

**MINUTES**  
**RICHLAND COUNTY HEALTH AND HUMAN SERVICES**  
**November 12, 2015**

The monthly meeting of the Richland County Health and Human Services Board was called to order at 9:30 a.m. November 12, 2015 by Bob Bellman in the Main Conference Room of the Community Services Building, 221 West Seminary Street, Richland Center, Wisconsin.

Members Present: Bob Bellman, Debra Kyser, Diane M. Brown, Donald Seep, Dr. Louis Williams, Larry Jewell, Linda Gentes, and Marty Brewer.

Members Absent: Virginia Wiedenfeld.

Others Present: Amanda Coorough, Angie Rizner, Becky Dahl, Derek Kalish, Marianne Stanek, Patrick Metz, Roxanne Klubertanz-Gerber, Stephanie Ronnfeldt, and Tim Gottschall.

Approve Agenda and Posting: Motion by Marty Brewer, seconded by Dr. Louis Williams to approve the agenda and proper posting. Motion carried.

Approve October 8, 2015 Health and Human Services Board Minutes: Motion by Marty Brewer, seconded by Linda Gentes to approve the Health & Human Services Board meeting minutes. Motion carried.

Citizen Comments: None.

Review and Approve Health and Human Services Vouchers: The Richland County Health and Human Services 2015 Voucher Report for November 12, 2015 was distributed. The following items required additional discussion:

Voucher #53-64 – Quill Corporation: This was to pay for annual office and janitorial supply purchases.

Voucher #66-68 – RC Truck & Auto, Inc.: This was to pay for maintenance and repairs to the ADRC vehicles. Discussion was held regarding replacing the vehicles with newer models.

Voucher #80-90 – Shopping News, Inc.: This was to pay for vacant position advertising, flu clinic schedules, and WHEAP announcements.

Voucher #110 – 4 Imprint, Inc.: This was to pay for marketing materials for the Regional ADRC local offices.

**Prepaid Vouchers**

Voucher # 3 – WI Department of Agriculture Trade & Protection: This was to pay for fully funded Public Health grant activities.

Voucher #4 – D&P Enterprises: This was to pay for seal coating of the parking lot which was previously approved. Motion by Linda Gentes, seconded by Donald Seep to approve the 2015 Richland County Health and Human Services vouchers including prepaid vouchers listed below. Motion carried.

**2015 Vouchers**

<b>Unit</b>	<b>No. of Vouchers</b>	<b>Amount</b>
Richland County Health and Human Services – 2015 Expense Reports	19	\$9,096.14
Richland County Health and Human Services – 2015 Vouchers	52	\$37,541.09
Richland County Health and Human Services – 2015 Prepaid Vouchers	6	\$9,9885.23
<b>TOTAL</b>	<b>77</b>	<b>\$56,522.46</b>

2015 Budget Summary: Tim Gottschall distributed a handout that reflected a 2015 Health & Human Services Budget surplus of \$89,859 effective September 30, 2015. Tim Gottschall noted that Administration line item deficits are largely due to a delay in revenues and the Children’s Institutional Fund deficit continues to grow at a shortage of \$188,012.

Personnel Updates: Patrick Metz announced the hiring of Cherith Dilley, Child Protective Services Lead Worker, who transferred from a Children’s Services Case Worker position effective October 12, 2015. Patrick Metz also announced the hiring of Hope Donough, Economic Support Specialist, effective November 18, 2015 and Lukas Arenz, Children’s Services Case Worker, effective November 23, 2015. Motion by Debra Kyser, seconded by Diane M. Brown to approve the hiring of Cherith Dilley, Child Protective Services Lead Worker, effective October 12, 2015; Hope Donough, Economic Support Specialist, effective November 18, 2015; and Lukas Arenz, Children’s Services Case Worker, effective November 23, 2015. Motion carried.

Patrick Metz reported that the following staff have passed their 6 month probation and are being recommended to be placed on regular status:

- |   |                       |
|---|-----------------------|
| Roxanne Klubertanz-Gerber, ADRC Manager (3 months)            | Effective: 10/13/2015 |
| Erin Miess, Mental Health Therapist - Non-licensed (3 months) | Effective: 10/28/2015 |
| Cheryl Blair, Psychiatric RN                                  | Effective: 11/11/2015 |
| Mark Tracy, Economic Support Specialist                       | Effective: 11/18/2015 |
| Deb Bristol, Economic Support Specialist                      | Effective: 11/18/2015 |
| Amber Morris, Economic Support Specialist                     | Effective: 11/18/2015 |
| Molly Miligi, Economic Support Specialist                     | Effective: 11/18/2015 |
| Andrea Krahn, Economic Support Specialist                     | Effective: 11/18/2015 |
| Helena Robinson, Economic Support Specialist                  | Effective: 11/18/2015 |

Discussion was held regarding the possibility of continued funding for these positions beyond the two year original plan. Stephanie Ronnfeldt offered an update regarding the success of the Dane County Consortium, noting that there are 10 consortia state-wide and we were ranked #2. Donald Seep questioned who is responsible for signing individuals up for the Affordable Care Act. Stephanie Ronnfeldt noted that Cathie Ryan participates in some outreach, but most individuals are already signed up or renewed at this point. Donald Seep stated that he heard premium cost increases are significant across the country reaching nearly 45%. Stephanie Ronnfeldt stated that she is aware of an 8-10% cost increase in the State of Wisconsin. Motion by Donald Seep, seconded by Debra Kyser to approve the probationary period of Roxanne Klubertanz-Gerber, ADRC Manager, effective October 13, 2015; Erin Miess, Mental Health Therapist-Non-licensed, effective October 28, 2015; Cheryl Blair, Psychiatric RN, effective November 11, 2015; Mark Tracy, Economic Support Specialist, effective November 18, 2015; Deb Bristol, Economic Support Specialist, effective November 18, 2015; Amber Morris, Economic Support Specialist, effective November 18, 2015; Molly Miligi, Economic Support Specialist, effective

November 18, 2015; Andrea Krahn, Economic Support Specialist, effective November 18, 2015; and Helena Robinson, Economic Support Specialist, effective November 18, 2015. Motion carried.

Patrick Metz recommended that Kris Monahan, Economic Support Lead Worker, and Sarah Iverson, Economic Support Specialist, probationary periods be extended another six months to May 18, 2016. Patrick Metz recommended that Emily Shelton's, Children's LTS Case Manager, probationary period be extended another three months to February 18, 2016. It was noted that management has met with each of these individuals and developed a plan for their training success. Motion by Marty Brewer, seconded by Debra Kyser to approve a six month extension of Kris Monahan and Sarah Iverson's probationary periods to May 18, 2016 and a three month extension of Emily Shelton's probationary period to February 18, 2016, and notify the County Clerk's Office of the action. Motion carried.

Patrick Metz stated that Erin Miess, Mental Health Therapist-Non-licensed, submitted her resignation effective November 4, 2015. Motion by Dr. Louis Williams, seconded by Diane M. Brown to approve the resignation of Erin Miess, Mental Health Therapist-Non-licensed. Motion carried.

Patrick Metz noted that Tiffany Boyarski, Parent Peer Specialist, was hired through the Southwest Wisconsin Workforce Development Board effective November 10, 2015 for up to 10 hours per week through the Clinical Services Unit.

Discuss Potential 2016 Health & Human Services Addendum Updates: Patrick Metz noted that this is the time of the year to review the Health & Human Services Addendum to see if it continues to meet the needs of our department. Patrick Metz stated that in this process he also reviewed the addendums of the other larger departments and there are some significant disparities between departments. Given the tone of the last few years and the continued reduction to staff wages, these are a few items that we would like to add into our addendum for 2016:

1. Performance based longevity bonus
2. Internal promotion process
3. Step increases and range in salary
4. Sick leave payout
5. Change in hiring processes

Donald Seep stated that he is interested in the performance based longevity bonus, and would like to see a formal report on how this could be implemented stating the problems and offering solutions. Diane M. Brown noted that these privileges should not be offered to individual departments only; it should be made available to all departments. Discussion was held regarding the inability for department heads to collaborate and work together per county rule. It was agreed that departments need to find a way to increase perks in an effort to improve employee morale and reinstate employee value. Patrick Metz stated that he would present a proposal during the December Health & Human Services Board meeting for presentation to the Finance & Personnel Committee in January. Marty Brewer stated that he would like to request an agenda item on the next Finance & Personnel Committee meeting forcing action on the wage and compensation study. Patrick Metz stated that during the last Finance & Personnel Committee meeting Jeanetta Kirkpatrick stated that "she is dragging her feet" on the wage and compensation study since there is no money to implement any results of the study, so we would like to attempt to make other changes to our department addendum to make an actual difference for staff.

Approval of Health & Human Services Contracts

2015 New & Amended Contracts/Agreements:

<b>RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2015 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (10-8-15)</b>		
<b>HARMONY PLACE ASSISTED LIVING, LLC. DBA HARMONY ACRES</b>	Request Board approval to enter into an agreement with <u>Harmony Place Assisted Living, LLC. dba Harmony Acres</u> (Cazenovia) to provide adult family home services to a client being served by the Clinical Services Unit.	Requesting Board approval to enter into an agreement with <u>Harmony Place Assisted Living, LLC. dba Harmony Acres</u> for a total amount not to exceed <b>\$3,000.</b>

Motion by Marty Brewer, seconded by Linda Gentes to approve the new 2015 agreement. Motion carried.

2016 Revenue Contracts (Mailout #1): It was noted that the Active Aging grant is no longer available, so the \$7,500 should be removed from the revenue contract list included in the mailout.

<i>Provider Name</i>	<i>Provider Description</i>	<i>2015 Budgeted Revenue</i>	<i>2016 Budgeted Revenue</i>
<i>ContinuUs</i>	<i>Home Delivered Meals, Psychotherapy Services, Substance Abuse Counseling, Transportation, and Loan Closet</i>	\$ 103,600	\$ 107,706
<i>Dane County Capital Consortium</i>	<i>Income Maintenance Consolidation</i>	\$ 292,127	\$ 1,000,208
<i>Department of Administration</i>	<i>Wisconsin Home Energy Assistance Program</i>	\$ 38,967	\$ 40,848
<i>Department of Children and Families</i>	<i>State and County Contract</i>	\$ 474,924	\$ 349,898
	<i>Administration of Child Care Program</i>	\$ 60,000	\$ 58,585
<i>Department of Corrections</i>	<i>Community Youth and Family Aides</i>	\$ 94,837	\$ 94,837
<i>Department of Health Services</i>	<i>Regional Aging &amp; Disability Resource Center Contract</i>	\$ 2,015,625	\$ 2,015,625
	<i>State and County Contract</i>	\$ 1,032,730	\$ 1,032,730
<i>Division of Public Health</i>	<i>Consolidated Contract (Immunization, Maternal Child Health, Well Woman)</i>	\$ 33,689	\$ 27,951
	<i>Public Health Emergency Preparedness and Response</i>	\$ 35,575	\$ 35,430
<i>Department of Transportation</i>	<i>Specialized Transportation 85.21</i>	\$ 68,117	\$ 68,117
<i>Greater Wisconsin Agency on Aging Resources, Inc.</i>	<i>AAA Older Americans Programs</i>	\$ 124,149	\$ 124,149
	<i>Elder Abuse Services</i>	\$ 10,554	\$ 10,554
	<i>Nutrition Services Incentive Program (NSIP)</i>	\$ 18,576	\$ 18,576
	<i>State Health Insurance Assistance Program (SHIP)</i>	\$ 9,035	\$ 9,035
	<i>State Pharmaceutical Assistance Program (Part D)</i>	\$ 6,535	\$ 6,535
<i>Ithaca School District</i>	<i>Public Health School Health Services</i>	\$ 900	\$ 900

<i>University of Wisconsin-Richland</i>	<i>Mental Health Counseling Services on Campus</i>	\$ 18,000	\$ 18,000
<i>UW School of Medicine &amp; Public Health</i>	<i>Wisconsin Partnership Program</i>	\$ 151,118	\$ 63,000
<i>Weston School District</i>	<i>Public Health School Health Services</i>	\$ 1,000	\$ 1,000
		<b>\$4,590,058</b>	<b>\$5,083,684</b>

Motion by Dr. Louis Williams, seconded by Debra Kyser to approve the updated 2016 revenue contracts, and forward the list onto the County Board for approval. Motion carried.

2016 Contracts > \$50,000 (Mailout #2): Patrick Metz noted that Dr. E. Rackley Ivey’s contract is being further reduced in 2016 since we have increased hours for Dr. Matthew A. Felgus. The contracts for Lakeview Rehabilitation Center and Forward Home for Boys have increased significantly due to additional placements and utilization for a full year. Amanda Coorough noted that billing for autism waiver services has changed significantly for 2016; so many contract amounts had to be increased.

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2015 Contract</i>	<i>2015 Amount Expended *</i>	<i>2016 Contract</i>
<i>ADRC of Eagle Country - Crawford County</i>	<i>Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.</i>	<i>Prairie du Chien</i>	\$ 260,000	\$ 151,675	\$ <b>260,000</b>
<i>ADRC of Eagle Country - Juneau County</i>	<i>Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.</i>	<i>Mauston</i>	\$ 325,000	\$ 170,808	\$ <b>325,000</b>
<i>ADRC of Eagle Country - Sauk County</i>	<i>Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.</i>	<i>Baraboo</i>	\$ 960,000	\$ 556,779	\$ <b>960,000</b>
<i>Chileda Institute</i>	<i>Children's Services Unit provider of residential cognitive and behavioral health treatment for youth with severe mental health deterioration who pose a high risk to self and others.</i>	<i>LaCrosse</i>	Original \$180,000 Amended \$292,000	\$ 220,490	\$ <b>162,000</b>
<i>E. Rackley Ivey, M.D.</i>	<i>Clinical Services provider of psychiatric services to the Outpatient Mental Health Clinic.</i>	<i>Madison</i>	\$ 180,000	\$ 136,744	\$ <b>90,000</b>
<i>Family Works Programs, Inc.</i>	<i>Children's Services Unit provider of group and treatment foster home services.</i>	<i>Madison</i>	Original \$15,000 Amended \$63,000	\$ 64,552	\$ <b>50,000</b>
<i>Fillyaw Adult Family Home</i>	<i>Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Richland Center</i>	Original \$48,000 Amended \$60,000	\$ 38,078	\$ <b>60,000</b>

<b>Forward Home for Boys</b>	<i>Children's Services Unit provider of group home services.</i>	<i>Richland Center</i>	Original \$10,000 Amended \$75,000	\$ 54,540	\$ <b>132,000</b>
<b>Gundersen Lutheran Administrative Services, Inc. independently and as agent for Gundersen Lutheran Medical Center, Inc. and Gundersen Clinic, LTD.</b>	<i>Clinical Services Unit provider of Residential Treatment Services for substance abuse treatment, detox services for persons taken into protective custody due to incapacitation by alcohol, and for acute inpatient psychiatric services for emergency mental health hospitalizations.</i>	<i>LaCrosse</i>	\$ 63,000	\$ 272	\$ <b>63,000</b>
<b>Integrated Development Services</b>	<i>Children's Services Unit provider of counseling and therapeutic intensive autism services to children with disabilities.</i>	<i>Madison</i>	\$ 100,000	\$ 20,715	\$ <b>50,000</b>
<b>Kanton Home Adult Family Home</b>	<i>Clinical Services Unit provider of AFH services for consumers who due to mental health issues are unable to live independently.</i>	<i>Muscoda</i>	\$ 48,000	\$ 14,935	\$ <b>50,000</b>
<b>Lakeview Rehabilitation Center</b>	<i>Clinical Services Unit provider of CBRF residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Waterford</i>	\$ 56,000	\$ -	\$ <b>270,000</b>
<b>Lucky Star 3 Corporation</b>	<i>Clinical Services Unit provider of CBRF and AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Dodgeville</i>	\$ 130,000	\$ 85,977	\$ <b>130,000</b>
<b>Lutheran Social Services of WI and Upper Michigan, Inc.</b>	<i>Children's Services Unit provider of independent living and family preservation services and Clinical Services provider of Comprehensive Community Services psychosocial support services.</i>	<i>Baraboo</i>	Original \$33,000 Amended \$69,000	\$ 50,496	\$ <b>55,000</b>
<b>Matthew A. Felgus, M.D.</b>	<i>Health and Human Services is required to have a Medical Director and provide psychiatric services in order to maintain state certifications for the Outpatient Mental Health Clinic, Crisis Services, and Comprehensive Community Services Program. Dr. Felgus is the Medical Director, and provides psychiatric services and consultation to area professionals/agencies.</i>	<i>Madison</i>	\$ 70,000	\$ 41,310	\$ <b>105,000</b>

<b>Northwest Counseling &amp; Guidance Clinic</b>	<i>Clinical Services Unit provider of afterhours crisis intervention services. The services include an afterhours phone center staffed by trained crisis professionals and a mobile crisis response service locally available to conduct face-to-face assessments and interventions.</i>	Frederic	\$ 56,000		\$ 37,829	\$ 56,000
<b>Northwest Passage, LTD</b>	<i>Children's Services Unit provider of residential assessment and treatment facility care for children with social/emotional/cognitive behavioral difficulties.</i>	Frederic	\$ 60,000		\$ 69,999	\$ 70,000
<b>The Richland Hospital, Inc.</b>	<i>Children's Services Unit provider of speech, occupational and physical therapy services to children being served by the Birth to Three Program.</i>	Richland Center	\$ 100,000		\$ 53,697	\$ 100,000
<b>Southwest WI Workforce Development Board</b>	<i>Provides contracted employee services to Richland County Health and Human Services.</i>	Platteville	\$ 390,000		\$ 290,116	\$ 390,000
<b>Trempealeau County Health Care Center</b>	<i>Clinical Services Unit provider of Institute for Mental Disease (IMD) and AFH residential treatment for consumers who due to mental health issues are unable to live independently.</i>	Whitehall	\$ 130,000		\$ 76,600	\$ 122,000
<b>VARC, Inc.</b>	<i>Clinical Services Unit provider of employment skills training for Comprehensive Community Services consumers who due to mental health issues are unable to find or maintain employment without support.</i>	Viroqua	\$ 65,000		\$ 18,196	\$ 65,000
<b>Wisconsin Early Autism Project</b>	<i>Children's Services Unit provider of counseling and therapeutic intensive autism services to children with disabilities.</i>	Madison	\$ 220,000		\$ 39,068	\$ 50,000
<b>Total 2016 Contracts &gt; \$50,000:</b>			<b>\$ 3,772,000</b>		<b>\$ 2,192,876</b>	<b>\$ 3,615,000</b>

Motion by Marty Brewer, seconded by Linda Gentes to approve the 2016 contracts over \$50,000 and forward the list onto the County Board for approval. Motion carried.

2016 Contracts < \$50,000 (Mailout #3):

<b>Provider Name</b>	<b>Provider Description</b>	<b>Location</b>	<b>2015 Contract</b>	<b>2015 Amount Expended *</b>	<b>2016 Contract</b>
<b>ActivStyle, Inc.</b>	<i>Children's Services Unit provider of specialized medical supplies to children with disabilities.</i>	<i>Minneapolis, MN</i>	\$ -	\$ 2,454	\$ <b>11,000</b>
<b>Breining Law Office</b>	<i>Children's Services Unit provider of Termination of Parental Rights (TPR) legal services and court appointed special prosecutor for complicated CHIPS cases. Clinical Services Unit provider of Special Corporation Counsel services.</i>	<i>Richland Center</i>	Original \$30,600 Amended \$48,600	\$ 30,582	\$ <b>25,000</b>
<b>Children's Hospital of Wisconsin Community Services - Children's Service Society</b>	<i>Children's Services Unit provider of respite services to children with disabilities and treatment foster care.</i>	<i>Milwaukee</i>	\$ 20,000	\$ 11,325	\$ <b>10,000</b>
<b>Deer Valley Adult Family Home</b>	<i>Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Richland Center</i>	\$ 45,000	\$ 26,780	\$ <b>45,000</b>
<b>Easter Seals of Wisconsin, Inc.</b>	<i>Children's Services Unit provider of summer camp services to offer socialization or respite to children with disabilities.</i>	<i>Madison</i>	\$ 3,000	\$ -	\$ <b>11,000</b>
<b>Evergreen Manor, Inc.</b>	<i>Clinical Services provider of CBRF services for consumers who due to mental health issues are unable to live independently.</i>	<i>Necedah</i>	\$ 18,000	\$ 6,025	\$ <b>18,000</b>
<b>Fitness Choices</b>	<i>Clinical Services Unit provider of recovery education and wellness management services.</i>	<i>Viola</i>	Original \$7,000 Amended \$17,000	\$ 12,237	\$ <b>20,000</b>
<b>Imagine A Child's Capacity</b>	<i>Clinical Services Unit provider of specialized behavioral assessments for children with complex emotional and behavioral issues and ongoing direct services to assist with implementing behavioral plans. Children's Services Unit provider of behavioral consultation and treatment to children with disabilities.</i>	<i>Madison</i>	Original \$6,000 Amended \$26,000	\$ -	\$ <b>19,000</b>

<b>Independent Living Resources</b>	<i>Clinical Services Unit provider of peer/advocate support services for Community Recovery Services and Comprehensive Community Services consumers. Children's Services Unit provider of communication/technology and home modification assessments to children with disabilities.</i>	<i>Richland Center</i>	\$ 15,000	\$ 8,136	\$ 15,000
<b>Jean Warrior, Ph. D.</b>	<i>Contracted provider of psychological testing and evaluations for court ordered evaluations, including guardianships/protective placements, criminal, and CHIPS/JIPS issues; and evaluations to assess eligibility for programs, diagnosis, and to assist with appropriate treatment planning.</i>	<i>Verona</i>	\$ 22,000	\$ 13,482	\$ 22,000
<b>LaCrosse County Human Services</b>	<i>Children's Services Unit provider of secure and non-secure placement facility for children subject to criminal sanctions.</i>	<i>LaCrosse</i>	\$ 20,000	\$ 13,105	\$ 20,000
<b>Lori Knapp Crawford, Inc.</b>	<i>Children's Services Unit provider of supportive home care or consumer directed support services to children with disabilities.</i>	<i>Richland Center</i>	\$ 29,500	\$ 53,517	\$ 49,000
<b>Maplewood CBRF</b>	<i>Clinical Services Unit provider of adult family home and CBRF services to Comprehensive Community Services consumers.</i>	<i>West Salem</i>	\$ -	\$ -	\$ 45,000
<b>Mayo Clinic Health System - Franciscan Medical Center, Inc.</b>	<i>Clinical Services Unit provider of Residential Treatment Services for substance abuse treatment, detox services persons taken into protective custody due to incapacitation by alcohol, and for acute inpatient psychiatric services for emergency mental health hospitalizations.</i>	<i>LaCrosse</i>	\$ 25,000	\$ -	\$ 26,000
<b>Midwest Center for Psychotherapy and Sex Therapy</b>	<i>Children's Services Unit provider of psychosexual therapy for youth with sexual offending/maltreating behaviors.</i>	<i>Madison</i>	\$ 16,000	\$ -	\$ 16,000
<b>National Seating and Mobility</b>	<i>Children's Services Unit provider of adaptive aids and other related items to children with disabilities.</i>	<i>Madison</i>	\$ 9,500	\$ -	\$ 11,000
<b>Scott Consulting Partners, LLC</b>	<i>Public Health Unit provider of assessment and evaluation consultation and database programming.</i>	<i>Richland Center</i>	\$ 21,000	\$ 10,963	\$ 26,000

<b>St. Anthony's School</b>	<i>Use of the school to prepare and serve meals for the Richland County Nutrition Program Germantown Meal Site.</i>	<i>Cazenovia</i>	\$ 12,000	\$ 5,065	\$ 12,000
<b>Streamline Healthcare Solutions, LLC</b>	<i>Clinical Services Unit provider of an Electronic Health Records (EHR) system which routinely requires maintenance, upgrades, and further customizations to meet our programmatic changes and financial claiming needs.</i>	<i>Portage, MI</i>	\$ 20,000	\$ 18,055	\$ 20,000
<b>Tellurian UCAN, Inc.</b>	<i>Clinical Services Unit provider of Residential Treatment Services for substance abuse treatment, and detox services for persons taken into protective custody due to incapacitation by alcohol.</i>	<i>Madison</i>	\$ 9,500	\$ -	\$ 20,000
<b>The Psychology Center</b>	<i>Children's Services Unit provider of court ordered psychological assessments.</i>	<i>Madison</i>	\$ 15,000	\$ -	\$ 15,000
<b>Therapy Without Walls, LLC</b>	<i>Clinical Services Unit provider of specialized behavioral assessments for Comprehensive Community Services children with complex emotional and behavioral issues and ongoing direct services to assist with implementing behavioral plans.</i>	<i>Reedsburg</i>	\$ 30,000	\$ 21,735	\$ 40,000
<b>TLC Senior Home Care</b>	<i>Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Arena</i>	\$ 30,000	\$ 21,514	\$ 30,000
<b>United Cerebral Palsy of Greater Dane County</b>	<i>Children's Services Unit provider of home based respite services to children with disabilities.</i>	<i>Madison</i>	\$ 3,000	\$ -	\$ 11,000
<b>Upland Point Corporation</b>	<i>Clinical Services Unit provider of CBRF services for consumers who due to mental health issues are unable to live independently.</i>	<i>Dodgeville</i>	\$ 33,000	\$ 11,500	\$ 35,000
<b>Wisconsin Badger Camp</b>	<i>Children's Services Unit provider of summer camp services to offer socialization or respite to children with disabilities.</i>	<i>Platteville</i>	\$ 4,000	\$ -	\$ 11,000
<b>Wisconsin Lions Camp</b>	<i>Children's Services Unit provider of summer camp services to offer socialization or respite to children with disabilities.</i>	<i>Rosholt</i>	\$ 2,000	\$ -	\$ 11,000
<b>Total 2016 Contracts &lt;</b>					
<b>\$50,000:</b>			<b>\$ 494,100</b>	<b>\$ 266,475</b>	<b>\$ 594,000</b>

Motion by Marty Brewer, seconded by Diane M. Brown to approve the 2016 contracts less than \$50,000.  
 Motion carried.

2016 Agreements < \$10,000 (Mailout #4): It was noted that the Village of Viola language should be changed, as the meals are no longer prepared by Tazzee’s Wonder Bar & Restaurant.

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2015 Contract</i>	<i>2015 Amount Expended *</i>	<i>2016 Contract</i>
<b>Attorney Henry Plum</b>	<i>Children's Services Unit provider of Termination of Parental Rights (TPR) legal services and court appointed special prosecutor for complicated CHIPS cases.</i>	<i>Wauwatosa</i>	\$ 1,750	\$ 1,280	<b>\$ 1,750</b>
<b>Center Point Counseling Services</b>	<i>Clinical Services Unit provider of psychotherapy, counseling, and assessment services for Comprehensive Community Services consumers.</i>	<i>Viroqua</i>	Original \$5,000 Amended \$13,000	\$ 5,357	<b>\$ 5,000</b>
<b>City of Richland Center</b>	<i>Use of the Richland Community/Senior Center as the Richland County Nutrition Program Richland Center Meal Site. Meals are prepared by Richland County Food Service, delivered by Nutrition Program staff, and served at the facility.</i>	<i>Richland Center</i>	\$ 3,600	\$ 3,300	<b>\$ 3,600</b>
<b>Common Threads Family Resource Center</b>	<i>Children's Services Unit provider of counseling and therapeutic services to children with disabilities.</i>	<i>McFarland</i>	\$ 7,000	\$ 756	<b>\$ 7,000</b>
<b>Cooperative Educational Services Agency (CESA) III</b>	<i>Children's Services Unit provider of occupation and mobility services for a vision impaired child being served by the Birth to Three Program.</i>	<i>Fennimore</i>	\$ 2,500	\$ 2,500	<b>\$ 2,500</b>
<b>D&amp;P Enterprises</b>	<i>Provider of snow plowing and snow removal services at the Community Services Building.</i>	<i>Richland Center</i>	\$ 1,500	\$ -	<b>\$ 6,000</b>
<b>Family &amp; Children's Center</b>	<i>Children's Services Unit provider of supervised visitation services for a parent living out of county.</i>	<i>LaCrosse</i>	\$ 2,000	\$ -	<b>\$ 2,000</b>
<b>Healing Hands</b>	<i>Clinical Services Unit provider of alternative therapy for Comprehensive Community Services consumers.</i>	<i>Richland Center</i>	\$ 2,200	\$ -	<b>\$ 3,120</b>
<b>Hidden Spring Clinic</b>	<i>Clinical Services Unit provider of psychotherapy, counseling, and assessment services for Comprehensive Community Services consumers.</i>	<i>Westby</i>	\$ 3,000	\$ -	<b>\$ 8,000</b>
<b>Hope Haven</b>	<i>Clinical Services Unit provider of residential treatment consumers.</i>	<i>Madison</i>	\$ 5,000	\$ 3,080	<b>\$ 5,000</b>
<b>Life Balance Massage</b>	<i>Clinical Services Unit provider of alternative therapy for</i>	<i>Richland Center</i>	\$ 1,000	\$ 350	<b>\$ 1,200</b>



2016 Memorandums of Understanding (Mailout #5):

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2015 MOU</i>	<i>2015 Amount Expended *</i>	<i>2016 MOU</i>
<b>ADRC of Eagle Country - Richland County</b>	<i>Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.</i>	<i>Richland Center</i>	\$ 430,963	\$ 293,842	<b>\$ 431,000</b>
<b>Richland County Food Service</b>	<i>Use of the UW-Richland Campus for preparation of Richland County Nutrition Program meals to be delivered to the Richland Center, Rockbridge &amp; Viola Meal Sites.</i>	<i>Richland Center</i>	\$ 98,000	\$ 62,565	<b>\$ 103,000</b>
<b>Symons Recreation Complex</b>	<i>Clinical Services Unit provider of swimming services to Comprehensive Community Services consumers, Children's Services Unit provider of swimming services to children with disabilities, and ADRC provider of Stepping On programs.</i>	<i>Richland Center</i>	\$ 5,000	\$ 2,852	<b>\$ 12,000</b>
<b>Total 2016 MOUs:</b>			<b>\$ 533,963</b>	<b>\$ 359,259</b>	<b>\$ 546,000</b>

Motion by Diane M. Brown, seconded by Debra Kyser to approve the 2016 memorandums of understandings. Motion carried.

Approval of 2016 Vehicle Lease Agreements and a Memorandum of Understanding (MOU) (Mailout #6): Roxanne Klubertanz-Gerber stated that while we lease out these vehicles for only \$1, providers are responsible for the maintenance and upkeep of the vehicles. Patrick Metz noted that the Pine Valley Healthcare vehicle did not pass inspection, so we are researching other options for them. Motion made by Dr. Louis Williams, seconded by Marty Brewer to approve the 2016 vehicle lease agreements with VARC, Inc., the City of Richland Center, and Schmitt Woodland Hills and the Memorandum of Understanding with Pine Valley Healthcare. Motion Carried.

Approval of 2016-2018 Richland County Aging Plan (Mailout #7): Roxanne Klubertanz-Gerber noted that the aging plan must be updated every three years and reviewed the focus areas. It was noted that the plan was previously approved by the Commission on Aging & Disability Board. Motion made by Diane M. Brown, seconded by Debra Kyser to approve the 2016-2018 Richland County Aging Plan, and forward this recommendation onto the County Board for approval. Motion Carried.

Approval of 2016 s.85.21 Specialized Transportation Assistance Grant (Mailout #8): Roxanne Klubertanz-Gerber reviewed the details of the grant which enables the agency to provide transportation services to elderly and disabled residents. Motion made by Marty Brewer, seconded by Debra Kyser to approve submission of the s.85.21 application with required match totaling \$15,711.17, and forward the recommendation onto the County Board for approval. Motion Carried.

Approval of the ADRC of Eagle County Participation in the Promise Study (Mailout #9): Becky Dahl noted that this is the third major research project that ADRC of Eagle County has participated in with the University of Wisconsin, similar to the LEEPS and Active Aging grants. The intention of this study is to develop a partnership between physicians and pharmacists. Motion made by Diane M. Brown, seconded by Dr. Louis Williams to approve the ADRC of Eagle County's participation as a Stakeholder Partner in the Promise Study. Motion Carried.

Approval of Access Control Annual Support Agreement (Mailout #10): Patrick Metz stated that we have been experiencing sporadic swipe card door access issues. It was discovered that the software has not been updated since 2012. Motion made by Larry Jewell, seconded by Debra Kyser to approve a four-year agreement with Omni Technologies for access control system software support at a cost of \$1,190. Motion Carried.

Abating a Human Health Hazard in Richwood Township (Mailout #11): Marianne Stanek reported that she was contacted by Richwood Township representatives regarding a dilapidated property owned by an individual who no longer lives in the county and who has no intention of returning to the property. This issue went before the Property Committee; however, they do not want to pursue this property because there are no delinquent taxes. Marianne Stanek stated that there is also an existing mortgage on this property, so it cannot be sold but needs to be cleaned up. The property has been declared a human health hazard due to the effects on neighbors and children in the area, but it is not a condemned property. Marianne Stanek noted that the plan is to take this action to court for judgment, clean up the property at a cost of approximately \$7500, and assess a special tax on the property to recoup those clean up costs. Motion made by Marty Brewer, seconded by Diane M. Brown to proceed according to State Statute 254.59. Motion Carried.

Update on Use of Community Services Building Space by Other Departments: Patrick Metz stated that this action is still on hold, as the Coroner's Office is currently reviewing other potential options. It is appearing that the Veteran's Service and Child Support Offices plan to remain in the courthouse.

Convene in Closed Session Per Wis. Statutes 19.85(1) (C) to Finalize the Annual Performance Evaluation of the Director: Motion by Linda Gentes, seconded by Debra Kyser to convene in closed session per Wis. Statutes 19.85(1) (C) to finalize the annual performance evaluation of the Director to include Patrick Metz. Roll Call Vote. Linda Gentes, Debra Kyser, Donald Seep, Dr. Louis Williams, Larry Jewell, Marty Brewer, Diane M. Brown and Bob Bellman all voted for the motion. Motion carried.

Return to Open Session: Motion by Marty Brewer, seconded by Dr. Louis Williams to return to open session. Motion carried.

The next regular Board meeting is scheduled for Thursday, December 10, 2015 at 9:30am at the Community Services Building.

Adjourn: Motion by Marty Brewer, seconded by Debra Kyser to adjourn the meeting. Motion carried.

Respectfully Submitted,

Angie Rizner  
Office Supervisor