

# County Clerk's Office

*Richland County, Wisconsin*

*Victor V. Vlasak  
County Clerk  
Administrative Coordinator*

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January 30, 2017

## **NOTICE OF MEETING**

The Richland County Property, Building and Grounds Committee will be meeting on Wednesday, February 1, 2017, at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. December 7<sup>th</sup> Minutes Approval
5. Henrietta Tax Deed Parcel # 014-3440-1430 – Reappraisal
6. Richland Center Tax Deed Parcel # 276-2100-1781 – Approval to advertise for Bids to Demolish the House and Cleanup the Site
7. Elevator Flooring Replacement – Approval to Pay the Contractor
8. Courthouse Tower Clock – Scheduled for Maintenance
9. Court and Community Office – Update on Roof Leak over Office
10. Register of Deeds Office - Water Leaks above Windows – Repair Update
11. Review Schedule of Periodic Maintenance
12. Courthouse Budget and Repair Outlay Budgets Review
13. Review of Services to Determine Non-Essential Services
14. Maintenance Supervisor's Update
15. Maintenance Supervisor's Compensatory Time – Cost of Claim
16. Courthouse Building and Grounds Maintenance Concerns (Subject of closed session under section 19.85 (1) (b) (c) (f) Wisconsin Statutes
17. Return to Open Session
18. Veterans Service Office Request for the Return of Their Office Vaults
19. Adjourn

Sincerely,

Victor V. Vlasak  
Richland County Clerk

Note: Agenda item # 18 added.

Copies to: Property Committee Members

- Buford Marshall, Chairman
- Marilyn Marshall, Vice Chairman
- Richard McKee
- David Turk

- Steve Williamson  
Jeanetta Kirkpatrick, County Board Chairman  
Richland Observer  
Fruit Broadcasting, LLC  
Bulletin Board and Our Files