

**MINUTES**  
**RICHLAND COUNTY HEALTH AND HUMAN SERVICES**  
**November 10, 2011**

The monthly meeting of the Richland County Health and Human Services Board was called to order at 9:00 a.m. on November 10, 2011 by Jeanetta Kirkpatrick in the Main Conference Room of the Community Services Building, 221 West Seminary Street, Richland Center, Wisconsin.

Members Present: Jeanetta Kirkpatrick, Fred Clary, Marilyn Rinehart, Paul Kinney, Ray Schmitz, Robert Holets, and Walter Gust.

Members Absent: Betty Havlik.

Others Present: Amanda Coorough, Angie Rizner, Barb Scott, Jason Marshall, Linda Symons, Marianne Stanek, Patrick Metz, Randy Jacquet, Tracy Thorsen, and Mike McCormick from McCormick Electric.

Approve Amended Agenda and Posting: Motion by Paul Kinney, seconded by Walter Gust to approve the amended agenda and proper posting. Motion carried.

Approve October 13, 2011 Health and Human Services Board Minutes: Motion by Fred Clary, seconded by Marilyn Rinehart to approve the Board Meeting Minutes. Motion carried.

Citizen Comments: None.

Review and Approve Health and Human Services Vouchers: The Richland County Health and Human Services 2011 Voucher Report was distributed and reviewed by Patrick Metz. Fred Clary requested a mileage reimbursement report during the next meeting. The following items required additional discussion:

Voucher #5 – Capital Newspapers: This was to pay for advertising to fill the Economic Support Manager position. Discussion was held regarding the need to advertise in the Madison and LaCrosse areas.

Voucher #6 – Cardmember Service: Patrick Metz noted that this voucher should not be included in this report, as it is a purchase for a client and receives reimbursement from grant funding.

The list of prepaid vouchers was reviewed. Motion made by Paul Kinney, seconded by Ray Schmitz to approve the 2011 Richland County Health and Human Services vouchers including prepaid vouchers listed below. Motion carried.

**2011 Vouchers**

Unit	No. of Vouchers	Amount
Richland County Health and Human Services – 2011 Expense Reports	49	\$13,134.97
Richland County Health and Human Services – 2011 Vouchers	46	\$33,161.57
Richland County Health and Human Services – 2011 Prepaid Vouchers	9	\$2,130.30
<b>TOTAL</b>	<b>104</b>	<b>\$48,426.84</b>

2011 Budget Update: Patrick Metz distributed a handout that reflected the 2011 Health and Human Services budget as of September 30, 2011 noting a surplus of \$51,357. It was noted that this surplus would decrease to \$37,914 if \$13,443 is carried over into 2012 for the Nutrition Program.

Linda Symons reported that the Adult Protective Services budget is over budget \$1,335, but is not something that we can control. Marianne Stanek stated that Public Health has nothing new to report. Marianne Stanek clarified that immunization clinics are routinely offered, but attendance has decreased, as many private entities have started offering immunization clinics also. Patrick Metz stated that the Economic Support Unit continues to be over budget \$32,507. Amanda Coorough noted that there is no new activity in the Children's Services Unit; however, the 11 high school kids have gotten in some trouble recently, but this seems to be under control at this time. Tracy Thorsen stated that she is attempting to finalize revenue sources for the Clinical Services Unit, which is likely to come in right on budget.

The Unbudgeted Institutional Costs breakdown was reviewed. Patrick Metz reported that the Adult Institutional Fund balance is \$98,499 and the Children's Institutional Fund balance is \$133,558. Tracy Thorsen noted that one long-term adult placement continues. Discussion was held regarding the balances to be carried forward into 2012, noting that the funds transferred into this account by the Finance/Personnel Committee might not be enough to cover 2012 expenses giving the current trend.

Approval of Community Services Building Back-up Generator: Barb Scott stated that last month it was requested that we come back to consider upgrading one electrical panel at the Community Services Building to 3 phase. Two estimates were received: McCormick Electric \$3,400 and Miller Electric \$3,600. Mike McCormick stated that the following benefits would be observed if the one electrical panel was upgraded to 3 phase:

1. Reduces excessive heating and deterioration of the equipment.
2. Heating bill would decrease slightly.
3. Decreases the neutral load.
4. Decreases the negative effect on computer equipment.

Discussion was held regarding the generator purchase. Mike McCormick noted that his initial estimate of \$34,124 for the entire project would reduce by approximately \$3,400 if the 3 phase was done separately. It was noted that the county is at risk if we do not purchase the generator; however, it may be more appropriate to wait and see if Health and Human Services has excess funds in 2011 to fully fund the project. Motion made by Robert Holets, seconded by Paul Kinney to approve the upgrade one electrical panel to 3 phase and delay the purchase of the generator at this time, and forward the recommendation onto the County Board for approval. Roll Call Vote. Paul Kinney and Robert Holets voted for the motion. Fred Clary, Jeanetta Kirkpatrick, Marilyn Rinehart, Ray Schmitz, and Walter Gust voted against the motion. Motion Denied.

Discussion was held regarding the uncertainty of the budget. Fred Clary stated that he would rather see any 2011 Health and Human Services surplus transferred into the Unbudgeted Institutional Fund for 2012. Randy Jacquet noted that this original project was discussed this summer when we were projecting a surplus; however, this project is not exclusive to Health and Human Services. It was noted that Pine Valley Healthcare, departments at the Courthouse and Highway would all benefit

from a generator at the Community Services Building. Discussion was held regarding the systems that will not work if the Internet is down at the Community Services Building. Jeanetta Kirkpatrick recommended that this agenda item be placed on the December 6<sup>th</sup> Finance/Personnel Committee agenda for further discussion. Motion made by Walter Gust, seconded by Ray Schmitz to forward this agenda item onto the December 6, 2011 Finance/Personnel Committee meeting for further discussion. Motion carried.

2012 Budget Clarification: Patrick Metz distributed a handout which reflected a comparison between the 2011 and 2012 Health and Human Services budgets. Patrick Metz noted that the 2011 budget included a 10% cost share for health insurance, so the savings between the years was only actually 2% or \$45,109. Another \$111,876 was saved due to the 5% retirement cost share. These two items offered a savings of approximately \$157,000 and these funds were allocated to:

- Mental Health residential expenses which increased \$61,514;
- Staff changes (county and contracted) which increased \$78,425; and
- Loss of State revenues.

It was noted that many of the other county departments utilized their savings within their 2012 budgets rather than returning the funds to the General Fund.

Personnel Updates: Randy Jacquet reported that Barb Scott, Information Technology Coordinator, has submitted her resignation effective December 5, 2011. The County has been moving toward establishing a Centralized IT Department as of January 2012 and the Finance/Personnel Committee will be deciding what to do with her position. Randy Jacquet noted that Barb Scott stated that she would be willing to continue working for Health and Human Services 2 hours per day through the end of the year in an attempt to complete our electronic medical records project. It was noted that Health and Human Services would contract with her through a leasing agency.

Randy Jacquet stated that we interviewed candidates for the Economic Support Manager position yesterday, and pending reference checks, we anticipate offering the position in the near future.

Approve the Extension of Temporary Out-of-Classification Pay: Randy Jacquet stated that Health and Human Services would like to have an extension approved just in case the Economic Support Manager being considered does not accept the position. If the applicant does accept the position, Randy Jacquet will remove the recommendation before the December County Board meeting. It was noted that the existing resolution expires December 31, 2011. Motion made by Robert Holets, seconded by Walter Gust to approve the extension of temporary out-of-classification pay for Economic Support Specialist, Briana Turk, for an additional 90 days, and forward the recommendation onto the Finance/Personnel Committee and the County Board for approval. Motion carried.

Discuss the Replacement of Dr. Neil Bard: Marianne Stanek reported that Dr. Kevin Whitney withdrew his availability shortly after she announced his interest in the position last month. Marianne Stanek noted that per statute the agency must “make a good faith effort” to have a physician on the Health and Human Services Board. Discussion was held regarding seeking out another medical professional, such as a dentist, chiropractor or another nurse.

Approval of Electronic Billing and Medical Records Software Purchase: Patrick Metz noted that there are ANSI (ASC) X12 – 5010 electronic billing requirements that must be in place by January 1, 2012 and it is likely that our current vendor will not be able to meet these requirements. If it is not compliant, we cannot submit claims for the Mental Health Outpatient Clinic. Patrick Metz noted that we are considering an Internet based monthly service which costs approximately \$1,000 per month for scheduling and billing. It would cost an additional \$2,500-\$3,000 per month once we are ready to purchase a complete electronic medical records package. This would be required before January 1, 2013. Fred Clary questioned why Pine Valley Healthcare or Emergency Management has not had this same discussion, and questioned if these software packages could be shared between departments. Randy Jacquet noted that many of the software packages are customized for each profession. Randy Jacquet stated that it seems that we will no longer be requesting to purchase software for \$80,000 or more, rather we are considering a monthly purchase of service, which is still eligible for \$44,000 in incentive funding.

Approval of Health and Human Services Contracts

2011 New Contracts/Agreements (Mailout #1): Amanda Coorough noted that 4 children were sent to an Easter Seals summer camp, not just 2 as originally projected.

<b>RICHLAND COUNTY HEALTH AND HUMAN SERVICES            2011 AMENDED HHS CONTRACT/AGREEMENT/MOU APPROVALS (11-10-11)</b>		
<b>EASTER SEALS            WISCONSIN, INC.</b>	Due to an increased need for summer camp services offered to children with disabilities served by the Children’s Services Unit. (Madison)	<i>Original Contract Amount: \$1,000</i>  To a total agreement amount not to exceed <b>\$4,500.</b>

<b>RICHLAND COUNTY HEALTH AND HUMAN SERVICES            2011 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (11-10-11)</b>		
<b>CENTER POINT            COUNSELING</b>	To provide psychotherapy, counseling, and assessment services for Comprehensive Community Services consumers served by the Clinical Services Unit. (Viroqua)	For a total amount not to exceed <b>\$1,000.</b>

Motion made by Paul Kinney, seconded by Fred Clary to approve the new and amended 2011 agreements. Motion carried.

2012 Revenue Contracts (Mailout #2): Discussion was held regarding the changes in revenue contracts due to new grant funding. It was requested that the list include the approximate amount of revenue received in 2011 and projected in 2012 when presented to the County Board in December.

<i>Provider Name</i>	<i>Provider Description</i>
<i>ADRC of Southwest Wisconsin - South</i>	<i>Provision of Regional Aging &amp; Disability Resource Center Services</i>
<i>Capital Consortium</i>	<i>Income Maintenance Consolidation</i>

<b><i>Provider Name</i></b>	<b><i>Provider Description</i></b>
<b><i>Department of Administration</i></b>	<i>Wisconsin Home Energy Assistance Program</i>
<b><i>Department of Children and Families</i></b>	<i>State and County Contract</i>
	<i>Administration of Child Care Program</i>
<b><i>Department of Corrections</i></b>	<i>Community Youth and Family Aides</i>
<b><i>Department of Health Services</i></b>	<i>Language Enriched Exercise Plus Socialization in Rural Wisconsin (LEEPS)</i>
	<i>Regional Aging &amp; Disability Resource Center Contract</i>
	<i>State and County Contract</i>
<b><i>Division of Public Health</i></b>	<i>Consolidated Contract (Immunization, Maternal Child Health, Well Woman)</i>
	<i>Public Health Infrastructure and Quality Improvement</i>
	<i>Public Health Emergency Preparedness and Response</i>
	<i>Wisconsin Partnership Program</i>
	<i>Wisconsin WINS</i>
<b><i>Department of Transportation</i></b>	<i>Specialized Transportation 85.21</i>
	<i>Highway Safety Project</i>
<b><i>Greater Wisconsin Agency on Aging Resources, Inc.</i></b>	<i>AAA Older Americans Programs</i>
	<i>Active Aging</i>
	<i>Elder Abuse Services</i>
	<i>Medicare Improvement for Patients and Providers (MIPAA)</i>
	<i>Nutrition Services Incentive Program (NSIP)</i>
	<i>State Health Insurance Assistance Program (SHIP)</i>
	<i>State Pharmaceutical Assistance Program (Part D)</i>
<b><i>Ithaca School District</i></b>	<i>Public Health School Health Services</i>
<b><i>Southwest Family Care Alliance</i></b>	<i>Home Delivered Meals, Psychotherapy Services, Community Support Program, and Substance Abuse Counseling</i>
<b><i>University of Wisconsin-Richland</i></b>	<i>Mental Health Counseling Services on Campus</i>
<b><i>Weston School District</i></b>	<i>Public Health School Health Services</i>
<b><i>W-2 Southwest Consortium</i></b>	<i>Agreement w/Grant County for Administration of the W-2 Program</i>

Motion made by Robert Holets, seconded by Marilyn Rinehart to approve the 2012 revenue contracts, and forward them onto the County Board for approval. Motion carried.

2012 Contracts > \$30,000 (Mailout #3): Robert Holets questioned why some of these contracts have \$0 amount expended. Angie Rizner noted that she monitored the contract payments off the county records as of October 31, 2011. Some providers have a lag in their billing, while others may not have been utilized. Amanda Coorough noted that in 2012 we are looking at ways to make the Birth to Three Program more cost effective. Fred Clary questioned why the County Board approves increases to contracts, but Health and Human Services does not physically reduce other contracts. Randy Jacquet noted that these amounts are not a guarantee of payment to these providers, but our best estimate of what we may need for services in 2012. Discussion was held regarding the 2012

dollar amounts being contracted are under our budget allocations for each service. It was noted that this is not always the case. Tracy Thorsen noted that an example would be residential placements; \$45,000 is budgeted, but we may contract with 3 providers for \$25,000 since we are not certain which placement will be used. It was noted that various Board members were uncomfortable with approving the 2012 contracts that exceed the amounts budgeted for the service.

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2011 Contract</i>	<i>2011 Amount Expended *</i>	<i>2012 Contract</i>
<b><i>Aegis Therapies, Inc.</i></b>	<i>Children's Services Unit provider of occupational therapy and physical therapy for the Birth to Three Program.</i>	<i>Brookfield</i>	\$85,000 (Original) \$110,000 (Amended)	\$ 79,561	\$ <b>110,000</b>
<b><i>ADRC of Southwest WI-North, Crawford County Satellite</i></b>	<i>Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.</i>	<i>Prairie du Chien</i>	\$179,904 (Original) \$188,483 (Amended)	\$ -	\$ <b>182,521</b>
<b><i>ADRC of Southwest WI-North, Juneau County Satellite</i></b>	<i>Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.</i>	<i>Mauston</i>	\$272,196 (Original) \$287,449 (Amended)	\$ 253,508	\$ <b>281,722</b>
<b><i>ADRC of Southwest WI-North, Sauk County Satellite</i></b>	<i>Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.</i>	<i>Baraboo</i>	\$484,977 (Original) \$587,800 (Amended)	\$ 343,960	\$ <b>516,315</b>
<b><i>Attorney Henry Plum</i></b>	<i>Children's Services Unit provider of Termination of Parental Rights (TPR) legal services.</i>	<i>Wauwatosa</i>	\$20,000 (Original) \$35,000 (Amended)	\$ 30,207	\$ <b>35,000</b>
<b><i>B-Care Corporation</i></b>	<i>Clinical Services Unit provider of CBRF residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Viroqua</i>	\$45,000 (Original) \$87,000 (Amended)	\$ 57,770	\$ <b>90,000</b>
<b><i>Clemens Schmidt, M.D.</i></b>	<i>Health and Human Services is required to have a Medical Director and provide psychiatric services in order to maintain state certifications for the Outpatient Mental Health Clinic, Crisis Services, Comprehensive Community Services, and the Community Support Program. Dr. Schmidt is the Medical Director, and provides psychiatric services and consultation to area professionals/agencies including Pine Valley Health Care.</i>	<i>Madison</i>	\$ 130,000	\$ 97,200	\$ <b>130,000</b>
<b><i>David Dati, LCSW, LMFT</i></b>	<i>Contracted provider of psychotherapy and other mental health services, including counseling services to the UW Richland Campus during the academic year.</i>	<i>Hillsboro</i>	\$ 48,500	\$ 36,558	\$ <b>56,000</b>

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2011 Contract</i>	<i>2011 Amount Expended *</i>	<i>2012 Contract</i>
<b>Family &amp; Children's Center, Inc.</b>	<i>Children's Services Unit provider of group home foster care and assessments.</i>	<i>LaCrosse</i>	\$5,000 (Original) \$78,000 (Amended)	\$ 47,161	\$ 36,000
<b>Gunderson Lutheran Healthcare</b>	<i>Clinical Services Unit provider of Residential Treatment Services for substance abuse treatment, detox services for persons taken into protective custody due to incapacitation by alcohol, and for acute inpatient psychiatric services for emergency mental health hospitalizations.</i>	<i>LaCrosse</i>	\$ 81,000	\$ 14,803	\$ 81,000
<b>Hoffman Adult Family Home</b>	<i>Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently. Adult Protective Services provider of AFH residential care and personal care services.</i>	<i>Richland Center</i>	\$ 49,000	\$ 33,734	\$ 49,000
<b>Lori Knapp-Crawford, Inc.</b>	<i>Provides contracted employee services to Richland County Health and Human Services, and independent living skills training to a Comprehensive Community Services consumer.</i>	<i>Richland Center</i>	\$ 77,000	\$ 53,134	\$ 135,000
<b>Murphy Adult Family Home</b>	<i>Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Richland Center</i>	\$ 52,000	\$ 38,402	\$ 52,000
<b>Northwest Counseling &amp; Guidance Clinic</b>	<i>Clinical Services Unit provider of afterhours crisis intervention services. The services include an afterhours phone center staffed by trained crisis professionals and a mobile crisis response service locally available to conduct face-to-face assessments and interventions.</i>	<i>Frederic</i>	\$ 43,000	\$ 32,644	\$ 49,000
<b>Northwest Passage, LTD</b>	<i>Children's Services Unit provider of residential care for children.</i>	<i>Frederic</i>	\$ 40,000	\$ 13,440	\$ 105,000
<b>Richland Hospital</b>	<i>Children's Services Unit provider of speech and physical therapy for the Birth to Three Program.</i>	<i>Richland Center</i>	\$ 65,000	\$ 49,719	\$ 65,000
<b>Southwest WI Workforce Development Board</b>	<i>Provides contracted employee services to Richland County Health and Human Services.</i>	<i>Platteville</i>	\$ 410,000	\$ 223,106	\$ 525,000
<b>Stilwell Adult Family Home</b>	<i>Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Muscoda</i>	\$4,500 (Original) \$21,000 (Amended)	\$ 9,162	\$ 32,000

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2011 Contract</i>	<i>2011 Amount Expended *</i>	<i>2012 Contract</i>
<b>Trempealeau County Health Care</b>	<i>Clinical Services Unit provider of Institute for Mental Disease (IMD) and AFH residential treatment for consumers who due to mental health issues are unable to live independently.</i>	Whitehall	\$ 90,000	\$ 66,771	\$ <b>90,000</b>
<b>VARC, Inc.</b>	<i>Clinical Services Unit provider of employment skills training for Comprehensive Community Services and Community Support Program consumers who due to mental health issues are unable to find or maintain employment without support.</i>	Viroqua	\$ 110,000	\$ 63,849	\$ <b>95,000</b>
<b>Wisconsin Early Autism Project (WEAP)</b>	<i>Children's Services Unit provider of intensive in-home autism services and therapeutic resources for the Children with Disabilities Program.</i>	Eau Claire	\$ 205,000	\$ 36,191	\$ <b>205,000</b>

**Total 2012 Contracts > \$30,000: \$ 2,920,558**

Motion made by Fred Clary, seconded by Ray Schmitz to approve the 2012 contracts > \$30,000, and forward them onto the County Board for approval. Motion carried.

2012 Contracts < \$30,000 (Mailout #4): Ray Schmitz questioned if the provider is increasing their annual costs or is the cost increase due to more service being provided. It was noted that this varies by provider.

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2011 Contract</i>	<i>2011 Amount Expended *</i>	<i>2012 Contract</i>
<b>Community Care Resources, Inc.</b>	<i>Children's Services Unit provider of therapy services, treatment foster care, and respite.</i>	Middleton	\$ 25,000	\$ -	\$ <b>25,000</b>
<b>Fillyaw Adult Family Home</b>	<i>Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	Richland Center	\$ 18,000	\$ 11,263	\$ <b>18,000</b>
<b>Homeward Bound</b>	<i>Children's Services Unit provider of in-home supportive nursing care for children with disabilities.</i>	Lancaster	\$ 24,000	\$ 6,789	\$ <b>24,000</b>
<b>Independent Living Resources</b>	<i>Clinical Services Unit provider of peer/advocate support services for Community Recovery Services and Comprehensive Community Services consumers.</i>	Richland Center	\$ 21,000	\$ 5,677	\$ <b>23,000</b>



<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2011 Contract</i>	<i>2011 Amount Expended *</i>	<i>2012 Contract</i>
<b>Integrated Development Services</b>	<i>Children's Services Unit provider of intensive in-home autism services for the Children with Disabilities Program. Services for children in the Intensive Autism Waiver slot are reimbursed 100% by Medical Assistance.</i>	<i>Madison</i>	\$ 29,500	\$ -	\$ 29,500
<b>Irv Balto, LCSW</b>	<i>Contracted provider of psychotherapy and other mental health services.</i>	<i>Chaseburg</i>	\$ 22,000	\$ 15,370	\$ 23,000
<b>Jean Warrior, Ph. D.</b>	<i>Contracted provider of psychological testing and evaluations for court ordered evaluations, including guardianships/protective placements, criminal, and CHIPS/JIPS issues; and evaluations to assess eligibility for programs, diagnosis, and to assist with appropriate treatment planning.</i>	<i>Verona</i>	\$ 19,000	\$ 13,594	\$ 20,000
<b>LaCrosse County Human Services</b>	<i>Children's Services Unit provider of Secure Detention.</i>	<i>LaCrosse</i>	\$ 20,000	\$ 10,910	\$ 20,000
<b>Margaret Fillyaw Adult Family Home</b>	<i>Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Richland Center</i>	\$ 29,000	\$ 18,990	\$ 29,000
<b>Mayo Clinic Health System - Franciscan Medical Center, Inc.</b>	<i>Clinical Services Unit provider of Residential Treatment Services for substance abuse treatment, detox services persons taken into protective custody due to incapacitation by alcohol, and for acute inpatient psychiatric services for emergency mental health hospitalizations.</i>	<i>LaCrosse</i>	\$ 25,000	\$ 11,612	\$ 25,000
<b>Norwood Health Center</b>	<i>Clinical Services Unit provider of Inpatient Psychiatric Services for emergency mental health hospitalizations.</i>	<i>Marshfield</i>	\$ 25,000	\$ -	\$ 25,000
<b>Psychology Center</b>	<i>Children's Services Unit provider of counseling and therapeutic resources.</i>	<i>Madison</i>	\$ 15,000	\$ 930	\$ 15,000
<b>Scott Consulting Partners, LLC</b>	<i>Public Health Unit provider of consultation necessary to conduct a community needs assessment - perform research and data assessments.</i>	<i>Richland Center</i>	\$ 20,000	\$ -	\$ 25,000
<b>SSM Health Care of Wisconsin, Inc.</b>	<i>Clinical Services Unit provider of acute inpatient psychiatric services for emergency mental health hospitalizations at St. Mary's Hospital.</i>	<i>Madison</i>	\$ 15,000	\$ -	\$ 15,000
<b>St. Anthony's School</b>	<i>Use of the school to prepare and serve meals for the Richland County Nutrition Program Germantown Meal Site.</i>	<i>Cazenovia</i>	\$ 12,000	\$ 5,758	\$ 12,000
<b>SW Healthcare Senior Behavioral Services</b>	<i>Clinical Services Unit provider of acute inpatient psychiatric services for emergency mental health hospitalizations.</i>	<i>Cuba City</i>	\$ 15,000	\$ -	\$ 15,000

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2011 Contract</i>	<i>2011 Amount Expended *</i>	<i>2012 Contract</i>
<b>Tazzee's Wonder Bar &amp; Restaurant</b>	<i>Provider of meals to the Richland County Nutrition Program Viola Meal Site.</i>	<i>Soldiers Grove</i>	\$ 18,000	\$ 9,670	<b>\$ 18,000</b>
<b>Tellurian UCAN, Inc.</b>	<i>Clinical Services Unit provider of Residential Treatment Services for substance abuse treatment, and detox services for persons taken into protective custody due to incapacitation by alcohol.</i>	<i>Madison</i>	\$ 29,500	\$ 407	<b>\$ 29,500</b>
<b>Total 2012 Contracts &lt; \$30,000:</b>					<b>\$ 391,000</b>

Motion made by Paul Kinney, seconded by Walter Gust to approve the 2012 contracts < \$30,000.  
 Motion carried.

2012 Agreements < \$10,000 (Mailout #5): It was noted that Health and Human Services has to notify the Towne & Country Presbyterian Church within 30 days of eliminating the contract. This would be in case the Richland Center Meal Site desires to relocate to the new Senior Community Center. Amanda Coorough noted that the agreement with Dodgeville Family Chiropractic & Wellness Center could be eliminated and there could be additional kids attending the Easter Seals Summer Camp in 2012.

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2011 Contract</i>	<i>2011 Amount Expended *</i>	<i>2012 Contract</i>
<b>B.I., Inc.</b>	<i>Children's Services Unit provider of monitors and sobrieters to place in the homes of parents and/or juveniles.</i>	<i>Boulder, Colorado</i>	\$ 3,000	\$ 1,037	<b>\$ 3,000</b>
<b>Center Point Counseling Services</b>	<i>Clinical Services Unit provider of psychotherapy, counseling, and assessment services for Comprehensive Community Services consumers.</i>	<i>Viroqua</i>	\$ 1,000	\$ -	<b>\$ 6,000</b>
<b>D &amp; P Enterprises</b>	<i>Provider of snow plowing and snow removal services at the Community Services Building.</i>	<i>Richland Center</i>	\$3,000 (Original) \$9,500 (Amended)	\$ 5,805	<b>\$ 9,500</b>
<b>Debbie Lord</b>	<i>Public Health Unit provider of nutrition consultation and menu preparation for the Richland County Nutrition Program.</i>	<i>Richland Center</i>	\$ 3,000	\$ 1,576	<b>\$ 3,000</b>
<b>Devan Toberman, RDH</b>	<i>Public Health Unit dental hygienist who will provide oral exams, fluoride, varnish and sealant application for appropriate age school children.</i>	<i>Prairie du Chien</i>	\$ 6,000	\$ -	<b>\$ 6,000</b>
<b>Easter Seals Wisconsin, Inc.</b>	<i>Children's Services Unit provider of summer camp services to offer socialization or respite to children with disabilities.</i>	<i>Madison</i>	\$ 1,000	\$ 4,200	<b>\$ 5,500</b>

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2011 Contract</i>	<i>2011 Amount Expended *</i>	<i>2012 Contract</i>
<b>Hidden Spring Clinic</b>	<i>Clinical Services Unit provider of psychotherapy, counseling, and assessment services for Comprehensive Community Services consumers.</i>	Westby	\$ 6,000	\$ -	\$ 6,000
<b>Nikki Martin, RDH</b>	<i>Public Health Unit dental hygienist who will provide oral exams, fluoride, varnish and sealant application for appropriate age school children.</i>	Madison	\$ 6,000	\$ -	\$ 6,000
<b>Passages, Inc.</b>	<i>Contract amount is a contribution the Finance Committee has instructed us to provide to Passages, Inc.</i>	Richland Center	\$ 3,000	\$ 1,500	\$ 3,000
<b>Pauquette Center</b>	<i>Clinical Services Unit provider of psychotherapy, counseling, and assessments for Comprehensive Community Services consumers.</i>	Richland Center	\$ 5,000	\$ -	\$ 5,000
<b>Reedsburg Area Medical Center</b>	<i>Children's Services Unit provider of physical therapy for the Birth to Three Program.</i>	Reedsburg	\$ 1,000	\$ -	\$ 1,000
<b>Richland School District</b>	<i>Use of the Rockbridge School as the Richland County Nutrition Program Rockbridge Meal Site. Meals are prepared by Richland County Food Service, delivered by Nutrition Program staff, and served at the school.</i>	Richland Center	\$3,120 (Original) \$6,000 (Amended)	\$ 3,131	\$ 6,500
<b>SOPORT, Inc.</b>	<i>Children's Services Unit provider of sexual offender recovery and therapy program services.</i>	Madison	\$ 9,900	\$ 7,200	\$ 9,900
<b>Tomorrow's Children, Inc.</b>	<i>Children's Services Unit provider of residential care for children.</i>	Waupaca	\$ 9,500	\$ -	\$ 9,500
<b>Towne &amp; Country Presbyterian Church</b>	<i>Use of the church as the Richland County Nutrition Program Richland Center Meal Site. Meals are prepared by Richland County Food Service, delivered by Nutrition Program staff, and served at the church.</i>	Richland Center	\$ 5,200	\$ 4,170	\$ 5,200
<b>Village of Viola</b>	<i>Use of a room in the Village Office as the Richland County Nutrition Program Viola Meal Site. Meals are prepared and delivered to the site by Tazzee's Wonder Bar &amp; Restaurant.</i>	Viola	\$ 2,400	\$ 2,000	\$ 2,400
<b>Wisconsin Badger Camp</b>	<i>Children's Services Unit provider of summer camp services to offer socialization or respite to children with disabilities.</i>	Platteville	\$ 1,000	\$ 600	\$ 2,400
<b>Total 2012 Agreements &lt; \$10,000:</b>					<b>\$ 89,900</b>

Motion made by Paul Kinney, seconded by Walter Gust to approve the 2012 agreements < \$10,000. Motion carried.

2012 Memorandums of Understanding (Mailout #6):

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2011 MOU</i>	<i>2011 Amount Expended *</i>	<i>2012 MOU</i>
<b>ADRC of Southwest WI-North, Richland County Satellite</b>	<i>Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.</i>	<i>Richland Center</i>	\$364,796 (Original) \$396,774 (Amended)	\$ -	<b>\$ 414,332</b>
<b>Richland County Food Service</b>	<i>Use of the UW-Richland Campus for preparation of Richland County Nutrition Program meals to be delivered to the Richland Center and Rockbridge Meal Sites.</i>	<i>Richland Center</i>	\$ 71,000	\$ 41,787	<b>\$ 80,000</b>
<b>Symons Recreation Complex</b>	<i>Children's Services Unit provider of family swimming services to offer socialization and recreation to children with disabilities.</i>	<i>Richland Center</i>	\$ 1,000	\$ 502	<b>\$ 1,000</b>

Motion made by Fred Clary, seconded by Ray Schmitz to approve the 2012 MOUs. Motion carried.

Approval of 2012 Vehicle Lease Agreements and Memorandums of Understanding (Mailout #7):

Linda Symons noted that this is an annual lease agreement. It was noted that an evergreen contract may be pursued next year. Motion made by Robert Holets, seconded by Paul Kinney to approve the 2012 Vehicle Lease Agreements and MOUs. Motion carried.

Approval to Sell a Retired Van (Mailout #8):

Linda Symons reported that no other county department is interested in utilizing the 1996 Ford 7-passenger lift van, which requires maintenance. Linda Symons stated that she would like to advertise for bids and the proceeds of the sale would be put into Transportation Fund 18. Fred Clary noted that the Sheriff's Department is also advertising for bids and questioned if one ad could be created for all the vehicles being sold across the county. Linda Symons stated that she would look into that; however, the 5310 grant advertisement requirements are very specific and may not meet the needs of the Sheriff's Department. Motion made by Robert Holets, seconded by Fred Clary to approve to sell a retired van, and forward the recommendation onto the County Board for approval. Motion carried.

Approval of 2012 s.85.21 Specialized Transportation Grant Application (Mailout #9):

Linda Symons noted that the s.85.21 plan will allow Richland County to receive \$68,117 in transportation assistance, and the required 20% county levy match of \$13,623 has been included in the budget. Motion made by Fred Clary, seconded by Robert Holets to approve the 2012 s.85.21 Specialized Transportation Grant Application, and forward the recommendation onto the County Board for approval. Motion carried.

Approval of Agreement for Richland County to Pay the Nonfederal Share of Medicaid Reimbursement for Crisis Services (Mailout #10): Tracy Thorsen reported that this approval was missed during the 2010 crisis certification process. This approval assures that the Crisis Intervention Services Program can receive Medicaid and private insurance payments for services provided. Fred Clary stated that his understanding is that in 2014 Medicaid payments will be reduced from 60% to 40%, which will be catastrophic to all.

Robert Holets questioned if the new contract for crisis services has resulted in a savings to the agency. Tracy Thorsen noted that there have been more diversions preventing hospitalizations, as there were 15% fewer hospitalizations from 2010 to 2011; however, we need to study the data more closely, and will offer a presentation next summer when a full year has transpired. Motion made by Fred Clary, seconded by Ray Schmitz to approve the agreement for Richland County to pay the nonfederal share of Medicaid reimbursement for crisis services. Motion carried.

Approval of Public Health Infrastructure Grant Application (Mailout #11): Marianne Stanek noted that Public Health was awarded this grant in 2011, and they would like to apply for an additional \$10,000 grant to be used by September 30, 2012. This grant would assist Public Health in the continued preparation for voluntary accreditation, and also allows us to perform tasks that we would not have funding to do. Motion made by Paul Kinney, seconded by Marilyn Rinehart to approve the Public Health Infrastructure Grant Application, and forward the recommendation onto the County Board for approval. Motion carried.

2011 Community Needs Assessment Report: Marianne Stanek distributed copies of the 2011 Community Needs Assessment Report which is a “picture of the health of Richland County”. It was noted that the targeted needs assessment was prepared with assistance from the Richland County UW Extension Office and the Public Health Infrastructure Grant funding. Questions regarding the report should be directed to Marianne Stanek.

Senior Nutrition Program Update: Marianne Stanek reported that it is likely that we will not have a contract with Karen’s Supper Club for the Boaz Meal Site in 2012. This one day per week location has decreased to only 4-5 people and the provider does not wish to continue offering the service. Marianne Stanek noted that this recommendation will be presented to the Commission on Aging & Disability in the near future. Discussion was held regarding the meal quality at some meal sites. Marianne Stanek stated that attendance at meal sites continue to decline while food prices continue to increase. Walter Gust reminded those present to make their reservations before 1pm tomorrow for the 5<sup>th</sup> anniversary celebration at the Rockbridge Meal Site.

WCHSA Fall Conference (Mailout #12): It was noted that the spring conference is more valuable.

The next regular Board meeting is scheduled for Thursday, December 8, 2011 at 9:00 a.m. at the Community Services Building.

Adjourn: Motion by Paul Kinney, seconded by Fred Clary to adjourn the meeting. Motion carried.

Respectfully Submitted,

Angie Rizner  
Office Supervisor