

## **JUNE SESSION**

June 19, 2012

Chairman Kirkpatrick called the meeting to order and welcomed the visitors and press. Roll call found all members present.

Reverend Mary Turner gave the Invocation. County Clerk Vlasak led the Pledge of Allegiance.

County Clerk Vlasak read the agenda for the June session. Motion by Crofton, second by Kinney that the agenda be approved and that the Wednesday mail-out rule be set aside so that action can be taken on the resolution which was not mailed out. Motion carried.

Chairman Kirkpatrick asked if any member desired that the minutes for the previous session be read or if any member desired to amend the minutes from the previous session. Hearing no motion to read or amend the minutes for the May session, the minutes were declared as approved.

Chairman Kirkpatrick announced that the next order of business would be the election to fill the vacancy in Supervisory District # 15. Ruth E. Williams submitted her application for the position. Motion by Van Vliet, second by Clausius that Ruth E. Williams be elected to fill the vacancy in Supervisory District # 15 and that the Clerk be instructed to record that a unanimous ballot was cast. Motion carried and Ruth E. Williams was declared elected to Supervisory District # 15. County Clerk Vlasak administered the oath of office to Ms. Williams.

Chairman Kirkpatrick introduced Devin Kepler, the son of Lonnie and Dana Kepler, rural Viola, as the applicant chosen to receive the Fred and Hazel Pauls Scholarship in the amount of \$600. Devin is a graduate of Richland Center High School and plans on attending the Southwest Wisconsin Technical College for dairy herd management followed by the two-year ag power and equipment program.

Motion by Cook, second by M. Marshall to bring off the table and back onto the floor for discussion Ordinance No. 12-7 Amendment # 332 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Ottesen Farms, Ltd. Parcel In The Town Of Dayton. Motion carried. Discussion followed. Motion by Holets, second by Van Vliet to amend the ordinance to state that it becomes effective "June 19, 2012" and to add "This Ordinance shall be the subject of a deed restriction limiting the property to one residence". Motion carried. Roll call vote. AYES: Kinney, Jewell, Clausius, Peters, Bellman, Cook, Turk, Clary, Williams, Wiedenfeld, Lewis, M. Marshall, Rasmussen, B. Marshall, Jr., Kirkpatrick, Deets, Crofton, Van Vliet, Holets. NOES: Sebranek, Seep. Ayes 19. Noes 2. Total 21. Motion carried and ordinance, as amended, declared enacted.

### **ORDINANCE NO. 12 – 7 (Amended)**

Amendment # 332 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Ottesen Farms, Ltd. Parcel In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.

- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following-described real estate in the Town of Dayton is hereby rezoned from the General Agricultural and Forestry District to the Agricultural and Residential District:

The following-described real estate situated in Richland County, State of Wisconsin:

The Northwest Quarter (NW ¼) of the Southeast Quarter (SE ¼) of Section Twenty-six (26), Township Ten (10) North, Range One (1) West, Richland County, Wisconsin.

EXCEPTING THEREFROM that portion lying Southeasterly of the centerline of Chicken Ridge Road.

ALSO EXCEPTING THEREFROM:

Part of the Southwest Quarter (SW ¼) of the Northeast Quarter (NE ¼) and the Northwest Quarter (NW ¼) of the Southeast Quarter (SE ¼) Section Twenty-six (26), Township Ten (10) North, Range One (1) West, Town of Dayton, Richland County, Wisconsin, described as:

Beginning at the center of Section Twenty-six (26), Township Ten (10) North, Range One (1) West; Thence North 00° 10' 19" East along the west line of the Southwest Quarter (SW ¼) of the Northeast Quarter (NE ¼) 813.53 feet; Thence South 89° 09' 57" East, 1319.08 feet to the east line of the Southwest Quarter (SW ¼) of the Northeast Quarter (NE ¼) of section Twenty-six (26); Thence south 00° 03' 54" West along the East line, 814.80 feet to the Northeast corner of the Northwest Quarter (NW ¼) of the Southeast Quarter (SE ¼) of Section Twenty-six (26); Thence South 00° 03' 25" West along the East line of the Northwest Quarter (NW ¼) of the Southeast Quarter (SE ¼) of Section Twenty-six (26) 224.98 feet; Thence North 79° 28' 05" West, 1342.85 feet to the point of beginning.

ALSO EXCEPTING THEREFROM that portion of the Northwest Quarter (NW ¼) of the Southeast Quarter (SE ¼) of section Twenty-six (26), Township Ten (10) North, Range One (1) West, which lies within Richland County Certified Survey Map No. 354, recorded in the office of the Richland County, Wisconsin Register of Deeds on January 31, 2001 at 3:40 p.m. in Volume 3 of CSM's, pages 175-176, as document No. 242386. Said survey being part of the Northwest Quarter (NW ¼) of the Southeast Quarter (SE ¼) and the Southwest Quarter (SW ¼) of the Southeast Quarter (SE ¼) of Section Twenty-six (26), Township Ten (10) North, Range One (1) West, Town of Dayton, Richland County, Wisconsin.

3. This Ordinance shall be effective on June 19, 2012.

4. This Ordinance shall be the subject of a deed restriction limiting the property to one residence.

Dated: May 15, 2012

ORDINANCE OFFERED BY THE ZONING AND

Passed: June 19, 2012

LAND INFORMATION COMMITTEE

Published:

FOR AGAINST

Jeanetta Kirkpatrick, Chairman  
Richland County Board of Supervisors

Larry Sebranek	X
Robert J. Holets	X
Gaylord L. Deets	X
Marilyn Marshall	X
Virginia Wiedenfeld	X
James Lewis	X
Richard Rasmussen	X

ATTEST:  
Victor V. Vlasak  
Richland County Clerk

Ordinance No. 12-10 Amendment # 334 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Todd and Melissa Knuth Parcel In The Town Of Westford was presented to the Board. Motion by Deets, second by Holets that Ordinance No. 12-10 be enacted. Zoning Administrator Michael Bindl explained that the request is to rezone 5 acres. Roll call vote. AYES: Jewell, Clausius, Peters, Bellman, Cook, Turk, Clary, Williams, Wiedenfeld, Lewis, M. Marshall, Rasmussen, Sebranek, B. Marshall, Jr., Kirkpatrick, Deets, Crofton, Seep, Van Vliet, Holets, Kinney. Ayes 21. Noes 0. Total 21. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 12- 10**

Amendment # 334 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Todd and Melissa Knuth Parcel In The Town Of Westford.

The Richland County Board of Supervisors does hereby ordain as follows:

1. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following-described real estate in the Town of Westford is hereby rezoned from the Agricultural and Residential District to the General Agricultural and Forestry District:

Lots 1 and 2 of Certified Survey Map #470 which is recorded in Volume 4, Certified Survey Maps, at pages 167-168 as Document #253031, Richland County Register of Deeds office.

3. This Ordinance shall be effective on June 19, 2012.

Dated: June 19, 2012

ORDINANCE OFFERED BY THE ZONING AND

Passed: June 19, 2012

LAND INFORMATION COMMITTEE

Published:

FOR AGAINST

Jeanetta Kirkpatrick, Chairman  
Richland County Board of Supervisors

Richard Rasmussen	X
Robert J. Holets	X
Gaylord L. Deets	X
Virginia Wiedenfeld	X
Marilyn Marshall	X

ATTEST:  
Victor V. Vlasak  
Richland County Clerk

James Lewis X  
Larry Sebranek X

Ordinance No. 12-11 Amendment # 335 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Calvin, Joyce and Terry Sebranek Parcel In The Town Of Marshall was presented to the Board. Motion by Van Vliet, second by Wiedenfeld that Ordinance No. 12-11 be enacted. Zoning Administrator Bindl explained that the request is to rezone four acres. Chairman Kirkpatrick granted Supervisor Sebranek's request to abstain from voting on the ordinance. Roll call vote. AYES: Clausius, Peters, Bellman, Cook, Turk, Clary, Williams, Wiedenfeld, Lewis, M. Marshall, B. Marshall, Jr., Kirkpatrick, Deets, Crofton, Seep, Van Vliet, Holets, Kinney, Jewell. NOES: Rasmussen. Ayes 19. Noes 1. Total 20. Motion carried and ordinance declared enacted.

### **ORDINANCE NO. 12- 11**

Amendment # 335 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Calvin, Joyce and Terry Sebranek Parcel In The Town Of Marshall.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following-described real estate in the Town of Marshall is hereby rezoned from the General Agriculture and Forestry District to the Single Family Residential (R-2) District:

Lot 1 of Certified Survey Map #926 recorded in Volume 8, Certified Survey Maps, pages 217-218 as Document #298123, Richland County Register of Deeds office.

3. This Ordinance shall be effective on June 19, 2012.

Dated: June 19, 2012  
Passed: June 19, 2012  
Published:

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick, Chairman  
Richland County Board of Supervisors

Richard Rasmussen  
Robert J. Holets  
Gaylord L. Deets  
Virginia Wiedenfeld  
Marilyn Marshall  
James Lewis

X  
X  
X  
X  
X

ATTEST:  
Victor V. Vlasak  
Richland County Clerk

Resolution No. 12-67 Approving Two Improvement Projects At Symons Natatorium was read by County Clerk Vlasak. Motion by Cook, second by Crofton that Resolution No. 12-67 be adopted. Motion by Holets, second by Van Vliet to amend the resolution to state that the “compressor of the” air conditioner is being replaced and that the County’s one-half share of the cost of the projects is “\$3,506.50”. Motion carried. Motion carried and resolution, as amended, declared adopted.

**RESOLUTION NO. 12 – 67 (Amended)**

A Resolution Approving Two Improvement Projects At Symons Natatorium.

WHEREAS the Symons Natatorium Board and the Director of the Symons Natatorium, Ms. Denise Hanold, have identified 2 projects which need to be completed at the Natatorium, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the following two improvement projects at Symons Natatorium are hereby approved and the contracts for each project is hereby awarded to Precision Controls of Viola, Wisconsin in the following amounts:

1. Installation of two valves to control the amount of energy used to heat the building and water at a total cost of \$3,839;
2. Replacement of the compressor of the air conditioner at a total cost of \$3,174, and

BE IT FURTHER RESOLVED that one-half of the cost of these projects, which is \$3,506.50, will be paid for by the City of Richland Center and one-half, which is \$3,506.50, will be paid by the County and the funds for the County’s one-half share, which is \$3,506.50, is already in the Symons Natatorium Capital Outlay Fund in the 2012 County budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

FOR AGAINST

Jeanetta Kirkpatrick  
Robert E. Bellman  
Fred Clary  
Robert J. Holets

X  
X  
X  
X

Gaylord L. Deets	X
Lewis G. Van Vliet	X
Thomas G. Crofton	X

Resolution No. 12-68 Approving Several Construction Projects At Pine Valley Healthcare & Rehabilitation Center And Awarding Contracts was read by County Clerk Vlasak. Motion by Wiedenfeld, second by Clary that Resolution No. 12-68 be adopted. Motion by Clary, second by Wiedenfeld to amend the resolution to state that the sprinkler installation is throughout the “North section (3 floors) of” the main building; the ceiling installation is in the “North section (3 floors) of” the main building; the elevator refurbishing is in the “North” elevator; and the electrical work is for the “North” elevator. Motion carried. Motion carried and resolution, as amended declared adopted.

**RESOLUTION NO. 12 – 68 (Amended)**

A Resolution Approving Several Construction Projects At Pine Valley Healthcare & Rehabilitation Center And Awarding Contracts.

WHEREAS the Board of Trustees of Pine Valley Healthcare & Rehabilitation Center have identified 4 building projects which need to be constructed at Pine Valley and Federal regulations require that all of these projects be completed by August, 2013, and

WHEREAS there is money in Pine Valley’s account in the 2012 County budget to pay for these projects, and

WHEREAS the Board of Trustees of Pine Valley has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the following building improvement projects at Pine Valley Healthcare & Rehabilitation Center are hereby approved and the contracts for each project is hereby awarded to the following lowest bidder in the following amounts:

1. Installation of sprinklers throughout the North section (3 floors) of the main building and the bid of the lowest bidder, Monona Plumbing of Monona, Wisconsin, in the amount of \$116,000 is hereby accepted and the contract for this project is hereby awarded to that firm;
2. Ceiling installation in the North section (3 floors) of the main building with the lowest bid of \$17,730 by Hall of Steuben, Wisconsin being accepted and the contract for this project is hereby awarded to that firm;
3. Elevator refurbishing to bring the North elevator to certain floors in case of fire and to prevent a short-out if a sprinkler head in the elevator is activated, with the lowest bid of \$45,500 by Shindler Elevator of Menomonee Falls, Wisconsin being accepted and the contract for this project is hereby awarded to that firm;
4. Electric work for the North elevator, with the lowest bid of \$4,825 of Barnett Electric of Richland Center, being accepted and the contract for this project is hereby awarded to that firm, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD

SUPERVISOR MEMBERS OF THE PINE VALLEY  
HEALTHCARE AND REHABILITATION CENTER  
BOARD OF TRUSTEES

FOR AGAINST

Fred Clary	X
Jeanetta Kirkpatrick	X
Virginia Wiedenfeld	X

Resolution No. 12-69 Relating To Purchasing A Used Bulldozer For The Richland County Highway Department was read by County Clerk Vlasak. Motion by Rasmussen, second by B. Marshall, Jr. that Resolution No. 12-69 be adopted. Highway Committee Chairman Rasmussen explained that in the past, the department had leased a second bulldozer for large projects. Motion carried and resolution declared adopted.

**RESOLUTION NO. 12 - 69**

A Resolution Relating To Purchasing A Used Bulldozer For The Richland County Highway Department.

WHEREAS Rule 17 of the Rules of the Board requires approval by the County Board before the County Highway Committee can purchase highway equipment which costs more than \$30,000, and

WHEREAS the County Highway Committee has recommended the purchase of a used bulldozer at a total cost of \$66,000, and

WHEREAS the Highway Committee has carefully considered this matter and is now recommending that the County Board make this purchase, which the Committee believes is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to the Richland County Highway Committee and to the Richland County Highway Commissioner to purchase a used 2008 Case Model 850K Series 3 bulldozer from Miller, Bradford and Risberg, Inc. of Madison at a total cost of \$66,000, and

BE IT FURTHER RESOLVED that, although this purchase was not specifically budgeted, funds for this purchase are in the Machinery Fund of the County Highway Department's account in the 2012 budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE HIGHWAY  
COMMITTEE

FOR AGAINST

Richard Rasmussen	X
Paul Kinney	X
Gaylord L. Deets	X
James Lewis	X
Buford E. Marshall, Jr.	X

Resolution No. 12-70 Approving Two Contracts for 2012 for the Health and Human Services Department was read by County Clerk Vlasak. Motion by Holets, second by Kinney that Resolution No. 12-70 be adopted. Health and Human Services Director Randy Jacquet answered questions. Motion carried and resolution declared adopted.

**RESOLUTION NO. 12 - 70**

A Resolution Approving Two Contracts for 2012 for the Health and Human Services Department.

WHEREAS Rule 17 of the Rules of the Board provides that, all contracts of the Department of Health and Human Services involving the expenditure of \$30,000 or more must be approved by the County Board, and

WHEREAS the Health and Human Services Board is now presenting the following contracts for 2012 to the County Board for approval.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to enter into the following contracts for 2012:

1. With Family Works, Inc. of Madison, which is a provider of treatment foster care to children being served by the Children’s Services Unit of the Health and Human Services Department, in the amount of \$55,000,
2. With Kickapoo Valley Adult Family Home in Viola, which is an adult family home provider of residential care and supervision to a Clinical Services Unit client who has been discharged from institutional care at the Winnebago Mental Health Institute, in the amount of \$46,000, and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contract by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Randy Jacquet, is hereby authorized to sign the above contract on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD**

	FOR	AGAINST
Robert J. Holets	X	
Robert E. Bellman	X	
Fred Clary	X	
Virginia Wiedenfeld	X	
Paul Kinney	X	
Larry Jewell	X	

Resolution No. 12-71 Authorizing The Department Of Health And Human Services To Apply For And Accept A Federal Community Transformation Food Systems Impact Grant was read by County Clerk Vlasak.

Motion by Holets, second by Wiedenfeld that Resolution No. 12-71 be adopted. Health and Human Services Director Randy Jacquet explained the grant. Motion carried and resolution declared adopted.

**RESOLUTION NO. 12 - 71**

A Resolution Authorizing The Department Of Health And Human Services To Apply For And Accept A Federal Community Transformation Food Systems Impact Grant.

WHEREAS the Health and Human Services Board has recommended that the Health and Human Services Department be authorized to apply for and accept a Federal Community Transformation Food Systems Impact Grant of \$110,000 for the purpose of encouraging the consumption of fruit and vegetables by the citizens of Richland County in order to reduce obesity and the health risk factors associated with it, and

WHEREAS Rule 17 of the Rules of the Board requires County Board approval before any department of County government can apply for and accept a grant, and

WHEREAS the Health and Human Services Board has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to apply for and accept a Federal Community Transformation Food Systems Impact Grant in the amount of \$110,000 in the first year, with the grant paying the entire cost of a variety of programs to improve healthy weight, good nutrition and reduce obesity in the citizens of Richland County and to thereby reduce the health risk factors associated with it, and

BE IT FURTHER RESOLVED that, other than public health, nursing and administrative time, there would be no direct cost to the Department of Health and Human Services, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Randy Jacquet, is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD**

FOR AGAINST

Robert J. Holets	X
Robert E. Bellman	X
Fred Clary	X
Virginia Wiedenfeld	X
Paul Kinney	X
Larry Jewell	X

Resolution No. 12-72 Authorizing The Department Of Health And Human Services To Apply For And Accept A Federal Community Transformation Active Communities Impact Grant was read by County Clerk

Vlasak. Motion by Wiedenfeld, second by Bellman that Resolution No. 12-72 be adopted. Health and Human Services Director Randy Jacquet explained the grant. Motion carried and resolution declared adopted.

**RESOLUTION NO. 12 - 72**

A Resolution Authorizing The Department Of Health And Human Services To Apply For And Accept A Federal Community Transformation Active Communities Impact Grant.

WHEREAS the Health and Human Services Board has recommended that the Health and Human Services Department be authorized to apply for and accept a Federal Community Transformation Active Communities Impact Grant of \$110,000 for the purpose of encouraging increased physical activity by the citizens of Richland County, and

WHEREAS Rule 17 of the Rules of the Board requires County Board approval before any department of County government can apply for and accept a grant, and

WHEREAS the Health and Human Services Board has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to apply for and accept a Federal Community Transformation Active Communities Impact Grant in the amount of \$110,000 in the first year with the grant paying the entire cost of a variety of programs to increase the use of the current joint use agreement between the Richland School District and the City of Richland Center, Parks and Recreation Department, the overall purpose of which is to encourage increased physical activity by the citizens of Richland County, and

BE IT FURTHER RESOLVED that, other than public health, nursing and administrative time, there would be no direct cost to the Department of Health and Human Services, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Randy Jacquet, is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD**

	FOR	AGAINST
Robert J. Holets	X	
Robert E. Bellman	X	
Fred Clary	X	
Virginia Wiedenfeld	X	
Paul Kinney	X	
Larry Jewell	X	

Resolution No. 12-73 Amending The Job Description Of The Program Assistant Position In The Department Of Health And Human Services And Making An Appointment was read by County Clerk Vlasak.

Motion by Van Vliet, second by Crofton that Resolution No. 12-73 be adopted. Questions were raised regarding increasing the hours for the position from 37.5 to 40 hours per week. It was explained that changing from a leased position to a county position will result in a cost savings. Motion carried and resolution declared adopted.

**RESOLUTION NO. 12 - 73**

A Resolution Amending The Job Description Of The Program Assistant Position In The Department Of Health And Human Services And Making An Appointment.

WHEREAS, due to the changing needs of the Department of Health and Human Services, the Health and Human Services Board has recommended that the job description of the Program Assistant position be amended and the hours for that position be increased from 37.5 hours per week to 40 hours per week and that Ms. Robin Varney be appointed to fill that now-vacant position, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the amended job description for the Program Assistant Position in the Department of Health and Human Services, a copy of which is attached to the original of this Resolution, is hereby approved, and

BE IT FURTHER RESOLVED that the hours of this position are hereby increased from 37.5 hours per week to 40 hours per week and Ms. Robin Varney, who is a leased employee who currently fills the Receptionist position in the Administrative Services Unit, is hereby appointed to the Program Assistant position, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Robert E. Bellman	X	
Fred Clary		X
Robert J. Holets		
Gaylord L. Deets		
Lewis G. Van Vliet	X	
Thomas G. Crofton	X	

Health and Human Services Director Randy Jacquet presented the 2011 Annual Report for Richland County Health and Human Services. The following four major grants were received in 2011. Richland Fitness in Total; Seal-A-Smile; Language Enriched Exercise Plus Socialization and an Active Aging Research Grant. A contracted service for an after hours mental health crisis system has been implemented. Director Jacquet reported that he is participating in discussions regarding a human services redesign which have an eye towards counties working together to achieve administrative efficiencies.

County Veterans Service Officer Sandra Kramer reviewed the Annual Report for 2011 for the Richland County Veterans Service Office.

Resolution No. 12-74 Approving The Repair Of Videoconferencing-Related Equipment And Making An Appropriation was read by County Clerk Vlasak. Motion by Van Vliet, second by Crofton that Resolution No. 12-74 be adopted. Roll call vote. AYES: Peters, Bellman, Cook, Turk, Clary, Williams, Wiedenfeld, Lewis, M. Marshall, Rasmussen, Sebranek, B. Marshall, Jr., Kirkpatrick, Deets, Crofton, Seep, Van Vliet, Holets, Kinney, Jewell, Clausius. Ayes 21. Noes 0. Total 21. Motion carried and resolution declared adopted.

**RESOLUTION NO. 12 - 74**

A Resolution Approving The Repair Of Videoconferencing-Related Equipment And Making An Appropriation.

WHEREAS, a piece of equipment which allows the use of videoconferencing in the courtroom needs to be sent back to the supplier to be repaired and a budget transfer is needed to pay the cost of this repair work, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to sending the Polycom VSX800 unit back to Polycom, the supplier, to be repaired, at a cost of \$3,985, and

BE IT FURTHER RESOLVED that \$3,985 is hereby transferred from the Contingency Fund to the Courthouse account in the 2012 County budget to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Robert E. Bellman	X	
Fred Clary	X	
Robert J. Holets	X	
Gaylord L. Deets	X	
Lewis G. Van Vliet	X	
Thomas G. Crofton	X	

Resolution No. 12-75 Relating To The Purchase And Installation Of Various Communications Equipment For The Sheriff's Department was read by County Clerk Vlasak. Motion by Clary, second by Bellman that Resolution No. 12-75 be adopted. Supervisor Clary explained that this is part of the completion of the county-wide emergency paging improvement project. Motion carried and resolution declared adopted.

**RESOLUTION NO. 12 - 75**

A Resolution Relating To The Purchase And Installation Of Various Communications Equipment For The Sheriff's Department.

WHEREAS the Law Enforcement Committee has indicated to the Finance and Personnel Committee

that there is a need for the Sheriff's Department to purchase and have installed various communications equipment and to pay for this project from the 911 Outlay Account, and

WHEREAS Rule 17 of the Rules of the Board requires that any expenditure in excess of \$5,000 must be approved by the County Board and County Board approval is also required for any expenditure from the 911 Outlay Account, and

WHEREAS the Finance and Personnel Committee is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for spending \$38,704.30 from the 911 Outlay Account for the purpose of purchasing the following communication equipment from General Communications of Madison and having that company install this equipment, as follows:

1. A repeater at the Sylvan tower .....	\$ 7,358.30
2. A paging repeater at the WRCO tower .....	\$13,557.30
3. Alarms to the WRCO tower .....	\$ 5,200.00
4. Console control station at the dispatch center in the Sheriff's Department for the WRCO tower .....	<u>\$12,588.70</u>
Total .....	\$38,704.30, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick	X
Robert E. Bellman	X
Fred Clary	X
Robert J. Holets	X
Gaylord L. Deets	X
Lewis G. Van Vliet	X
Thomas G. Crofton	X

Resolution No. 12-76 Relating To Two Construction Projects For the Sheriff's Department was read by County Clerk Vlasak. Motion by Clausius, second by Bellman that Resolution No. 12-76 be adopted. Motion by Crofton, second by Peters that the resolution be amended to state that part of the examination room project is the "installation of wiring". Motion carried. Sheriff Darrell Berglin explained that extension of the wall from the jail to encompass the breathalyzer room will provide a secure area for use as an examination room for inmates. Roll call vote. AYES: Bellman, Cook, Turk, Clary, Williams, Wiedenfeld, Lewis, M. Marshall, Rasmussen, Sebranek, B. Marshall, Jr., Kirkpatrick, Deets, Crofton, Seep, Van Vliet, Holets, Kinney, Jewell, Clausius, Peters. Ayes 21. Noes 0. Total 21. Motion carried and resolution, as amended, declared adopted.

**RESOLUTION NO. 12 – 76 (Amended)**

A Resolution Relating To Two Construction Projects For the Sheriff's Department.

WHEREAS the Law Enforcement Committee and the Property Committee have recommended to the Finance and Personnel Committee that an examination room in the Jail be created and that construction work be done to relocate the breathalyzer room in the Sheriff's Department, and

WHEREAS Rule 17 of the Rules of the Board requires that any expenditure in excess of \$5,000 must be approved by the County Board, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following remodeling projects for the Sheriff's Department in the new wing of the Courthouse:

1. Creating an examination room in the Jail, consisting of the following items:

(a) Construction work to create the examination room .....	\$22,800.00
(b) Balance due Woodland Consultants .....	\$ 1,575.00
(c) Install wiring for examination room .....	\$ 1,000.00
(d) Contingency for the project .....	\$ <u>2,700.00</u>
 Total .....	 \$28,075.00

The lowest bid of Mike Marshall of Richland Center of \$22,800 for the construction work is hereby accepted and the contract for this work is hereby awarded to Mr. Marshall.

One-half of the total cost of this project, not to exceed \$16,000.00, shall be paid from the Capital Outlay Account and the remainder shall be paid from the Jail Assessment Account;

2. Carpentry work for the purpose of relocating the breathalyzer room to the Sheriff's administrative office in the amount of \$3,924.87 is hereby approved and the contract for this project is hereby awarded to Mr. Marshall. Funds for this project are already in the Sheriff's Department's account in the 2012 County budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick	X
Robert E. Bellman	X
Fred Clary	X
Robert J. Holets	X
Gaylord L. Deets	X
Lewis G. Van Vliet	X
Thomas G. Crofton	X

Resolution No. 12-77 Authorizing The Sheriff's Department To Purchase Two New Vehicles And To Equip Them was read by County Clerk Vlasak. Motion by Seep, second by Peters that Resolution No. 12-77 be adopted. Sheriff Darrell Berglin answered questions. Motion carried and resolution declared adopted.

**RESOLUTION NO. 12 - 77**

A Resolution Authorizing The Sheriff's Department To Purchase Two New Vehicles And To Equip Them.

WHEREAS Sheriff Darrell Berglin has recommended to the Law Enforcement Committee that the Sheriff's Department be authorized to purchase two new vehicles and have various needed equipment installed in those vehicles, and

WHEREAS Rule 17 of the Rules of the Board requires County Board approval for any expenditure in excess of \$5,000, and

WHEREAS the Law Enforcement Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following purchases at a total cost of \$60,882, which funds are already in the New Car Outlay account in the Sheriff Department's account in the 2012 County budget:

1. Two new Ford utility all-wheel drive vehicles from Fillback Ford of Richland Center at a total cost of \$52,418;
2. Purchase from several vendors and installation of various equipment for these vehicles, at a total cost of \$8,464, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE LAW  
ENFORCEMENT AND JUDICIARY COMMITTEE**

	FOR	AGAINST
Gaylord L. Deets	X	
Fred Clary	X	
Paul Kinney	X	
Richard Rasmussen	X	
Donald Seep	X	

Resolution No. 12-78 Approving An Engineering Study Of The Heating, Ventilating And Air Conditioning Systems In The Courthouse was read by County Clerk Vlasak. Motion by Crofton, second by Van Vliet that Resolution No. 12-78 be adopted. Property Committee Chairman Crofton explained the contract. Motion carried and resolution declared adopted.

**RESOLUTION NO. 12 - 78**

A Resolution Approving An Engineering Study Of The Heating, Ventilating And Air Conditioning Systems In The Courthouse.

WHEREAS it has been recommended to the Finance and Personnel Committee that an engineering firm be hired to conduct a thorough review and analysis of the heating, ventilating and air conditioning system in the Courthouse, and

WHEREAS Rule 17 of the Rules of the Board requires County Board approval for any expenditure in excess of \$5,000, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for hiring Henneman Engineering, Inc. of Madison, to do a thorough analysis of the heating, ventilating and air conditioning system in the Courthouse, including recommendations for repair, cost estimates and a preliminary and final report, at a cost for the engineering services not to exceed \$5,850 and reimbursement of the firm's travel expense in the estimated amount of \$750, and

BE IT FURTHER RESOLVED that this work shall be paid for from the Courthouse Repair Outlay Account in the 2012 County budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Robert E. Bellman	X	
Fred Clary	X	
Robert J. Holets		
Gaylord L. Deets	X	
Lewis G. Van Vliet	X	
Thomas G. Crofton	X	

Resolution No. 12-79 Establishing A Policy On Nepotism In County Employment was read by County Clerk Vlasak. Motion by Peters, second by Clausius that Resolution No. 12-79 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 12 - 79**

A Resolution Establishing A Policy On Nepotism In County Employment.

WHEREAS concerns have been expressed by members of the public and by County Board Supervisors that the County should develop policies to deal with the problems that can develop when County employees supervise other employees with whom they are related by blood or marriage and with possible favoritism when persons who are related to County employees apply for employment with the County, and

WHEREAS the County Board Chair referred this issue to the Rules and Resolutions Committee which has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the following language is hereby added to the Handbook of Personnel Policies and Work Rules of Richland County at the end of the section entitled “**HIRING AND EMPLOYMENT CONSIDERATIONS**”:

**“7. Policy on Nepotism:**

- a. If a department head becomes aware that a person in a supervisory position in his or her department is a relative, significant other or domestic partner of a subordinate of that supervisor, the department head shall immediately report that fact to the County Clerk;
- b. Any full-time or part-time County employee or supervisor must inform the person’s department head within 30 days of the person becoming a relative, significant other or domestic partner of a supervisor or subordinate in the same department of County government;
- c. Upon receiving facts set forth in paragraph a herein, the County Clerk shall promptly convey the facts to the Chair of the Finance and Personnel Committee;
- d. “Relative” means spouse, parent, grandparent, grandchild, child, brother, sister, niece, nephew, aunt and uncle;
- e. “Significant other” means a person with whom the employee co-habits;
- f. “Domestic partner” means an individual who has signed and filed a declaration of domestic partnership in the office of the register of deeds of the county in which he or she resides;
- g. Applicants for County positions shall not be hired if the employment would place the applicant in the situation described in paragraph a herein.
- h. No County employee shall be assigned, transferred or promoted if the resulting employment would place the employee in the situation described in paragraph a herein.
- i. The Finance and Personnel Committee is hereby authorized and directed to arrive at a reasonable solution to the relationship described in paragraph a herein, while making every effort to have each affected County employee continue in his or her County employment.
- j. This subsection shall not apply to temporary, casual or call-in County employees.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED JOINTLY BY THE  
FINANCE AND PERSONNEL COMMITTEE AND  
THE RULES AND RESOLUTIONS COMMITTEE  
AND ETHICS BOARD

FOR AGAINST

Jeanetta Kirkpatrick	X
Carol Clausius	X
Fred Clary	X

Robert J. Holets	X
Thomas G Crofton	X
Gaylord L. Deets	X
Lewis G. Van Vliet	X
Bette M. Cook	X

Resolution No. 12-80 Agreeing To Co-operate With An Application By The Southwest Wisconsin Housing Consortium For A Housing Grant was read by County Clerk Vlasak. Motion by Van Vliet, second by Holets that Resolution No. 12-80 be adopted. Chairman Kirkpatrick explained the changes that will be made in the distribution of funding. Motion carried and resolution declared adopted.

**RESOLUTION NO. 12 - 80**

A Resolution Agreeing To Co-operate With An Application By The Southwest Wisconsin Housing Consortium For A Housing Grant.

WHEREAS Richland County is a member, with other Southwest Wisconsin counties, of the Southwest Wisconsin Housing Consortium, the purpose of which is to provide decent housing in the participating counties, and

WHEREAS the Consortium wants to apply for a grant of Federal funds, administered by the Wisconsin Division of Housing, under the Community Development Block Grant Housing Program, and

WHEREAS the Consortium seeks the agreement of its member counties to apply for and accept these grant funds and the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that Richland County hereby agrees, in accordance with Wisconsin Statutes, section 66.0301, to co-operate with the other Southwest Wisconsin member counties of the Southwest Wisconsin Housing Consortium in the Consortium's application and acceptance of Federal funds under the Community Development Block Grant Housing Program which is administered by the Wisconsin Division of Housing, and

BE IT FURTHER RESOLVED that Richland County further agrees to co-operate in the implementation of the grant program in accordance with the terms of the grant, and

BE IT FURTHER RESOLVED that La Crosse County is to act as the applicant on behalf of the Consortium and La Crosse County will have the ultimate responsibility of assuming all obligations under the terms of the grant, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

FOR AGAINST

Jeanetta Kirkpatrick	X
Robert E. Bellman	X
Fred Clary	X
Robert J. Holets	

Gaylord L. Deets	X
Lewis G. Van Vliet	X
Thomas G. Crofton	X

Chairman Kirkpatrick stated that after receiving the advice of the Committee on Committees, and upon confirmation by the County Board, she was making the following appointments: Ruth Williams to replace Robert Bellman on the City Library Board; Ruth Williams to replace Carol Clausius on the Child Support Committee; and Ruth Williams to the Southwest Wisconsin Community Action Program Board. Motion by Kinney, second by Peters to confirm the appointments. Motion carried.

Corporation Counsel Southwick explained the difference between ordinances and resolutions. There are three ways for the Board to take action; by motion, by resolution or by ordinance. Rule 22 of the Rules of the Richland County Board require action by either resolution or ordinance. Resolutions deal with the administration of county government. Ordinances are required by statute when the public is involved.

Corporation Counsel Southwick explained the difference between a voice vote and a roll call vote. Open meetings laws require the Clerk to keep a record of how each supervisor votes if a roll call vote is requested. Any supervisor can request a roll call vote, which is a request for division, or a roll call vote can be called if the vote on a question is not clear to the Chairman or supervisors. Roll call votes on ordinances are not required. Where the statutes require a 2/3 vote, a roll call vote would be needed.

Chairman Kirkpatrick reviewed the budget process followed in developing the 2012 budget. The use of general funds to balance the 2011 and 2012 budgets was noted. No funds have been added to the Contingency Fund over the last three budget cycles. The tax levy for the 2012 budget was limited to 0% by statute. The 2012 budget is status quo; no wage increases, no staff reductions and no reductions in services provided.

Chairman Kirkpatrick noted that the registration deadline for the September 23-25, 2012, Wisconsin Counties Association Annual Conference is August 3, 2012.

Zoning Administrator Michael Bindl reported the receipt of a rezoning petition from Jamey Gander to rezone 10.5 acres from Agricultural/Forest to Agricultural/Residential in the Town of Richland and a rezoning petition from Junction View Dairy to rezone 30.00 acres from Agricultural/Forestry to Agricultural/Residential in the Town of Orion. Chairman Kirkpatrick referred the petitions to the Zoning Committee for action.

Motion by Deets, second by Clausius to adjourn to Tuesday, July 17, 2012 at 7:00 p.m. Motion carried.

STATE OF WISCONSIN )  
                                   )SS  
 COUNTY OF RICHLAND)

I, Victor V. Vlasak, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the June session held on June 19, 2012.

Victor V. Vlasak  
 Richland County Clerk