

**Minutes**  
**Transportation Coordinating Committee**  
**Wednesday, February 8, 2017**

A meeting of the Transportation Coordinating Committee was held Wednesday, February 8, 2017 at 3:00 p.m. in Conference Room A/B-- of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Don Adelman, Paul Kinney, Linda Gentes, Eric Rynes, David Scribbins, Richard McKee, Angela Metz and Bob Shiere

Members absent: Carol Clausius, Stephanie Ronnfeldt and Angela Young

Other attendees included: Linda Batten and Roxanne Klubertanz-Gerber

- 1) The meeting was called to order by David Scribbins at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
  - Bob Shiere moved to approve the posting and agenda; Paul Kinney seconded. Motion carried.
- 4) Approval of Transportation Coordinating Committee Minutes from November 2, 2016:
  - Bob Shiere moved to approve the November 2, 2016 meeting minutes; Eric Rynes seconded. Motion carried.
- 5) Discussion & Possible Action on Transportation Late Fees (the possibility of):
  - Roxanne discussed the possibility of a late fee. Discussion was held regarding what the fee should be, when we should start charging a late fee, if there should be a maximum charge for late fees and if we should include a self-addressed envelope.
  - No action was taken.
- 6) Update on 5310 Grant:
  - Roxanne reported that we were approved for \$29,061.
  - Roxanne stated that last year the transportation program did a total of 967 (one way) bus trips and 4311 one way driver escort trips..
- 7) Update on Transportation Budget:
  - Roxanne reported that we will have a \$7000 or \$8000 surplus for the program for 2016. This surplus goes into Fund 18 which is for vehicle purchase/maintenance.
- 8) Discussion & Possible Action on Transportation Coordination Committee Board Positions:
  - Discussion was held on the upcoming board vacancy which is generally filled by a local MCO. Roxanne will reach out to Community Link and Care Wisconsin to see if they want to have a representative on the board.
  - Discussion was held regarding Carol Clausius missing three meetings. Roxanne will reach out to her to see if she wants to remain on the board.

9) Citizen Comments:

- GWAAR's Sky Van Rossum was here and talked about transportation solutions. He is in an advisory role and is looking for input on transportation over multiple counties and how counties can coordinate trips. GWAAR received a grant to look into this.

10) Schedule Next Meeting

- The next meeting is tentatively set for April 12, 2017 at 3:00.

11) Adjourn

- Bob Shiere moved to adjourn the meeting until Wednesday, April 12 2017; Paul Kinney seconded. Motion carried.

Respectfully submitted,

Linda Batten  
Aging and Disability Resource Center  
of Eagle Country - Richland Center Office