

MINUTES
RICHLAND COUNTY HEALTH AND HUMAN SERVICES
September 16, 2009

The Special Budget Meeting of the Richland County Health and Human Services Board was called to order at 5:30 p.m. on September 16, 2009 by Jeanetta Kirkpatrick in the Main Conference Room of the Community Services Building, 221 West Seminary Street, Richland Center, Wisconsin.

Members Present: Betty Havlik, Fred Clary, Jeanetta Kirkpatrick, Marilyn Rinehart, Paul Kinney, Ray Schmitz, Robert Holets, and Walter Gust.

Members Absent: Dr. Jenny Myszkowski.

Others Present: Angie Rizner, Barb Scott, Cheryl Ketelhut, Christy Duhr, Diane Cox, Gary Ilminen, Jason Marshall, Linda Symons, Lori Thuli, Marianne Stanek, Patrick Metz, Randy Jacquet, Tracy Thorsen, and Windy Goodman.

Approval of Agenda and Posting: Motion by Robert Holets, seconded by Paul Kinney to approve the agenda and posting. Motion carried.

Citizen Comments: None.

Review and Approve the 2009/2010 Health and Human Services Budget Reduction Options: This item was reviewed as part of the next agenda item.

Approve the 2010 Health and Human Services Budget: Randy Jacquet distributed a copy of the approved 2009 Health and Human Services budget and the proposed 2010 Health and Human Services budget. Randy Jacquet announced that Health and Human Services is presenting a 2010 budget tonight that reflects a deficit of \$154,653. In addition to that deficit, are \$344,149 of anticipated children's institutional and residential placement costs which brings the projected overall deficit to \$498,802.

Randy Jacquet distributed an updated handout that outlined the 2010 Health and Human Services budget anticipated shortfall and reviewed the larger revenue losses and additional expenses that the department is facing.

Lower Revenues

State Budget	\$47,553
Mental Health Quality Improvement Grant	\$59,000
Title IV-E Incentive (Children's Services Unit)	\$68,746
Alzheimer's Family Caregiver Support Grant	\$0
Client Revenues Re-estimation	\$130,255
Southwest Family Care Alliance (SFCA)	\$198,328
5% County Tax Levy Reduction	<u>\$53,589</u>

Total Revenue Losses:	\$557,471
<u>Additional Anticipated Expenses</u>	
Children's Unit - Out of Home Placements (over 2009)	\$79,639
Adult Mental Health Residential Placements (over 2009)	\$66,187
Children's/Mendota/Winnebago Costs from State Budget (historical average 35%)	<u>\$135,744</u>
Subtotal:	\$281,570
Net Health Insurance Increase (based on current contributions)	<u>\$50,786</u>
Total Additional Expenses:	<u>\$332,356</u>
Anticipated Shortfall:	\$889,827

Randy Jacquet noted that after units have made adjustments and previously announced staff/program reductions of \$391,025, the agency is still experiencing a shortfall of \$498,802. Discussion was held regarding the net health insurance increase line item which totaled \$50,786. Fred Clary questioned how this could be an additional expense when departments were instructed to include a 15% employee contribution to health insurance, which should be a savings to the overall agency budget. Patrick Metz stated that the employee contribution is included in the overall shortfall of \$498,802.

Randy Jacquet distributed a handout that reflected the staffing highlights of each unit, noting that many of our units are at the lowest staffing levels in at least 20-25 years. Caseloads continue to increase and the county is potentially at risk of not adequately providing mandated services. Discussion was held regarding the hours that staff work within each of the units, which varied from 35 – 40 hours per week. Fred Clary questioned if the agency's recent consolidation of buildings would offer another reduction of staff. Randy Jacquet stated that the 4 recent reductions in Administrative Services positions were only possible because of the consolidation of the buildings. We do not anticipate any further savings due to the consolidation of the buildings.

Randy Jacquet distributed a handout related to the anticipated savings related to the consolidation of the West Office and Aging & Disability Resource Center (ADRC) to the Community Services Building totaling \$40,395 annually. It was noted that the costs associated with the ADRC were included in the Courthouse expenses, and would be new costs for Health and Human Services. Discussion was held regarding whether or not the existing staff could clean the Community Services Building. Randy Jacquet noted that staff currently clean and vacuum their offices and the janitorial service focuses primarily on the public areas, restrooms, and Public Health clinic.

Randy Jacquet distributed a handout that compared the 2010 proposed budget to the 2009 and 2008 budget years. Randy Jacquet reviewed the 2010 proposed budget in detail with the Board. Discussion was held regarding the increasing reduction of funds from the

Southwest Family Care Alliance (SFCA), which has placed an additional indirect burden on the agency's county tax levy allocation. Discussion was held regarding whether or not Mississippi Valley Health Services would be charging the county for the residents that are placed there. Randy Jacquet stated that many of these placements would be charged through the SFCA. It was noted that there are no county tax levy funds included in the Regional Aging & Disability Resource Center, the Economic Support Unit, and the Long Term Support Unit. The 2010 Health and Human Services budget totaled \$7,563,718.

Patrick Metz reviewed a listing of potential cash flow issues that the county could experience in 2010 which might total \$586,144 by June 30, 2009 before the State's July payment is received. It was noted that this is due to the State's revised payment schedule.

Discussion was held regarding the adult unbudgeted institutional placements. It was noted that these are not included in the budget and a separate account has been created by the county to cover these unanticipated, often court-ordered costs for adults. In 2009, the Finance Committee allocated \$300,000 into this account.

Discussion was held regarding the children's institutional and residential placement costs which total \$344,149. Lori Thuli clarified that these anticipated children's placement costs are for "unknown" children and all existing child placements have been included in the proposed budget. Jeanetta Kirkpatrick stated that these costs are similar to the adult unbudgeted institutional placements that the county created a separate account for. It would be logical that the county create a separate unbudgeted institutional account for these costs. It was noted that if the Finance Committee agreed to cover these unanticipated costs, Health and Human Services would still need \$154,653 to make the agency's 2010 budget balance.

Discussion was held regarding the SFCA model and the comparison to other MCO models across the state. It was noted that the SFCA is requiring a reduction of \$198,328 for 2010 and are preparing to require additional cuts in 2011 and 2012. Randy Jacquet stated that there are concerns with MIDAS and other database system tools that the SFCA have implemented, as they are yet to be fully developed.

Randy Jacquet reported that the \$6,000 pass-thru allocation to Passages and the \$10,000 pass-thru allocation to the Richland Community Free Clinic are included in the proposed 2010 Health and Human Services budget.

Discussion was held regarding the allocation of tax levy to other county departments. Fred Clary stated that the agency needs to meet the \$154,653 shortage and suggested that the Passages and Free Clinic allocations be reduced by 50%.

Members of the Health and Human Services Board supported the 50% reduction to the Passages and Free Clinic allocation and the creation of a separate unbudgeted institutional account for children to be created and funded by the Finance Committee.

Fred Clary suggested that all Health and Human Services staff be reduced to 35 hours per week. Betty Havlik stated that all county departments should be treated equally and a reduction of hours or other similar cuts should be consistent throughout the county. Discussion was held regarding other options, such as a reduction of wage, in order to maintain our current workforce. It was noted that Health and Human Services took a larger hit from the State's budget compared to other county departments, and could other county departments help make up this deficit. Fred Clary stated that the larger county departments have been asked to reduce their tax levy by 5%. Robert Holets noted that there is higher need for the services provided by this agency during these tough economic times.

Fred Clary reported that the county is still looking for an additional \$1.5 million and the money coming forward from other county departments is going toward the county's deficit. There is no new money to allocate to Health and Human Services. It was noted that in 2010 the State reduced approximately \$350,000 of Health and Human Services revenues and the county requested an additional 5% reduction of tax levy. Additionally, Health and Human Services has already made over \$900,000 of reductions.

It was noted that the priorities of the county need to be reviewed and this department should be given consideration during these tough economic times. Fred Clary stated that "the county does not have the money." Motion by Robert Holets, seconded by Ray Schmitz to approve the creation of a children's unbudgeted institutional account by the Finance Committee to address the uncertainty of children's placements. Motion carried.

Motion by Fred Clary, seconded by Walter Gust instructing Health and Human Services to make \$154,653 of additional reductions to the proposed 2010 budget in order to present the Finance Committee with a balanced budget. Discussion was held regarding the inequalities present in the county. Fred Clary questioned what should be cut from other county departments in order to make up this deficit. Roll Call Vote. Paul Kinney and Fred Clary voted for the motion. Walter Gust, Betty Havlik, Robert Holets, Jeanetta Kirkpatrick, Ray Schmitz, and Marilyn Rinehart voted against the motion. Motion Denied.

Motion by Marilyn Rinehart, seconded by Robert Holets requesting that the Finance Committee look to the other county departments for the \$154,653 deficit remaining in the 2010 Health and Human Services budget due to the significant reductions the department has already made; including nearly \$350,000 of State revenue cuts, a 5% reduction of tax levy, a reduction of 12 staff, and over \$900,000 of staff/program reductions. Fred Clary stated that this Board is requesting that the Finance Committee increase the property tax levy allocation that Health and Human Services receives. Jeanetta Kirkpatrick noted that there are other county departments that do not provide mandated services and the Finance Committee has fully funded these departments. Roll Call Vote. Paul Kinney, Walter Gust, Betty Havlik, Robert Holets, Jeanetta Kirkpatrick, Ray Schmitz, and Marilyn Rinehart voted for the motion. Fred Clary voted against the motion. Motion Carried.

Fred Clary announced his resignation from the Health and Human Services Board, noting that he was asked to be included in this committee to add fiscal responsibility. Fred Clary

stated that he feels the Board members already have their minds made up and he is very ineffective and frustrated. Various members of the Board requested that Fred Clary reconsider his resignation, as he offers a different and valued perspective, noting that he needs to spend more time understanding the inner-workings of the agency. Fred Clary stated that he would rethink his decision.

The next regular Board meeting is scheduled for Thursday, October 8, 2009 at 9:30 a.m. at the Community Services Building. The Finance Sub-Committee will meet at 9:00 a.m.

Adjourn: Motion by Paul Kinney, seconded by Robert Holets to adjourn the meeting.
Motion carried.

Respectfully Submitted,

Angie Rizner
Office Supervisor