

## OCTOBER SESSION

October 25, 2011

Chairman Greenheck called the meeting to order and welcomed the visitors and press. Roll call found all members present except Bellman.

Reverend Mike Breininger, Pastor of the Richland Center Fellowship Church, gave the Invocation. County Clerk Vlasak led the Pledge of Allegiance.

County Clerk Vlasak read the agenda for the October session. The agenda item regarding the ordinance relating to the Joe, Ramona and Peggy Durkin Parcel in the Town of Willow was added with less than a 24 hour notice. Zoning Administrator Michael Bindl explained that the certified survey map had flaws which took time to correct. Mr. Bindl noted that postponing action on the ordinance until the December County Board session could result in the loss of some of the land by the owners. Motion by Sowle, second by Kinney to approve the agenda and declare that an emergency exists so that action can be taken on the ordinance regarding the Durkin parcel. Motion carried.

Chairman Greenheck asked if any member desired that the minutes for the previous session be read or if any member desired to amend the minutes from the previous session. Hearing no motion to read or amend the minutes for the September session, the minutes were declared as approved.

Chairman Greenheck announced that the Public Hearing for the Proposed 2012 County Budget was now open.

Finance and Personnel Committee Chairman Kirkpatrick facilitated the public hearing of the proposed County budget for the year 2012. The development of the proposed budget is a three month process. Department heads were instructed to keep the wages the same as 2011. The employee share of the retirement and the employee share of health insurance premiums were calculated when preparing the proposed departmental budgets. All allocations of the tax levy remain the same. Oversight or supervising committees approved the departmental budgets presented to the Finance and Personnel Committee. The proposed County budget does not include any lay off days or staff reductions and services are remaining the same. The following items were noted in the proposed County budget: No change in the proposed County Board budget; Creation of an Information Technology Department; Elections budget increase to reflect actual costs; Workers comp premium decreases due to fewer injury claims; Information Technology Department funding transfer from the Health and Human Services budget; \$6,000 proposed cost of labor attorney assistance; Institutional costs funding; Local Emergency Planning budget increase due to a grant; Extension Agents fringe cost savings revert to the State; Solid Waste and Recycling Grant funding decrease; Capital Projects funding maintained at same level as last year; Level Debt Fund payments; Possible loss of sales tax revenue as a result of government employees reduction in take home pay due to their payment of a portion of pension costs and health insurance premiums which will result in take home pay not available for spending in the local economy; \$159,843 reduction in anticipated State shared revenues; Anticipated zoning fees reduction to reflect actual past collections; and \$262,523 in General Funds surplus applied. The proposed budget distributes the tax levy as follows: \$2,000,000 for the Highway Department; \$2,732,140 for the Sheriff's Department; \$1,141,901 for the Health and Human Services Department; \$249,070 for Pine Valley; and \$2,318,964 for all other departments. The proposed levy for the 2012 budget is \$6,642,075 compared to the 2011 adopted budget of \$6,653,176.

Jennifer Harper, the newly appointed District Attorney, addressed the Board expressing concern about the proposed 2012 budget for the District Attorney's office and the lack of funding in the proposed budget for needed equipment upgrades in that department. Ms. Harper reviewed revenues generated by the District Attorney's office.

Chairman Greenheck announced that the Public Hearing was now closed.

Resolution No. 11-112 Proclaiming November 12-20, 2011 As National Hunger And Homelessness Awareness Week In Richland County was read by County Clerk Vlasak. Motion by Gust, second by Holets that Resolution No. 11-112 be adopted. Reverend Mike Breininger addressed the Board regarding the Richland County Homelessness Coalition and the two facilities which are operated with private funds. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11 - 112**

A Resolution Proclaiming November 12-20, 2011 As National Hunger And Homelessness Awareness Week In Richland County.

WHEREAS the week of November 12-20, 2011 has been proclaimed as National Hunger and Homelessness Awareness Week 2011 with the theme of “Bringing America Home” and the Health and Human Services Board has proposed that a similar proclamation be made for Richland County by the County Board, and

WHEREAS the purpose of such a proclamation is to educate the public about the many reasons people are hungry and homeless, including the shortage of decent and affordable housing in Richland County for very low income residents, and to encourage support for homeless assistance service providers and to encourage volunteer endeavors to address hunger and homelessness in Richland County, and

WHEREAS there are many organizations committed to sheltering, providing support of services, as well as meals and food supplies, to the homeless in Richland County, and

WHEREAS the County Board recognizes that hunger and homelessness continue to be a serious problem for many individuals in Richland County.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby proclaims November 12-20, 2011 as National Hunger and Homelessness Awareness Week in Richland County, and

BE IT FURTHER RESOLVED that the County Board encourages all citizens to recognize that many people in Richland County do not have housing and these persons need support from citizens and from public and private non-profit entities and the County Board also encourages citizens to support and assist those organizations in the County committed to helping the homeless, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD**

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Betty Havlik	X	
Walter Gust	X	
Robert Holets	X	
Paul Kinney	X	

Ordinance No. 11-16 Amendment # 322 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The John and Suzanne Sharp Parcel In The Town Of Dayton was presented to the Board. Motion by M. Marshall, second by Wiedenfeld that Ordinance No. 11-16 be enacted. Zoning Administrator Bindl explained that the thirty eight acre parcel will be split. Eight acres will contain the residence and accessory buildings. Thirty acres will be sold. Roll call vote. AYES: Sowle, Cook, Gust, Clary, Wyman, Wiedenfeld, Lewis, M. Marshall, Rasmussen, Greenheck, B. Marshall, Jr., Kirkpatrick, Deets, Crofton, Seep, Van Vliet, Holets, Kinney, Havlik, Clausius. Ayes 20. Noes 0. Total 20. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 11 - 16**

Amendment # 322 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The John and Suzanne Sharp Parcel In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following-described real estate in the Town of Dayton is hereby rezoned from the General Agricultural and Forestry District to the Agricultural and Residential District:

Lots #1 and #2 of Certified Survey Map #908 as recorded in Volume 8, Certified Survey Maps, at pages 173, Richland County Register of Deeds office.

3. This Ordinance shall be effective on October 25, 2011.

Dated: October 25, 2011  
Passed: October 25, 2011  
Published: November 3, 2011

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

FOR AGAINST

Ann M. Greenheck, Chairman

Richland County Board of Supervisors	Richard Rasmussen	X
	Gaylord L. Deets	X
ATTEST:	Betty Havlik	X
	Robert Holets	X
Victor V. Vlasak	Marilyn Marshall	X
Richland County Clerk	James Lewis	X
	Virginia Wiedenfeld	X

Ordinance No. 11-17 Amendment # 323 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Donald, Suzanne and Dominic Anderson Parcel In The Town Of Richland was presented to the Board. Motion by Rasmussen, second by Lewis that Ordinance No. 11-17 be enacted. Zoning Administrator Bindl explained that the request is to rezone two acres. Questions were raised regarding the rezoning request. Motion by Gust to table action on the ordinance. The motion failed. Motion by Wyman, second by Crofton to amend the ordinance to state that the parcel is being rezoned to the “R-2” single Family Residential District. Motion carried. Roll call vote. Ayes: Cook, Clary, Wyman, Wiedenfeld, Lewis, M. Marshall, Rasmussen, B. Marshall, Jr., Deets, Crofton, Seep, Van Vliet, Kinney, Clausius, Sowle. NOES: Gust, Greenheck, Kirkpatrick, Holets, Havlik. Ayes 15. Noes 5. Total 20. Motion carried and ordinance, as amended, declared enacted.

**ORDINANCE NO. 11 – 17 (Amended)**

Amendment # 323 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Donald, Suzanne and Dominic Anderson Parcel In The Town Of Richland.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following-described real estate in the Town of Richland is hereby rezoned from the General Agricultural and Forestry District to the R-2 Single Family Residential District:

Lots #1 of Certified Survey Map #910 as recorded in Volume 8, Certified Survey Maps, at pages 176-178, Richland County Register of Deeds office.

3. This Ordinance shall be effective on October 25, 2011.

Dated: October 25, 2011  
Passed: October 25, 2011  
Published: November 3, 2011

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

		FOR	AGAINST
Ann M. Greenheck, Chairman	Richard Rasmussen	X	
Richland County Board of Supervisors	Gaylord L. Deets	X	
ATTEST:	Betty Havlik	X	
	Robert Holets	X	
Victor V. Vlasak	Marilyn Marshall	X	
Richland County Clerk	James Lewis	X	
	Virginia Wiedenfeld	X	

Ordinance No. 11-18 Amendment # 324 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Joe, Ramona and Peggy Durkin Parcel In The Town Of Willow was presented to the Board. Motion by Deets, second by Holets that Ordinance No. 11-18 be enacted. Zoning Administrator Bindl explained that there are two residences separated by a road. The request is to separate the 5.13 acres from 195 acres to allow for animals. Roll call vote. AYES: Gust, Clary, Wyman, Wiedenfeld, Lewis, M. Marshall, Rasmussen, Greenheck, B. Marshall, Jr., Kirkpatrick, Deets, Crofton, Seep, Van Vliet, Holets, Kinney, Havlik, Clausius, Sowle, Cook. Ayes 20. Noes 0. Total 20. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 11 - 18**

Amendment # 324 to Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Joe, Ramona and Peggy Durkin Parcel In The Town Of Willow.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following-described real estate in the Town of Willow is hereby rezoned from the General Agricultural and Forestry District to the Agricultural and Residential District:

Lots #1 of Certified Survey Map #911 as recorded in Volume 8, Certified Survey Maps, at pages 179-180, Richland County Register of Deeds office.

3. This Ordinance shall be effective on October 25, 2011.

Dated: October 25, 2011  
Passed: October 25, 2011  
Published: November 3, 2011

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

		FOR	AGAINST
Ann M. Greenheck, Chairman Richland County Board of Supervisors	Richard Rasmussen	X	
	Marilyn Marshall	X	
ATTEST:	James Lewis	X	
	Virginia Wiedenfeld	X	
Victor V. Vlasak Richland County Clerk	Gaylord L. Deets	X	
	Robert Holets	X	

Resolution No. 11-113 Reducing The Rate Of Interest On A Revolving Loan Fund Loan was read by County Clerk Vlasak. Motion by Sowle, second by Clausius that Resolution No. 11-113 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11 - 113**

A Resolution Reducing The Rate Of Interest On A Revolving Loan Fund Loan.

WHEREAS the County participates in the State Revolving Loan Fund Program whereby State funds are provided to the County which in turn lends these funds to businesses for the purpose of creating jobs, and

WHEREAS State Program guidelines provide that the annual interest rate on such loans shall be 4.0%, but the Finance and Personnel Committee, which supervises the Program, has received approval from the State of the Committee’s recommendation that the interest rate on one proposed loan be reduced to 3.0%, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the annual rate of interest on a \$50,000 loan from the County’s Revolving Loan Fund to Garage Door Express, LLC of Lone Rock to be reduced from 4.0% to 3.0%, and

BE IT FURTHER RESOLVED that in all other respects, the terms of this loan shall be in accordance with State guidelines for the Revolving Loan Fund Program, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick	X
Betty Havlik	X
Gaylord L. Deets	X
Larry D. Wyman	X
Walter Gust	X
Fred Clary	X
Ann M. Greenheck	X

Resolution No. 11-114 Approving The County's Membership In A Brownfields Assessment Coalition And Applying For A Grant was read by County Clerk Vlasak. Motion by B. Marshall, Jr., second by Rasmussen that Resolution No. 11-114 be adopted. Tim Streitz, Associate Planner from the Southwestern Wisconsin Regional Planning Commission, explained that this resolution is similar to a resolution past last year by the County Board agreeing to commit to the project. An updated resolution and letter of support is needed for the revised grant application. Motion carried and resolution declared adopted.

### **RESOLUTION NO. 11 - 114**

A Resolution Approving The County's Membership In A Brownfields Assessment Coalition And Applying For A Grant.

WHEREAS the Southwestern Wisconsin Regional Planning Commission, of which Richland County is a member, has proposed designating the member counties of the Commission as a Brownfields Assessment Coalition for the purpose of applying for a Brownfields Assessment grant from the U.S. Environmental Protection Agency, and

WHEREAS such a grant, if awarded, would provide funds for the identification, remediation and redevelopment of land which may contain hazardous substances and/or petroleum, known as brownfields, and the cleaning-up of brownfields has health, environmental and financial benefits to the County, and

WHEREAS the Richland Chamber and Development Alliance Committee has carefully considered this proposal and is now recommending its approval by the County Board.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for Richland County to join with the other county members of the Southwestern Wisconsin Regional Planning Commission to form a Brownfields Assessment Coalition, and

BE IT FURTHER RESOLVED approval is hereby granted for the Southwestern Wisconsin Regional Planning Commission and the Coalition to apply to the U.S. Environmental Protection Agency for a Brownfields Assessment grant for 2012, and

BE IT FURTHER RESOLVED that the Southwestern Wisconsin Regional Planning Commission shall be designated at the lead participant for the grant as well as the grant recipient and the Commission shall be responsible for grant administration, and

BE IT FURTHER RESOLVED that approval is hereby granted for the Commission to submit an application for such a grant, to sign documents on behalf of the county members of the Commission and to spend grant monies in accordance with the terms of the grant and to take all actions necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBER OF THE RICHLAND  
CHAMBER AND DEVELOPMENT ALLIANCE  
BOARD

FOR AGAINST

Buford E. Marshall, Jr.

Resolution No. 11-115 Relating To Apply For And Accepting A Supplement Snowmobile Trails Grant was read by County Clerk Vlasak. Motion by Kinney, second by Sowle that Resolution No. 11-115 be adopted. Motion by Wyman, second by Kinney that the resolution be amended to state that the supplemental grant is for the Winter of "2010-2011". Motion carried. Resource Agent Steve Kohlstedt answered questions. Motion carried and resolution, as amended, declared adopted.

**RESOLUTION NO. 11 – 115 (Amended)**

A Resolution Relating To Apply For And Accepting A Supplement Snowmobile Trails Grant.

WHEREAS, every year the County Board approves the County Parks Commission applying for and accepting a \$33,700 grant from the Wisconsin Department of Natural Resources's County Snowmobile Trail Aids program, and

WHEREAS, due to the County's increased costs of maintaining and grooming the snowmobile trails in the County, the Commission applied to DNR for a supplemental grant of \$10,376.47, and

WHEREAS the Commission now seeks County Board approval for this grant application and, to the extent that this supplemental grant is approved, to receive and expend the grant funds in accordance with the terms of the grant.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Parks Commission to apply for and accept a supplemental snowmobile trails grant in the amount of \$10,376.47 from DNR for maintaining and grooming the County snowmobile trails for the Winter of 2010-2011, and

BE IT FURTHER RESOLVED that this grant application was approved in the amount of \$5,188.24 with the provision that the additional amount applied for may be paid in part in proportion to the amount of grant funds available, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and U.W. Extension Agriculture/Resource Agent, Steve Kohlstedt, is hereby authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF COUNTY PARKS



COMMISSION

FOR AGAINST

James Lewis	X
Betty Havlik	X
William Seep	X

Resolution No. 11-116 Amending Two 2011 Contracts For The Department Of Health And Human Services was read by County Clerk Vlasak. Motion by Havlik, second by Sowle that Resolution No. 11-116 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11-116**

A Resolution Amending Two 2011 Contracts For The Department Of Health And Human Services.

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Randy Jacquet, need to increase the dollar amount of two 2011 contracts which were approved by the County Board, and

WHEREAS Rule 17 of the Rules of the Board requires that all contracts of the Health and Human Services Department which are in excess of \$30,000 must be approved by the County Board.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the dollar ceiling on the previously-approved contracts with the Department of Health and Human Services for 2011 are hereby increased as follows:

1. AEGIS THERAPIES, INC (Arkansas) – original contract \$85,000; amended to \$110,000. Aegis Therapies, Inc. provides occupational therapy and physical therapy for the Children’s Service Unit – Birth To Three Program. This amendment is needed due to an increased need for occupational and physical therapies for Program clients.

2. B-CARE CORPORATION (Viroqua) – original contract \$45,000; amended to \$87,000. B-Care Corporation provides community-based residential care for consumers who, due to mental health issues, are unable to live independently, for the Clinical Services Unit. This amendment is needed due to additional unplanned placements throughout the year which were budgeted for, but not added into any of the placement facility contracts. These unplanned placements are necessary in order to transition individuals out of hospitals or institutions, and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to exceed the dollar ceilings for the above contracts by not more than 15% without County Board approval, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Randy Jacquet, is hereby authorized to sign the above contract on behalf of the County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND

HUMAN SERVICES BOARD

FOR AGAINST

Jeanetta Kirkpatrick	X
Fred Clary	X
Walter Gust	X
Robert Holets	X
Betty Havlik	X
Paul Kinney	X

Resolution No. 11-117 Approving Certain Contracts for 2011 for the Health and Human Services Department was read by County Clerk Vlasak. Motion by Gust, second by Havlik that Resolution No. 11-117 be adopted. Health and Human Services Director Randy Jacquet explained the contracts. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11 - 117**

A Resolution Approving Certain Contracts for 2011 for the Health and Human Services Department.

WHEREAS Rule 17 of the Rules of the Board provides that all contracts of the Department of Health and Human Services involving the expenditure of \$30,000 or more must be approved by the County Board, and

WHEREAS the Health and Human Services Board is now presenting the following contracts for 2011 which total \$153,000.00 to the County Board for approval.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to enter into the following contracts for 2011:

	<u>Contract amount</u>
1. <u>Attorney Henry Plum</u> to provide termination of parental rights legal services to the Children’s Service Unit	\$35,000
2. <u>The Family &amp; Children’s Center</u> to provide group home foster care for one child through the remainder of the year and an urgent psychosexual residential assessment for one child served by the Children’s Service Unit	\$78,000
3. <u>Northwest Passage</u> to provide residential placement for a children served by the Children’s Service Unit	\$40,000
Total .....	\$153,000, and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department , Randy Jacquet, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD SUPERVISOR MEMBERS OF THE HEALTH AND HUMAN SERVICES BOARD

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Fred Clary	X	
Walter Gust	X	
Robert Holets	X	
Betty Havlik	X	
Paul Kinney	X	

Resolution No. 11-118 Making A Fund Transfer In The County Fairgrounds Account In The 2011 County Budget was read by County Clerk Vlasak. Motion by Wyman, second by Wiedenfeld that Resolution No. 11-118 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11 -118**

A Resolution Making A Fund Transfer In The County Fairgrounds Account In The 2011 County Budget.

WHEREAS it becomes necessary each year, after the County Fair has taken place, for funds to be transferred from the Donations Fund in the County Fair Committee’s account in the County’s annual budget to the County Fairgrounds operating budget, in order to pay premiums awarded at the County Fair, and

WHEREAS it is now necessary for a total of \$5,199.00 to be so transferred and the Finance and Personnel Committee is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the following fund transfer in the amount of \$5,199.00 in the County Fairgrounds account in the 2011 County budget is hereby approved:

\$5,199.00 from the County Fairgrounds Donations Fund (Fund #33) to the County Fairgrounds Operating Budget (Fund #68), and

BE IT FURTHER RESOLVED that no County tax dollars are involved in this transfer, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Fred Clary	X	
Betty Havlik	X	

Gaylord L. Deets	X
Larry D. Wyman	X
Walter Gust	X
Ann M. Greenheck	X

Resolution No. 11-119 Changing The County’s Financial Contribution Toward The Cost Of Health Insurance Premiums Of Its Employees was read by County Clerk Vlasak. Motion by Deets, second by Havlik that Resolution No. 11-119 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11 - 119**

A Resolution Changing The County’s Financial Contribution Toward The Cost Of Health Insurance Premiums Of Its Employees.

WHEREAS, from time to time, it is necessary, due to changing economic conditions and changes in State law, for the County to change the terms and conditions of employment of its employees, and

WHEREAS, due to changes in State law and the condition of the County’s finances, the Finance and Personnel Committee is recommending that the County lower its financial contribution to payment of health insurance premiums of its employees from the current 95% to 88 % of the cost of those premiums, and

WHEREAS that the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that, except as otherwise stated in this Resolution, the County will pay 88% of the gross premium for single or family health insurance for the least costly qualified plan within the service area, and

BE IT FURTHER RESOLVED that this Resolution does not apply to elected officials or to protective service employees, and

BE IT FURTHER RESOLVED that paragraph d 1 of the County’s Handbook of Personnel Policies is hereby amended by repealing the following crossed-out material and adopting the following underlined material:

“Health insurance. The County is a participating employer in the Wisconsin Public Employers’ Group Health Insurance program administered by the Wisconsin Department of Employee Trust Funds. The employees shall have the option to choose a group health insurance plan from the standard plan and alternative health insurance plans, according to the rules established by the Wisconsin Public Employers’ Group Health Insurance Board. The County agrees to pay the premium for single or family health insurance in the amount of eighty eight (88%) ~~one hundred percent (100%)~~ of the gross premium for the least costly qualified plan within the service area. ~~Notwithstanding the above provisions relating to health insurance, the County shall pay the premium for single or family health insurance for non-union employees of the Department of Health and Human Services in the amount of 95% of the gross premium for the least costly qualified plan within the service area. All County employees, including elected officials, are urged to voluntarily agree to pay five percent (5%) of the gross premium for the least costly qualified within the service area.”~~, and

BE IT FURTHER RESOLVED that this Resolution shall be effective on January 1, 2012.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR    AGAINST

Jeanetta Kirkpatrick	X
Betty Havlik	X
Gaylord L. Deets	X
Larry D. Wyman	X
Walter Gust	X
Fred Clary	X
Ann M. Greenheck	X

Resolution No. 11-120 Relating To The County’s Contribution To The Cost Of Town Highway Bridge Construction Required By Wisconsin Statutes, Section 82.08 was presented to the Board. Motion by Seep, second by Lewis that Resolution No. 11-120 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11-120**

A Resolution Relating To The County’s Contribution To The Cost Of Town Highway Bridge Construction Required By Wisconsin Statutes, Section 82.08.

WHEREAS Wisconsin Statutes, section 82.08, requires counties in Wisconsin to pay approximately 50% of the cost of construction or repair of any culvert or bridge on a town highway or village street when so requested by the town or village board, and

WHEREAS the County Highway Committee has received the following requests from the following towns and the Committee is recommending that the County Board approve the payment of the following amounts as financial aid from the County as mandated by Wisconsin Statutes, section 82.08.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County shall pay the following amounts as financial aid for the following bridge or culvert projects in the following towns, as mandated by Wisconsin Statutes, section 82.08:

<u>Town or Village</u>	<u>Road Name</u>	<u>Total Cost</u>	<u>Amount Of County Aid Granted</u>
Town of Akan	Cortland Lane	\$ 3,088.75	\$ 1,544.38
Town of Forest	Ames Drive	8,800.21	4,400.11
Town of Forest	Robbson Lane	5,774.11	2,887.06
Town of Willow	Horse Lane	37.74	18.87
Town of Willow	Smyth Hollow Road	43,705.78	21,852.89
<b>TOTALS</b>		<b>\$61,406.59</b>	<b>\$30,703.31</b>

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE HIGHWAY  
COMMITTEE

FOR AGAINST

William J. Seep	X
James Lewis	X
Gaylord L. Deets	X
Larry D. Wyman	X
Richard Rasmussen	X

Resolution No. 11-121 Approving The Department Of Health And Human Services Applying For And Accepting A Grant From The Wisconsin Department Of Health Services was read by County Clerk Vlasak. Motion by Kirkpatrick, second by Holets that Resolution No. 11-121 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11 - 121**

A Resolution Approving The Department Of Health And Human Services Applying For And Accepting A Grant From The Wisconsin Department Of Health Services.

WHEREAS the Clinical Services Unit of the Department of Health and Human Services has been notified that it may be eligible for an Intoxicated Drivers Program Enhancement Grant from the Wisconsin Department of Health Services, and

WHEREAS the purpose of such a grant would be to meet a number of goals relating to preventing and reducing drunk driving in order to increase roadway safety, by implementing evidence-based strategies to reduce drunk driving and providing cross-training and education to law enforcement and treatment professionals, and

WHEREAS Rule 17 of the Rules of the Board requires County Board approval before any department of County government can apply for and accept a grant, and

WHEREAS the Health and Human Services Board has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Richland County Department of Health and Human Services to apply for and accept a grant, if granted, for \$19,774 as an Intoxicated Drivers Program Enhancement Grant from the State of Wisconsin to the Clinical Services Unit of the Health and Human Services Department to enhance the Intoxicated Drivers Program in Richland County for the period of October 1, 2011 to September 30, 2012, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the Director of the Health and Human Services Department, Randy Jacquet, is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Fred Clary	X	
Walter Gust	X	
Betty Havlik	X	
Robert Holets	X	
Paul Kinney	X	

Resolution No. 11-122 Approving Deeding Certain County-Owned Real Estate To The City Of Richland Center was presented to the Board. Motion by B. Marshall, Jr., second by Clary that Resolution No. 11-122 be adopted. Motion by Clary, second by Gust to amend the resolution to state that in “2009” the County purchased the land. Motion carried. Motion carried and resolution, as amended, declared adopted.

**RESOLUTION NO. 11 – 122 (Amended)**

A Resolution Approving Deeding Certain County-Owned Real Estate To The City Of Richland Center.

WHEREAS in 2009 the County purchased certain land in the City of Richland Center from Fruit Broadcasting, LLC for flood mitigation purposes, and

WHEREAS the City of Richland Center has requested that the County deed that land to the City and the Emergency Management Committee, which supervised the flood mitigation project, is recommending that the County Board approve granting a deed of this land to the City.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to deed the following-described real estate to the City of Richland Center for no payment:

A parcel of land located in the Southwest Quarter (SW¼) of the Northeast Quarter (NE¼) of Section Twenty-eight (28), Township Ten (10) North, Range One (1) East, City of Richland Center, Richland County, Wisconsin, more particularly described as follows:

Commencing at an existing Richland County cast iron monument at the North Quarter (N¼) corner of said Section Twenty-eight (28); Thence South 01° 08' 23" West along the West line of the Northeast Quarter (NE¼) of said Section Twenty-eight (28) for 2693.45 feet to an existing Richland County cast iron monument at the center of said section; Thence South 89° 41' 35" East along the South line of said Northeast Quarter (NE¼) for 600.83 feet; Thence North 00° 18' 25" East for 494.89 feet to a point in the old centerline of Bohmann Drive and to the point of beginning; Thence North 03° 59' 52" East along said old centerline for 120.57 feet (previously described as North 04° 25' East); Thence South 86° 14' 38" East for 363.63 feet (previously described as South 86° East, 370.00 feet); Thence South 00° 15' 49" East for 130.95 feet (previously described as South); Thence North 84° 41' 57" West for 287.04 feet to an existing 1½ inch iron pipe at the Northeast corner of that easement described in Volume 117, on page 577, as Document No. 137980; Thence North 84° 41' 57" West for 86.41 feet (previously described as North 86° 25' West, 89.60 feet) to the point of beginning.

EXCEPTING THEREFROM lands conveyed to Richland County by a Warranty Deed recorded in Volume 360 of Records, pages 199-201, as Document No. 248416, and

BE IT FURTHER RESOLVED that the County's deed to the City shall contain provisions ensuring that the deeded land shall remain as green space, and

BE IT FURTHER RESOLVED that the County Clerk is hereby authorized to sign on behalf of the County a deed in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE EMERGENCY  
MANAGEMENT COMMITTEE

FOR AGAINST

Buford E. Marshall, Jr.	X
Fred Clary	X
Ann M. Greenheck	X

Resolution No. 11-123 Approving Paying Compensation To A Deputy Sheriff For After-Retirement Court Work was read by County Clerk Vlasak. Motion by Kirkpatrick, second by Deets that Resolution No. 11-123 be adopted. Questions were raised regarding compensating individuals after they have left County employment and are drawing an annuity from the Wisconsin Retirement System. Roll call vote. AYES: Clary, Wyman, Lewis, Rasmussen, Greenheck, B. Marshall, Jr., Kirkpatrick, Deets, Van Vliet, Sowle, Cook, Gust. NOES: Wiedenfeld, M. Marshall, Crofton, Seep, Holets, Havlik, Clausius. Ayes 12. Noes 7. Total 19. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11 - 123**

A Resolution Approving Paying Compensation To A Deputy Sheriff For After-Retirement Court Work.

WHEREAS Deputy Sheriff Marsha Machotka is retiring on December 28, 2011 and she anticipates that she will have to prepare to testify and testify in Circuit Court relating to her job after her retirement, and

WHEREAS Deputy Sheriff Machotka has proposed to the Finance and Personnel Committee that she be paid at her hourly rate while she was employed for all time spent after her retirement in Circuit Court matters relating to her employment, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for paying Deputy Sheriff Marsha Machotka at her hourly rate of \$21.0790 for all time that she spends after her December 28, 2011 retirement in preparing for and testifying in Circuit Court matters growing out of her employment as a Deputy Sheriff, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE



FOR AGAINST

Jeanetta Kirkpatrick	X
Betty Havlik	X
Gaylord L. Deets	X
Larry D. Wyman	X
Walter Gust	X
Fred Clary	X
Ann M. Greenheck	X

Resolution No. 11-124 Approving The Creation Of A Management Information Systems Department was read by County Clerk Vlasak. Motion by Kirkpatrick, second by Crofton that Resolution No. 11-124 be adopted. Discussion followed. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11 - 124**

A Resolution Approving The Creation Of A Management Information Systems Department.

WHEREAS it has been proposed that the efficient operation of County government requires the creation of a Management Information Systems Department, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the creation of a Management Information Systems Department and for the creation of the following positions to fill that Department:

1. The position of Management Information Systems Director at Grade 23 in the County's Job Classification and Salary Plan (probationary rate: \$22.20 per hour; after-probationary rate: \$23.28 per hour) and Ms. Barbara Scott is named to that position.
2. The position of Management Information Systems Administrator at Grade 21 in the County's Job Classification and Salary Plan (probationary rate: \$20.18 per hour; after-probationary rate: \$21.18 per hour) and Jason Marshall is named to that position.

BE IT FURTHER RESOLVED that Ms. Scott and Mr. Marshall are to start in these new positions at the after-probation rate and the job descriptions for these new positions which are attached to the original of this Resolution are hereby approved, and

BE IT FURTHER RESOLVED that, in accordance with Rule 23 of the Rules of the Board, by a ¾ vote of those Supervisors present, the County Board hereby declares that an emergency exists such that the County Board may consider this Resolution other than at its August or September sessions, and

BE IT FURTHER RESOLVED that this Resolution shall be effective on January 1, 2012.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick	X
Betty Havlik	X
Gaylord L. Deets	X
Larry D. Wyman	X
Walter Gust	X
Fred Clary	X
Ann M. Greenheck	X

Resolution No. 11-125 Approving Expenditures By The Sheriff's Department Relating To A Radio Antenna On The WRCO Tower Site In The Town Of Richland was read by County Clerk Vlasak. Motion by Gust, second by Clary that Resolution No. 11-125 be adopted. Discussion followed. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11 - 125**

A Resolution Approving Expenditures By The Sheriff's Department Relating To A Radio Antenna On The WRCO Tower Site In The Town Of Richland.

WHEREAS the Law Enforcement and Judiciary Committee has indicated a need for the Sheriff's Department to rent space on the WRCO tower in the Town of Richland and to expend funds from the 911 Outlay Account for the purpose of installing a radio antenna on the rented space on the tower, and

WHEREAS Rule 17 of the Rules of the Board requires that any expenditure in excess of \$5,000 must be approved by the County Board and County Board approval is also required for any expenditure from the 911 Outlay Account, and

WHEREAS the Law Enforcement and Judiciary Committee is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for spending up to \$10,000 from the 911 Outlay Account for the purpose of purchasing the necessary equipment, excluding repeaters, from General Communications of Madison and having that company install a radio antenna on the WRCO tower site in the Town of Richland at a cost of up to \$10,000.00, and

BE IT FURTHER RESOLVED that approval is hereby granted for the County to enter into a contract with Fruit Broadcasting, Inc. to rent space on the WRCO tower site in the Town of Richland at a monthly rental of \$350.00 for placement of this radio antenna, and

BE IT FURTHER RESOLVED that a written rental contract shall be approved by the Law Enforcement and Judiciary Committee and the Sheriff is hereby authorized to sign such contract on behalf of the County, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

FOR AGAINST

Jeanetta Kirkpatrick	X
Fred Clary	X
Gaylord L. Deets	X
Walter Gust	X

Larry D. Wyman	X
Ann M. Greenheck	X
Betty Havlik	X

Resolution No. 11-126 Approving Replacing The Roof On The Jail And Awarding A Contract was read by County Clerk Vlasak. Motion by Wiedenfeld, second by Crofton that Resolution No. 11-126 be adopted. Property Committee Chairman Wiedenfeld stated that the contractor has no qualms about completing the project this fall. He would wait until spring but would want to purchase the shingles this fall at County expense. Property Committee member Crofton stated that there is a life time warranty on the type of shingles being proposed. Discussion followed. Roll call vote. AYES: Wiedenfeld, Lewis, M. Marshall, Rasmussen, Greenheck, B. Marshall, Jr., Kirkpatrick, Deets, Crofton, Seep, Van Vliet, Holets, Havlik, Clausius, Sowle, Cook, Gust, Clary, Wyman. Ayes 19. Noes 0. Total 19. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11 - 126**

A Resolution Approving Replacing The Roof On The Jail And Awarding A Contract.

WHEREAS the Property Committee has concluded that it is necessary for the roof on the Jail portion of the Courthouse to be replaced and specifications for this project have been drawn up and the Committee is proposing that the County Board approve the project and award the contract to the bidder, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for a public improvement project consisting of replacing the roof on the Jail portion of the Courthouse at a total cost of \$65,077.00, itemized as follows:

Base bid .....	\$59,806.00
Alternate for heavier shingle .....	\$ 1,783.00
Alternate for thermal heat tape for eaves and downspouts.....	<u>\$ 3,488.00</u>
Total project .....	\$65,077.00, and

BE IT FURTHER RESOLVED that the bid, as described above, from Interstate Roofing & Waterproofing, Inc. of Onalaska, Wisconsin is approved and the contract for this project is hereby awarded to that firm, and

BE IT FURTHER RESOLVED that \$65,077.00 is hereby appropriated from the Contingency Fund to the Courthouse Repair Outlay Fund in the 2011 County Budget for the purpose of carrying out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

FOR AGAINST

Jeanetta Kirkpatrick	X
Betty Havlik	X

Gaylord L. Deets	X
Larry D. Wyman	X
Walter Gust	X
Fred Clary	X
Ann M. Greenheck	X

Resolution No. 11-127 Relating To Concealed-Carry Legislation Which Was Recently Enacted By The Wisconsin Legislature was presented to the Board. Motion by Van Vliet, second by Sowle that Resolution No. 11-127 be adopted. The resolution gives discretion as to whether to allow concealed weapons to be carried in County buildings and grounds and also whether to allow County employees to carry concealed weapons during the course of their employment. Corporation Counsel Southwick explained that the resolution is an effort to maximize the County’s discretion based upon the statutory language. Supervisor Clary explained that immunity from liability issues is afforded in the statutes if no action is taken by the County Board. Clary noted that adoption of the resolution could increase insurance premiums to cover that additional exposure. Motion by Clary, second by B. Marshall, Jr., to table the resolution. Roll call vote. AYES: Lewis, Rasmussen, B. Marshall, jr., Crofton, Van Vliet, Havlik, Cook, Clary, Wyman, Wiedenfeld. NOES: M. Marshall, Greenheck, Kirkpatrick, Deets, Seep, Clausius, Sowle, Gust. Ayes 10. Noes 8. Total 18. Motion carried and resolution declared tabled.

Ordinance No. 11-19 Relating To Disposal Of Obsolete Records Of The County Treasurer’s Office was presented to the Board. Motion by Cook, second by Van Vliet that Ordinance No. 11-19 be enacted. Motion by Van Vliet, second by Seep to amend the ordinance to state that signed lottery cards are retained for four years including the “credit” year. Motion carried. Roll call vote. AYES: M. Marshall, Rasmussen, Greenheck, B. Marshall, Jr., Kirkpatrick, Deets, Crofton, Seep, Van Vliet, Holets, Havlik, Clausius, Sowle, Cook, Gust, Clary, Wyman, Wiedenfeld, Lewis. Ayes 19. Noes 0. Total 19. Motion carried and ordinance, as amended, declared enacted.

**ORDINANCE NO. 11 – 19 (Amended)**

An Ordinance Relating To Disposal Of Obsolete Records Of The County Treasurer’s Office.

The Richland County Board of Supervisors does hereby ordain as follows:

1. This Ordinance is enacted in accordance with Wisconsin Statutes, section 19.21 (5) and Ordinance No. 99-11 which was adopted on April 20, 1999.

2. The following records of the County Treasurer’s office shall be kept for the following retention periods before being disposed of or destroyed:

<b><u>Name of Records</u></b>	<b><u>Retention Period</u></b>
Accounts payable: detail listing & check register (copies)	Creation date + 3 years
Appraisals, county-owned property	Creation date + 7 years
Assessments: certified special assessment roll	Destroy after assessment collected or 7 years, whichever is longer
Assessments, real property	Creation date + 7 years
Assessments: statement of new special assessments	Creation date + 5 years
Assessments: special assessment payment register	Destroy after all assessments collected or 7 years,

	whichever is longer
Audit letters	Creation date + 3 years
Balancing reports	Creation date + 3 years
Bank credit/debit notices	1 year after audit
Bank reconciliation	3 years after audit
Bank statements	Creation date +7 years
Bankruptcies	Creation date + 7 years until superseded
Cash books, daily	Current fiscal year + 3 years provided audit is complete
Cash drawer reconciliation	1 year after audit
Check register	Creation date + 7 years
Checks, cancelled	Creation date + 7 years
Checks, outstanding	Creation date + 7 years
Correspondence, general	Creation date + 3 years
Deposit tickets and books	1 year after audit
Discontinued tax key numbers	Permanent
Journal entries, resolutions, cash receipts, treasurer's cash	Creation date + 3 years
Lottery cards, signed	4 yrs. including credit year
Probate fees report	7 years
Receipts: general & settlement	Creation date + 7 years
Sale assessments	Creation date + 7 years
Suit tax, monthly	Creation date + 7 years
Tax deeds, foreclosure	Creation date + 15 years
Tax receipts	Creation date + 15 years
Tax rolls, municipal	Creation date + 15 years
Tax sales records, including sale of tax deeded lands	Creation date + 7 years
Wires, bank	7 years

3. The above records shall be offered to the State Historical Society in accordance with Wisconsin Statutes, section 59.52 (4) (b) and, after the State Historical Society has either waived any interest in the above records or the Society has been provided with such of the above records as it requests, approval is hereby granted for the destruction of the above records in accordance with the above retention schedule.

4. This Ordinance shall be effective immediately upon its passage and publication.

Dated: October 25, 2011  
 Passed: October 25, 2011  
 Published: November 3, 2011

**ORDINANCE OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD**

Ann M. Greenheck, Chairman  
 Richland County Board of Supervisors

	FOR	AGAINST
Larry D. Wyman	X	
Lewis G. Van Vliet	X	
Carol R. Clausius	X	
Lawrence Sowle	X	

ATTEST:  
 Victor V. Vlasak

Ordinance No. 11-20 Charging A Fee For The Private Use Of The County’s Videoconferencing Equipment was read by County Clerk Vlasak. Motion by Van Vliet, second by Cook that Ordinance No. 11-20 be enacted. Discussion followed. Roll call vote. AYES: Rasmussen, Greenheck, B. Marshall, Jr., Kirkpatrick, Deets, Crofton, Seep, Van Vliet, Holets, Havlik, Clausius, Sowle, Cook, Gust, Wyman, Wiedenfeld, Lewis, M. Marshall. Noes: Clary. Ayes 18. Noes 1. Total 19. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 11 - 20**

An Ordinance Charging A Fee For The Private Use Of The County’s Videoconferencing Equipment.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The following charges shall apply when a private, non-governmental person or entity requests use of the County’s videoconferencing equipment for use relating to legal proceedings:

- Set-up of the equipment and for the first hour of use ..... \$100.00
- For each partial or whole hour of use of the equipment after the first hour ..... \$ 25.00

2. This Ordinance shall be effective immediately upon its passage and publication.

Dated: October 25, 2011  
Passed: October 25, 2011  
Published: November 3, 2011

ORDINANCE OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD

	FOR	AGAINST
Ann M. Greenheck, Chairman Richland County Board of Supervisors	Larry D. Wyman Lewis G. Van Vliet	X X
ATTEST: Victor V. Vlasak Richland County Clerk	Carol Clausius Lawrence Sowle Bette M. Cook	X X X

Resolution No. 11-128 Amending The Job Description Of The Economic Support Manager Position In The Health and Human Services Department was read by County Clerk Vlasak. Motion by Holets, second by Gust that Resolution No. 11-128 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11 - 128**

A Resolution Amending The Job Description Of The Economic Support Manager Position In The Health and Human Services Department.

WHEREAS it is necessary from time to time for job descriptions of County positions to be amended to reflect the ever-changing work situations, and

WHEREAS the Health and Human Services Board has recommended amending to the job description of the Economic Support Manager Position in the Health and Human Services Department, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its approval.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that a new job description for the position of Economic Support Manager Position in the Health and Human Services Department, a copy of which is attached to this Resolution, is hereby approved, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Betty Havlik		
Gaylord L. Deets	X	
Larry D. Wyman	X	
Walter Gust	X	
Fred Clary	X	
Ann M. Greenheck	X	

Motion by Crofton, second by Gust that the Clerk be instructed to record that a unanimous ballot was cast to re-elect Betty Havlik and Dr. Tom Richardson each to a new three-year term on the Pine Valley Board of Trustees effective January 1, 2012. Motion carried.

Motion by Sowle, second by Cook that Floyd Bartow be appointed to the Commission on Aging and Disability Board to replace Joseph Scribbins, who resigned, for the remainder of the two year term which expires April, 2012. Motion carried.

Zoning Administrator Bindl reported the receipt of a petition from Jim and Diane Sumwalt to rezone 4.73 acres in the Town of Marshall from Agriculture/Forestry to Residential 1. Chairman Greenheck referred the petition to the Zoning and Land Information Committee for action.

Zoning Administrator Bindl reported that there were no rezoning petitions being recommended for denial by the Zoning and Land Information Committee.

Chairman Greenheck reported the receipt of the following correspondence: A thank you card from Dillon Louis, the recipient of a \$600 Fred and Hazel Pauls Scholarship; a letter from Loretta McCarthy regarding Richland County Military Honor Roll fund raisers positive experiences as volunteers at the Richland County Fair; form letters expressing concerns regarding the proposed location of the Badger-Coulee 345 kV transmission line; and notice from the Lower Wisconsin State Riverway Board regarding a conference on fracking for oil and natural gas and frack sands mining.

Resolution No. 11-129 Pertaining To Adopting The Richland County Budget For 2012 was read by County Clerk Vlasak. Motion by Gust, second by Wyman that Resolution No. 11-129 be adopted. Roll call vote. AYES: Greenheck, B. Marshall, Jr., Kirkpatrick, Deets, Crofton, Seep, Van Vliet, Holets, Havlik, Clausius, Sowle, Cook, Gust, Clary, Wyman, Wiedenfeld, Lewis, M. Marshall, Rasmussen. Ayes 19. Noes 0. Total 19. Motion carried and resolution declared adopted.

**RESOLUTION NO. 11 - 129**

A Resolution Pertaining To Adopting The Richland County Budget For 2012.

WHEREAS the County Board held the required public hearing on the proposed County budget for 2012 on October 25, 2011, and

WHEREAS the County Board has carefully considered the County budget for 2012 and is now ready to adopt the budget.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the 2012 budget includes revenues from the County sales tax in the estimated amount of \$875,000.00, and

BE IT FURTHER RESOLVED that the sum of \$6,642,075.20 be used and hereby is levied upon all taxable property in Richland County for County purposes for the year 2011, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick	X
Betty Havlik	X
Gaylord L. Deets	X
Larry D. Wyman	X
Walter Gust	X
Fred Clary	X
Ann M. Greenheck	X

Motion by Deets, second by Crofton to adjourn to Tuesday, December 13, 2011 at 10:00 a.m. Motion carried.

STATE OF WISCONSIN )  
  )SS  
COUNTY OF RICHLAND)

I, Victor V. Vlasak, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the October session held on October 25, 2011.

Victor V. Vlasak  
Richland County Clerk