

**RULES AND RESOLUTIONS COMMITTEE
AND ETHICS BOARD**

February 24, 2016

The Rules and Resolutions Committee and Ethics Board met on Wednesday, February 24, 2016, at 1:00 p.m. in the County Board Room, located in the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Fred Clary, Richard Rasmussen, Lew Van Vliet and Ruth Williams. Dave Turk was absent.

Others present included: Victor Vlasak, County Clerk; Bill Seep and Jeanetta Kirkpatrick.

Committee Chairman Clary called the meeting to order.

The Clerk verified that the meeting was properly noticed. Copies of the agenda were mailed to all Rules and Resolutions Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were emailed to Fruit Broadcasting, LLC and County Department Heads.

Motion by Van Vliet, second by Williams to approve the agenda. Motion carried.

Motion by Williams, second by Rasmussen to approve the May 6, 2015 minutes. Motion carried.

Chairman Clary reviewed the Rules of the Board.

Rule # 4 of the Rules of the Board was discussed. The Rule requires that resolutions or ordinances shall only be considered if each member of the County Board has been sent a copy by not later than the Wednesday before the next County Board session. Seep expressed concern about resolutions being presented by departments before they have been reviewed and approved by their oversight committee. Chairman Clary noted that when the County Board approves the agenda, the motion includes resolutions that have not been mailed out.

Rule 19 of the Rules of the Board was discussed. The Rule deals with contracts, expenditures and grants, etc. Seep addressed the Committee requesting a rule to require departments to present expenditures to their supervising committee for approval before payment. It was suggested that language regarding the approval and payment of expenditures be drafted for inclusion in the Administrative Handbook as the Rules of the Board deal strictly with how the County Board operates.

Rules 25 of the Rules of the Board regarding resolutions, ordinances or motions dealing with employee compensation increases was discussed. Chairman Clary noted that the creation of new positions are limited to consideration by the County Board at its September session to make sure funding for the positions is included in the proposed budget for the next year.

The election of the Highway Committee by ballot in the organizational year was discussed. Also discussed was the suspension of the rules and the motion made to record the casting of a unanimous ballot for members for a new one year term.

Chairman Clary reviewed the Committee Structure.

Seep questioned the Veterans Service Commission structure and its procedures. Chairman Clary noted that any recommendations for changes in structure would need to come from the Commission.

Van Vliet left the meeting at this point.

Motion by Williams, second by Rasmussen to present a resolution for approval to amend the Rules of the Board as follows. Motion carried.

Section (h) of Rule 19 of the Rules of the Board would change “the Finance Committee” to “the Finance and Personnel Committee”.

The second sentence of Rule 1 of the Rules of the Board would be amended by repealing the crossed-out language and adopting the underlined language, as follows:

“The County Clerk shall ~~mail~~ send the minutes of the previous session, the agenda for the next session and all resolutions and ordinances to be considered at the next session to each member by U.S. Mail or, if the Supervisor elects, digitally, by not later than Wednesday before the next County Board session, and

Motion by Rasmussen, second by Williams to present a resolution for approval of the following changes to the Committee Structure. Motion carried.

1. Changing the spelling of “Land Information Council” to “Land Information Council”;
2. Eliminating the Richland Chamber and Development Alliance;
3. Eliminating the Southwest Wisconsin Care Management Coalition Ad Hoc Governance Committee, and
4. The number of Supervisors on the Southwest Wisconsin Community Action Program Board is reduced from 2 to 1.

The Committee discussed situations where County Board members were former employees of the County and situations where County Board members have relatives who are employees of the County and how that affects board, commission and committee appointments.

Motion by Williams, second by Rasmussen to adjourn. Motion carried. The meeting adjourned at 3:13 p.m.

Victor V. Vlasak

Richland County Clerk