,876	\$ 39,000
Gunderson Lutheran Medical Center	Clinical Services Unit provider of inpatient psychiatric services, alcohol and drug abuse detox, and residential treatment services.	LaCrosse	\$ 45,000	\$ 18,498	\$ 45,000
Integrated Development Services	Children's Services Unit provider of intensive in-home autism services for the Children with Disabilities Program. Services for children in the Intensive Autism Waiver slot are reimbursed 100% by Medical Assistance.	Madison	\$ 160,000	\$ 88,054	\$ 165,000
John Hoffman Adult Family Home	Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently. Adult Protective Services provider of AFH residential care, personal care, and representative payee services.	Richland Center	\$ 51,000	\$ 30,734	\$ 49,000
LaCrosse County Human Services	Children's Services Unit provider of Secure Detention.	LaCrosse	\$ 29,500	\$ 16,195	\$ 45,000
Lori Knapp-Richland, Inc.	Provides contracted employee services to Richland County Health and Human Services. As of July 1, 2008, the contract amount included budgeted CMO staff which were previously excluded. CMO staff are also included in the 2009 contract.	Richland Center	\$ 200,500	\$ 108,000	\$ 250,000
Neveah Haven Adult Family Home	Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.	Richland Center	\$ 40,000	\$ 28,200	\$ 42,000
Pavlak Adult Family Home	Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.	Richland Center	\$ 40,000	\$ 26,600	\$ 42,000
SW WI Workforce Development Board	Provides contracted employee services to Richland County Health and Human Services. As of July 1, 2008, the contract amount included budgeted CMO staff which were previously excluded. CMO staff are also included in the 2009 contract.	Platteville	\$ 501,000	\$ 318,268	\$ 430,000

The Richland Hospital	Children's Services Unit provider of speech therapy for the Birth to Three Program.	Richland Center	\$ 80,000	\$ 43,395	\$ 80,000
Trempealeau County Health Care	Clinical Services Unit provider of Institute for Mental Disease (IMD) and AFH residential treatment for consumers who due to mental health issues are unable to live independently.	Whitehall	\$ 80,000	\$ 61,406	\$ 85,000
Wisconsin Early Autism Project (WEAP)	Children's Services Unit provider of intensive in-home autism services for the Children with Disabilities Program.	Eau Claire	\$ 9,500	\$ -	\$ 65,000

Motion made by Robert Holets, seconded by Ray Schmitz to approve the 2009 HHS Contracts > \$30,000, and forward them onto the County Board for approval. Motion Carried.

2009 Contracts < \$30,000 (Mailout #4): Each manager reviewed their contract requests in detail.

Provider Name	Provider Description	Location	2008 Contract	2008 Amount Expended *	2009 Contract
Franciscan Skemp Healthcare	Clinical Services Unit provider of acute inpatient psychiatric services for emergency mental health hospitalizations and detox services for persons taken into protective custody due to incapacitation by alcohol.	LaCrosse	\$ -	\$ -	\$ 29,500
Irv Balto, LCSW	Clinical Services Unit contracted Clinical Therapist. Provider of psychotherapy and other mental health services.	Chaseburg	\$ 20,000	\$ 15,134	\$ 21,000
Jean Warrior, Ph. D.	Clinical Services Unit contracted Psychologist. Provider of psychological testing and evaluations for court ordered evaluations, including guardianships/protective placements, criminal, and CHIPS/JIPS issues; and evaluations to assess eligibility for programs, diagnosis, and to assist with appropriate treatment planning.	Verona	\$ 26,000	\$ 13,260	\$ 19,000
The Psychology Center	Children's Services Unit provider of counseling and therapeutic resources.	Madison	\$ 9,500	\$ 7,520	\$ 20,000
Roberta Bell, LCSW	Clinical Services Unit contracted Clinician for Comprehensive Community Services consumers.	Richland Center	\$ 15,000	\$ 10,404	\$ 16,000
Spilde AFH	Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.	Richland Center	\$ 9,500	\$ 5,700	\$ 18,000
SSM Health Care of Wisconsin, Inc.	Clinical Services Unit provider of acute inpatient psychiatric services for emergency mental health hospitalizations at St. Mary's Hospital.	Madison	\$ 25,000	\$ -	\$ 25,000
St. Anthony's School	Use of the school to prepare and serve meals for the Richland County Nutrition Program Germantown Meal Site.	Cazenovia	\$ 9,300	\$ 7,425	\$ 12,000
SW Health Center Senior Behavioral Sciences	Clinical Services Unit provider of acute inpatient psychiatric services for emergency mental health hospitalizations.	Cuba City	\$ 25,000	\$ -	\$ 25,000

Tazzee's Wonder Bar & Restaurant	Provider of meals to the Richland County Nutrition Program Viola Meal Site.	Soldiers Grove	\$ 5,000	\$ 1,388	\$ 18,000
Tellurian UCAN, Inc.	Clinical Services Unit provider of residential treatment services for substance abuse treatment; and detox services for persons taken into protective custody due to incapacitation by alcohol.	Madison	\$ 29,500	\$ 730	\$ 29,500
University Health Care, Inc.	Clinical Services Unit provider of acute inpatient psychiatric services for emergency mental health hospitalizations and detox services for persons taken into protective custody due to incapacitation by alcohol.	Madison	\$ 29,500	\$ -	\$ 29,500
VARC, Inc.	Clinical Services Unit provider of employment skills training for Comprehensive Community Services and Community Support Program consumers who due to mental health issues are unable to find or maintain employment without support.	Viroqua	\$20,000 (Original) \$70,000 (Amended)	\$ 45,039	\$ 29,500

Motion made by Robert Holets, seconded by Ray Schmitz to approve the 2009 HHS Contracts < \$30,000. Motion Carried.

2009 Agreements < \$10,000 (Mailout #5): Each manager reviewed their agreement requests in detail.

Provider Name	Provider Description	Location	2008 Contract	2008 Amount Expended *	2009 Contract
Debbie Lord	Public Health Unit provider of nutrition consultation and menu preparation for the Richland County Nutrition Program.	Richland Center	\$ 9,000	\$ -	\$ 3,000
Imagine a Child's Capacity	Children's Services Unit provider of autism services, tutoring, and reading for the Children with Disabilities Program.	Madison	\$ 5,000	\$ 100	\$ 9,500
Karen's Supper Club	Use of restaurant to prepare and serve meals as the Richland County Nutrition Program Boaz Meal Site.	Boaz	\$ 1,700	\$ 1,380	\$ 2,500
Kevin Carley	Provider of snow plowing services at the Community Services Building and West Offices.	Richland Center	\$ 9,500	\$ 8,169	\$ 9,500
Lilliana Martinez	Provider of interpreter services to non-English speaking agency clients.	Richland Center	\$ -	\$ 35	\$ 2,500
Martin Clearfield	Provider of interpreter services to non-English speaking agency clients.	Richland Center	\$ 5,000	\$ 833	\$ 2,500
Midwest Center for Psychotherapy & Sexual Therapy	Children's Services Unit provider of counseling.	Middleton	\$ 4,000	\$ -	\$ 9,500
Passages, Inc.	Contract amount is a contribution the Finance Committee has instructed us to provide to Passages, Inc.	Richland Center	\$ 6,000	\$ 3,000	\$ 6,000
Pauquette Center for Psychological Services	Clinical Services Unit and Children's Services Unit provider of psychotherapy, counseling, and assessments for consumers.	Richland Center	\$ 35,000	\$ 2,086	\$ 7,000

Richland County Food Service	Use of the UW-Richland Campus for preparation of Richland County Nutrition Program meals to be delivered to the Richland Center and Rockbridge Meal Sites.	Richland Center	\$ 90,000	\$ 55,040	\$ 98,000
Richland School District	Use of the Rockbridge School as the Richland County Nutrition Program Rockbridge Meal Site. Meals are prepared by Richland County Food Service, delivered by Nutrition Program staff, and served at the school.	Richland Center	\$ 3,100	\$ 2,506	\$ 3,100
Ryan Investigations	Economic Support Unit provider of fraud investigation services.	Richland Center	\$ 5,000	\$ 1,500	\$ 3,000
Towne & Country Presbyterian Church	Use of the church as the Richland County Nutrition Program Richland Center Meal Site. Meals are prepared by Richland County Food Service, delivered by Nutrition Program staff, and served at the church.	Richland Center	\$ 6,000	\$ 4,170	\$ 6,000
Village of Viola	Use of a room in the Village Office as the Richland County Nutrition Program Viola Meal Site. Meals are prepared and delivered to the site by Tazzee's Wonder Bar & Restaurant.	Viola	\$ 3,000	\$ 2,000	\$ 3,000

Motion made by Betty Havlik, seconded by Walter Gust to approve the 2009 HHS Agreements < \$10,000. Motion Carried.

Southwest Family Care Alliance Business Associate Agreement: Randy Jacquet stated that the SFCA has requested that Richland County sign a Business Associate Agreement due to the confidential information located on the Lifespan system in the County Clerk's Office. It was determined that the SFCA should send an agreement to the County Clerk's Office directly. Motion made by Betty Havlik, seconded by Ray Schmitz to approve that the Southwest Family Care Alliance sends a Business Associate Agreement to the County Clerk's Office. Motion Carried.

Approval of Resolution to Support the Restructuring of the Mississippi Valley Health Services, Inc. (Mailout #6): Randy Jacquet noted that the State is concerned that the new entity is no longer considered a "public" entity and therefore would run afoul of Federal regulations regarding Medical Assistance reimbursement. A resolution must be approved by each County Board to approve this restructuring which would clearly make the entity a governmental body. Randy Jacquet noted that this new structure would be similar to the operations of the Tri-County Airport. Motion by Paul Kinney, seconded by Marilyn Rinehart to approve a resolution to support the restructuring of the Mississippi Valley Health Services, Inc. and forward it onto the County Board for approval Motion carried.

Approval of JAWS Purchase (Mailout #7): Barb Scott stated that the JAWS software that assists a visually impaired employee must be upgraded to keep up with technology. Motion by Walter Gust, seconded by Robert Holets to approve the purchase of JAWS software from Freedom Scientific totaling \$559.78. Motion carried.

Approval of Software Purchase (Mailout #8): Barb Scott noted that the purchase of Beacon software licensing for the eight Regional ADRC counties did not occur as

previously approved in May of 2008 and now the more accurate cost is \$16,495. Motion by Ray Schmitz, seconded by Paul Kinney to approve the purchase of Beacon software licensing for the Regional Aging & Disability Resource Center totaling \$16,495, and forward onto the Finance Committee and County Board for approval. Motion carried.

Community Services Building Expansion Update: Randy Jacquet stated that the final plans coming before the Finance Committee would include a sprinkler system. Larry Fowler, Patrick Metz and Angie Rizner would be presenting those plans to the Finance Committee on Friday, November 21, 2008. Discussion was held regarding the need to consolidate into one building to offer a reduction in duplicative costs and increased efficiencies.

Production Services Building Update: Randy Jacquet noted that the SFCA management would be recommending exploring other office building options and a final decision would be announced after their SFCA Board meeting on November 17, 2008. Randy Jacquet requested that the Health and Human Services Board take further action in selling the Production Services Building as instructed by the County Board.

Children's Services Unit Quality Site Review Update: Lori Thuli reported that the Quality Site Review occurred the week of November 3, 2008 with a preliminary report presented on November 7, 2008. It was noted that Jeanetta Kirkpatrick and Walter Gust attended the preliminary report presentation. Discussion was held regarding the comments offered at the presentation. Lori Thuli stated that the preliminary report offered good feedback for the agency and a final report will be made available online in January 2009.

The next regular Board meeting is scheduled for Thursday, December 11, 2008 at 9:30 a.m. at the Community Services Building. The Finance Sub-Committee will meet at 9:00 a.m.

Adjourn: Motion by Robert Holets, seconded by Paul Kinney to adjourn the meeting. Motion carried.

Respectfully Submitted,

Angie Rizner
Office Supervisor