

**Richland County Agriculture and Extension Education Committee**  
**Meeting Minutes**  
**November 12, 2014 - 9:00 a.m.**  
**Room 713, UW-Richland East Hall**

Present: Rasmussen, Lewis, Sebranek, Kinney, Brewer, Sander, LaTour, Hady, and Campbell.

1. Meeting was called to order by Chairperson Lewis at 9:00 a.m.
2. Hady gave proof of notification.
3. Motion by Sebranek, seconded by Kinney, to approve the agenda. Motion carried.
4. Motion by Kinney, seconded by Rasmussen, to approve the minutes from the previous meeting. Motion carried.
5. There was no Public Input.
6. Unfinished Business
  - a. Budget: Hady reported that the budget was approved with a 1.6% increase.
  - b. Clerical II Position: Ad and job description have been posted on the county's website and on the Richland County Extension website. Ad was place in the Richland Observer for two weeks. Application deadline closes November 26.
  - c. Family Living Position Updates: We have a verbal agreement from the top candidate and once the contract has been signed, start date will be January 1, 2015.
7. New Business
  - a. No new business
8. Out of County Requests – Motion by Rasmussen, second by Kinney, to approve out of county requests. Motion carried.
9. There were no purchases over \$1,000.
10. Office, Agent, Soils, Program and Pesticide Accounts – Motion by Rasmussen, second by Brewer, to recommend payment of all accounts. Motion carried.
11. Agent Report: LaTour gave her presentation on "What's New in Richland County". She spoke about the 4-H Program and events/activities this past summer and what she plans to accomplish in the new year.
12. Next meeting date was set for December 10, 2014, 9:00 a.m. in Room 713, East Hall, UW-Richland.
13. Motion to adjourn by Kinney, and seconded by Rasmussen. Motion carried. Meeting adjourned at 9:47 a.m.

Minutes submitted by: Sandy Campbell