



Richland County Zoning & Land Information

Richland County Courthouse

181 W Seminary St

Richland Center, WI 53581

Michael Bindl
Zoning Administrator/Sanitarian

Lynn Newkirk
GIS Specialist/Zoning Technician

Cheryl Dull
Program Assistant

Minutes of the Richland County Zoning & Land Information Committee Monday, August 7, 2017

Item #1 CALL TO ORDER The Zoning & Land Information Committee meeting was called to order by at 9:00 am by Chairman Larry Sebranek. Those that were present or signed up to speak were Paul Kinney, Gary Peters, Jim Huffman, Todd Rummmler, Melissa Burke, Anneliece Rynes, Stacey Roth, Brett Keller, Marty Brewer, JoEllen Rott, Jason Marshall, Barb Scott, Sue Triggs, Mike Bindl with Cheryl Dull with taking minutes.

Item #2 APPROVE AGENDA AND PUBLICATION Moved by Jim to approve the agenda and publication, 2nd by Marty. Motion carried.

Item #3 APPROVE MINUTES OF THE JULY MEETING Hearing no changes to the minutes Chairman Sebranek ask they be approved as mailed.

Item #4 TO HEAR A PETITION OF DONNA PAULS AND ANNALIECE RYNES TO REZONE 4.41 ACRES FROM AGRICULTURAL-FORESTRY TO RESIDENTIAL-2 IN SECTION 13 TOWN OF ORION Allaliece is present to represent the petition. Mike explained this was rezone is due to the previous zoning administrator wrote on the CSM that this is due to a Farm Consolidation. After reviewing it, Mike found there was no farm consolidation, so for this to be sold now they are rezoning it. Moved by Paul to approve the rezone and send to County Board for approval, 2nd by Melissa. Motion carried

Item #5 TO HEAR A PETITION OF BRETT & AMANDA KELLER TO REZONE 21 ACRES FROM AGRICULTURAL-FORESTRY TO AGRICULTURAL-RESIDENTIAL IN SECTION 2 TOWN OF WESTFORD Brett Keller is present to represent the petition. Brett purchased some property and wants to rezone to build a house. The Township has approved. Moved by Marty to approve the rezone and send to County Board for approval, 2nd by Paul. Motion carried

Item #6 TO HEAR A PETITION OF RYAN & STACEY ROTH TO REZONE 3.7 ACRES FROM RESIDENTIAL-1 TO AGRICULTURAL-RESIDENTIAL IN SECTION 4 TOWN OF DAYTON Stacey is present to represent the petition. This was rezoned in the 90's to R-1. The previous owner was allowed to have animal so she thought she could when she purchased it. Moved by Gary to approve and send to County Board for approval, 2nd by Jim. Motion carried.

Item #7 LAND INFO SERVER (REGISTER OF DEEDS) Sue Triggs stated they had a meeting with GCS and told them that we will need a webserver to allow the public to access our data as GCS will no longer host the data after the end of the year. Jason stated we have the hardware, we need licenses to support it. The licensing is approximately \$1000.00, \$300 is for the port, \$700 if for the licensing. Sue is requesting this be paid out of the Land Records funds. Sue stated her office has put in over \$12,000.00 into the Land Records fund. Moved by Melissa to use Land Records funds, 2nd by Gary. Motion carried. Jason added they will be coming back to finance to ask for another server for \$15,000.00.

Item #8 PAPERVISION (REGISTER OF DEEDS) Sue stated the maintenance for Papervision was never included on their bills. There as 5 licenses and 6 people using it. If anything breaks down, they will charge approximately \$150.00 per hour for support otherwise it could be paid yearly at \$580.55 for the



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rest of this year and next year, or it is just \$546.30 for 2018. Mike explained the Land Information money is accumulated from Recording fees. The other ½ will be the grant money that comes in next month. Mike explained how and what Paul paid it out. Mike stated he will have to look into what it was paid out of. That budget will be reviewed later. Mike added we can write into the grant and see if it is approved. Mike stated the previous person that tracked the money over estimated the amount coming in and a lot of money has come out already. We need to look at the balance and the use. Moved by Marty that we use Land Information funds to pay the \$580.55, 2nd by Gary. Motion carried.

Item #9 BUDGET FOR ZONING DEPARTMENT Mike stated last Wednesday he was having issues with his e-mail. He found out at that time that we need to go to office 2013 at \$400.00 per license. Zoning will need 4 licenses, Register of Deeds 3 computers and Treasurers office will need 3. This will need to be put into every offices budget in the County for 2018. Jason stated the offices that don't need Microsoft Access can go to a Standard license for \$280.00 each. Barb stated they are upgrading computers without licenses if they are having problems. Mike stated departments have to cut thier budgets by 15%, health insurance is going up 9% and we were told to budget a 2% wage increase by Jeanetta. Finance Committee minutes say budgets will need to be reduces by 25%.

Mike stated 15% of his budget is \$12000+. He is proposing raising fees to cover the budget cuts. Grant funds must be used in a 2 year period, Land Records money rolls over to the next year.

Marty questioned what the grant money can be used for. Mike stated in the past it has been used for Tie Sheet coordinates. Richland County is 99% done compared to the Counties, other Counties have been using those funds for salaries.

Mike stated in the past, raising revenue has been able to be used to cover budget cuts. Mike added the departments meeting times with Finance/Personnel have been increased as the Board will be reviewing line by line.

Moved by Melissa to increase fees to the proposed sheet Mike handed out, 2nd by Jim. Motion carried.

Item #10 PAY BILLS Todd stated a bill came in for \$315.00 for a bound book for the Register of Deeds office which comes out of Todd's budget. Moved by Jim to pay for the bound book, 2nd by Gary. Motion carried.

Item #11 ADJOURN Mike introduced JoEllen Rott who is the new Property Lister. Next meeting Monday, August 28th at 10:00 am. Moved by Gary to adjourn at 10:08 a.m., 2nd by Jim. Motion carried.

Minutes respectfully submitted by Cheryl Dull