

# County Clerk's Office

Richland County, Wisconsin

Victor V. Vlasak  
County Clerk  
Administrative Coordinator

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February 9, 2018

## NOTICE OF MEETING

The Richland County Finance and Personnel Committee will be meeting on Tuesday, February 13, 2018, at 9:00 a.m., in the County Board room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. January 2<sup>nd</sup> Minutes Approval
5. Health Reimbursement Account Employee Direct Payments
6. Operating While Intoxicated Court Planning and Implementation Program Grant for 2018
7. Economic Development Memorandum of Understanding
8. Management Information Systems Department
  - a. County Web Page Considerations
  - b. Google Drive and Cloud Services
  - c. Computer Policies Update
9. Sheriff's Department
  - a. Unpaid Medical Leave of Absence Request
  - b. Vacation Carryovers Approval
  - c. Vacation Carryover - Addendum Revision
  - d. Sick Leave Usage during Probationary Period – Addendum Revision
10. Wellness Committee Appointments and Funding
11. Children and Adult Institutional Costs
  - a. 2017 and 2018 Projected Costs
  - b. Resolution(s) Establishing Funds
  - c. Institutional Placements Definition
  - d. Audit of Costs
12. Library Plan Update
13. Wage Study
  - a. Appeal Process Outlined and Time-line Established
  - b. Wage Rates for Positions not part of Study
14. Handbook and Addendums
15. Civil Rights Compliance Plan Update
16. Pine Valley Construction Project Cost
17. 2017 Account Deficiencies
18. Health and Human Services Department
  - a. Director's Search Salary Range Approval
  - b. Interim Director's Appointment Authority and Salary
  - c. Management Restructure Modifications
  - d. Three Job Title Corrections in Wage Study
  - e. Placement of Five Missing Positions in Wage Study
  - f. Position Description Updated for Eight Positions without Increased Hours
  - g. Probationary Employees Probationary Period Exceptions
19. Adjourn

Note: Agenda item # 18 (a – g) added

Sincerely,

Victor V. Vlasak  
Richland County Clerk

cc: Committee Members, Richland Observer, WRCO, Bulletin Board, Our Files