

## APRIL SESSION

April 15, 2014

Chairman Kirkpatrick called the meeting to order and welcomed the new County Board Supervisors.

Roll call found all members present as follows: District 1: Jeanetta Kirkpatrick; District 2: Gaylord L. Deets; District 3: Tom Crofton; District 4: Donald Seep; District 5: Lewis G. Van Vliet; District 6: Marty Brewer; District 7: Paul F. Kinney; District 8: Larry D. Jewell; District 9: Carol R. Clausius; District 10: Gary A. Peters; District 11: Robert L. Bellman; District 12: Linda Gentes; District 13: David Turk; District 14: Fred K. Clary; District 15: Ruth E. Williams ; District 16: Virginia Wiedenfeld; District 17: James M. Lewis; District 18: Marilyn Marshall; District 19: Richard Rasmussen; District 20: Larry Sebranek; District 21: Buford E. Marshall, Jr.

Retired Pastor Carson Culver, Richland Center, gave the Invocation. County Clerk Vlasak led the Pledge of Allegiance.

Circuit Judge William A. Sharp administered the Oath of Office to the Board members.

Chairman Kirkpatrick announced that the first order of business would be the election of a Chairman for a two-year period.

Deets and B. Marshall, Jr. were appointed tellers.

The first ballot for Chairman was as follows: Kirkpatrick 21. Total 21. Kirkpatrick having received a majority of the votes cast was declared elected Chairman.

Chairman Kirkpatrick announced that the next order of business would be the election of a Vice Chairman for a two-year period.

The first ballot for Vice Chairman was as follows: Clary 20, B. Marshall, Jr. 1. Total 21. Clary having received a majority of the votes cast was declared elected Vice Chairman.

County Clerk Vlasak read the agenda for the April session. Motion by Bellman, second by Kinney that the agenda be approved. Motion carried.

Chairman Kirkpatrick asked if any member desired that the minutes for the previous session be read or if any member desired to amend the minutes from the previous session. Hearing no motion to read or amend the minutes for the March session, the minutes were declared as approved.

Resolution No. 14-57 Accepting With Appreciation A Flag Being Donated By The Vietnam Veterans Organization was read by County Clerk Vlasak. Motion by Wiedenfeld, second by Sebranek that Resolution No. 14-57 be adopted. Motion carried and resolution declared adopted.

### **RESOLUTION NO. 14 - 57**

A Resolution Accepting With Appreciation A Flag Being Donated By The Vietnam Veterans Organization.

WHEREAS Chapter 7 of the local Vietnam Veterans organization wants to present a POW (Prisoners of War)/ MIA (Missing in Action) flag to the County for permanent display in the County Board room, and

WHEREAS the Rules and Resolutions Committee is presenting this Resolution to the County Board whereby the County Board can accept this gift and express its appreciation to the Vietnam Veterans for this gift.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby accepts with appreciation the POW/MIA flag, which has been donated to the County by Chapter 7 of the local Vietnam Veterans organization, and

BE IT FURTHER RESOLVED that this flag shall be permanently displayed in the County Board room, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD

FOR AGAINST

Carol R. Clausius	X
Fred Clary	X
Lewis G. Van Vliet	X

Ordinance No. 14-5 Amendment # 372 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The David and Deborah Matthes Parcel In The Town Of Forest was presented to the Board. Motion by M. Marshall, second by Rasmussen that Ordinance No. 14-5 be enacted. Zoning Administrator Bindl explained the ordinance. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 14 - 5**

Amendment # 372 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The David and Deborah Matthes Parcel In The Town Of Forest.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following-described real estate in the Town of Forest consisting of 8.37 acres is hereby rezoned from the General Agricultural and Forestry District to the Industrial District:

The following-described real estate situated in Richland County, State of Wisconsin:

Parcel of land located in the Northeast Quarter of the Southeast Quarter and the Northwest Quarter of the Southeast Quarter and the Southwest Quarter of the Southeast Quarter and the Southeast Quarter of the Southeast Quarter of Section 19, Township 12 North, Range 2 West, Town of Forest, Richland County, Wisconsin.

Commencing at the East One-quarter corner of Section 19; thence North 89°52'16" West, 1205.86 feet, along the North line of the Northeast Quarter of the Southeast Quarter; thence South 00°07'44" West, 192.90 feet, to the Southerly right of way of State Trunk Highway "56" and the point of beginning; Thence South 04°00'28" East, 828.02 feet; thence North 84°42'57" West, 74.59 feet; thence South 21°30'42" West, 120.49 feet; thence South 00°28'16" East, 1385.52 feet, to the centerline of Kanable Hollow Road; thence North 17°11'53" West, 406.38 feet, along said centerline, to a point of curvature of a curve; thence Northwesterly, 386.73 feet, along centerline and an arc of said curve, said arc being concave to the Northeast having a radius of 1181.66 feet and a chord bearing North 07°49'20" West, 385.01 feet, to a point of tangency; thence North 01°33'14" East, 352.91 feet, along said centerline; thence North 04°22'10" East, 110.96 feet, along said centerline; thence North 06°30'57" East, 213.98 feet, along said centerline, to a point of a curvature of a curve; thence Northeasterly, 284.73 feet, along said centerline and an arc of said curve, said arc being concave to the Northwest having a radius of 1693.96 feet and a chord bearing North 01°42'02" East, 284.39 feet, to a point of tangency; thence North 03°06'53" West, 204.46 feet, along said centerline; thence North 04°19'01" West, 383.41 feet, along said centerline, to the Southerly right of way of State Trunk "56"; thence North 89°55'19" East, 210.97 feet, along said right of way, to point of beginning.

3. This Ordinance shall be effective on April 15, 2014.

Dated: April 15, 2014  
 Passed: April 15, 2014  
 Published:

ORDINANCE OFFERED BY THE ZONING AND  
 LAND INFORMATION COMMITTEE

Jeanetta Kirkpatrick, Chairman  
 Richland County Board of Supervisors

Richard Rasmussen  
 Gaylord L. Deets  
 Marilyn Marshall  
 Virginia Wiedenfeld  
 Larry Sebranek  
 James Lewis

FOR AGAINST

ATTEST:  
 Victor V. Vlasak  
 Richland County Clerk

X  
 X  
 X  
 X  
 X  
 X

Resolution No. 14-58 Noting With Appreciation The Service Of Two Retiring County Board Supervisors was read by County Clerk Vlasak. Motion by Clausius, second by Kinney that Resolution No. 14-58 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 58**

A Resolution Noting With Appreciation The Service Of Two Retiring County Board Supervisors.

WHEREAS the County Board wants to note with appreciation the service of two County Board Supervisors who did not seek re-election, with those Supervisors being Bette Cook, whose service on the County Board started in November of 1988, and Robert “Bob” Holets, whose service on the County Board started in April of 2008, and

WHEREAS, by their dedicated service as County Board Supervisors, Bette Cook and Bob Holets have made a significant contribution to the citizens of Richland County and the County Board wishes to express its gratitude and appreciation to Bette Cook and Bob Holets for their service.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to Bette Cook and Bob Holets for their years of dedicated service to the citizens of Richland County as County Board Supervisors, and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to send a copy of this Resolution to Bette Cook and Bob Holets.

**RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD**

FOR AGAINST

Carol R. Clausius	X
Fred Clary	X
Lewis G. Van Vliet	X

Resolution No. 14-59 Of Appreciation To Randy Jacquet For His Nearly 27 Years Of Service As Director Of The Department Of Health And Human Services was read by County Clerk Vlasak. Motion by Crofton, second by Wiedenfeld that Resolution No. 14-59 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 59**

A Resolution Of Appreciation To Randy Jacquet For His Nearly 27 Years Of Service As Director Of The Department Of Health And Human Services.

WHEREAS Randy Jacquet started work as Director of the Department of Health and Human Services on July 1, 1987 and he will be retiring from that position nearly 27 years later on April 10, 2014, and

WHEREAS Randy Jacquet, by doing an excellent job as Director of the Department of Health and Human Services, has made a significant contribution to the fair, efficient and compassionate administration of Richland County government, and

WHEREAS the Richland County Board of Supervisors wishes to express its gratitude and appreciation to Randy Jacquet for his nearly 27 years of dedicated service to Richland County and the County Board also wants to wish him a long and happy retirement.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to Randy Jacquet for his nearly 27 years of dedicated service to Richland County as Director of the Department of Health and Human Services, and

BE IT FURTHER RESOLVED that the County Board hereby wishes Randy Jacquet a long and happy retirement, and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to send a copy of this Resolution to Randy Jacquet.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

FOR AGAINST

Larry Jewell	X
Fred Clary	X
Robert L. Bellman	X
Virginia Wiedenfeld	X
Donald Seep	X

Resolution No. 14-60 Updating The Job Descriptions For Two Positions At The U.W.-Extension was read by County Clerk Vlasak. Motion by Van Vliet, second by Sebranek that Resolution No. 14-60 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 60**

A Resolution Updating The Job Descriptions For Two Positions At The U.W.-Extension.

WHEREAS it is necessary from time to time to update County positions so that the job description accurately matches the duties and responsibilities of the position, and

WHEREAS it has been recommended that 2 positions at the U.W.-Richland Extension be updated and the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the updated job description for the positions of Administrative Secretary and Clerical Assistant II at the U.W.-Extension, copies of which are on file in the County Clerk's office, are hereby approved, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick	X
Fred Clary	X
Tom Crofton	X
Gaylord L. Deets	X
Robert L. Bellman	X
Lewis G. Van Vliet	X

Resolution No. 14-61 Approving A Contract To Temporarily Lease An Employee To Fill A Position At The U.W.-Extension was read by County Clerk Vlasak. Motion by Crofton, second by Sebranek that Resolution No. 14-61 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 61**

A Resolution Approving A Contract To Temporarily Lease An Employee To Fill A Position At The U.W.-Extension.

WHEREAS the position of Clerical Assistant II at the U.W.-Extension is currently vacant and it has been proposed that, instead of hiring someone at this time to fill this position, this position be filled for the remainder of 2014 by leasing an employee from the Southwest Wisconsin Workforce Development Board, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for temporarily filling the position of Clerical Assistant II at the U.W.-Extension for the remainder of 2014 with an employee to be leased from the Southwest Wisconsin Workforce Development Board, and

BE IT FURTHER RESOLVED that approval is hereby granted for the County to enter into a contract with the Southwest Wisconsin Workforce Development Board in accordance with this Resolution and the County Clerk is hereby authorized to sign such a contract on behalf of the County, with the total cost of this contract to be \$24,473.48, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

FOR AGAINST

Jeanetta Kirkpatrick	X
Fred Clary	X
Tom Crofton	X
Robert L. Bellman	X
Gaylord L. Deets	X
Lewis G. Van Vliet	X

Copies of “The Extension Chord, 2013 in Review” were distributed to Board members. The following agents introduced themselves to the Board members: Jennifer LaTour, 4-H Youth Development Agent; Adam Hady, Agriculture Agent; Andy Ziehli, Resource Agent; Peggy Olive, Family Living Agent; and Danielle Varney, Nutrition Education Coordinator.

Resolution No. 14-62 Authorizing Attendance At A County Board Supervisor Workshop was read by County Clerk Vlasak. Motion by Van Vliet, second by Peters that Resolution No. 14-62 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 62**

A Resolution Authorizing Attendance At A County Board Supervisor Workshop.

WHEREAS the Wisconsin Counties Association, in co-operation with the University of Wisconsin Extension, is sponsoring a one-day workshop in Richland Center for newly-elected and continuing County Board Supervisors, and

WHEREAS this workshop has in the past provided an excellent opportunity for Supervisors to learn more about the functions of County government and it is appropriate that all County Board Supervisors be authorized to attend this workshop and newly-elected Supervisors are especially encouraged to attend, and

WHEREAS it is appropriate for the County to pay the cost of Supervisors' attendance at this workshop in order to encourage Supervisors to attend.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for all County Board Supervisors to attend a one-day workshop for County Board Supervisors sponsored by the Wisconsin Counties Association, in co-operation with the University of Wisconsin Extension, to be held at the Ramada Richland Center on May 8, 2014 with registration starting at 8:00 a.m., and

BE IT FURTHER RESOLVED that approval is hereby granted for the County to reimburse the \$65.00 per person registration fee for this workshop, and

BE IT FURTHER RESOLVED that approval is also granted for the County to also reimburse the various expenses incurred by Supervisors in attending this workshop in accordance with the standard County expense reimbursement policy, as well as paying per diems to all attending Supervisors, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE RULES AND  
RESOLUTIONS COMMITTEE AND ETHICS BOARD**

FOR AGAINST

Carol R. Clausius	X
Fred Clary	X
Lewis G. Van Vliet	X

Resolution No. 14-63 Amending The Committee Structure Resolution was read by County Clerk Vlasak. Motion by M. Marshall, second by Sebranek that Resolution No. 14-63 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 63**

A Resolution Amending The Committee Structure Resolution.

WHEREAS the County Board has adopted a Committee Structure Resolution for the purpose of describing each committee, board or commission on which a Supervisor is a member, and

WHEREAS it is necessary from time to time for the County Board to amend the Committee Structure Resolution to meet the ever-changing needs of County government, and

WHEREAS the Rules and Resolutions Committee has carefully considered a proposal to amend the Committee Structure Resolution and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the Committee Structure Resolution is hereby amended by repealing the crossed-out language and adding the underlined language:

1. Under the heading "**HEALTH AND HUMAN SERVICES BOARD**":

~~H. Supervise the Veteran's Service Officer's Department.~~

2. Under the heading "**VETERANS SERVICE COMMISSION**":

A. 5 members, at least 3 of whom shall be Supervisors.

B. The initial term shall be a 1-year term for one new seat and a 2-year term for one new seat. After completion of the initial term, members are appointed for a 3-year term by the County Board Chair per Wisconsin Statutes, section 45.81 (1).

C. Carry out the duties set forth in Wisconsin Statutes, section 45.81 (3).

D. Supervise the Veterans Service Department, and

BE IT FURTHER RESOLVED that this Resolution shall be effective on April 29, 2014.

RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD

FOR AGAINST

Carol R. Clausius	X
Fred Clary	X
Lewis G. Van Vliet	X

Motion by Van Vliet, second by Clary to bring Resolution No. 14-41 off the table and onto the floor for discussion. Motion carried. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 41**

A Resolution Amending The Rules Of The Board.



WHEREAS the County Board has adopted Rules of the Board for the purpose of establishing the procedures according to which the County Board will conduct the County's business, and

WHEREAS it is necessary from time to time for the County Board to amend the Rules of the Board to meet the ever-changing needs of County government, and

WHEREAS the Rules and Resolutions Committee has carefully considered several proposals to amend the Rules of the Board and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the Rules of the Board are hereby amended by repealing the crossed-out language and adding the underlined language, as follows:

- 1. As to Rule 9:

When a question is under debate, no motion shall be in order except a motion to table until later in the meeting or to postpone to a definite date or to postpone indefinitely, which shall not be debatable, or a motion to amend. A motion to adjourn shall be in order and be decided without debate.

- 2. All references to \$30,000 in Rule 18 are replaced by \$50,000.

- 3. New Rule 26:

A committee, board or commission may adopt a motion requesting another committee, board or commission to attend a future meeting of the requesting body. In such event, each participating committee, board or commission shall prepare an agenda for the joint meeting in the usual manner.

- 4. Existing Rule 26 is renumbered Rule 27, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD

FOR AGAINST

Carol R. Clausius	X
Fred Clary	X
Bette M. Cook	X
Robert J. Holets	X
Lewis G. Van Vliet	X

Resolution No. 14-64 Amending The Rules of The Board was read by County Clerk Vlasak. Motion by Clary, second by Clausius that Resolution No. 14-64 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 64**

A Resolution Amending The Rules Of The Board.

WHEREAS the County Board has adopted Rules of the Board for the purpose of establishing the procedures according to which the County Board will conduct the County’s business, and

WHEREAS it is necessary from time to time for the County Board to amend the Rules of the Board to meet the ever-changing needs of County government, and

WHEREAS the Rules and Resolutions Committee has carefully considered a proposal to amend the Rules of the Board and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the Rules of the Board are hereby amended by repealing the crossed-out language and adding the underlined language, as follows:

The following underlined language is added to Rule 22:

Rule 22

Each committee composed entirely of Supervisors shall elect a secretary. The secretary shall take minutes of all meetings of the committee. The secretary shall, within 14 days after the meeting, type up the proposed minutes of the meeting and file them with the County Clerk. The minutes shall indicate the supervisors who are in attendance at the meeting and those who were excused. The Chairman of boards, commissions or committees shall be a Supervisor when a majority of the members of the board, commission or committee is made up of Supervisors., and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD

FOR AGAINST

Carol R. Clausius	X
Fred Clary	X
Lewis G. Van Vliet	X

Resolution No. 14-65 Amending Resolution No. 14-49 Relating To Making A Deficiency Appropriation In Various Accounts was read by County Clerk Vlasak. Motion by Crofton, second by Bellman that Resolution No. 14-65 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 65**

A Resolution Amending Resolution No. 14-49 Relating To Making A Deficiency Appropriation In Various Accounts.

WHEREAS, at its March 18, 2014 County Board session, the County Board adopted Resolution No. 14-49 relating to making a deficiency appropriation in various accounts in the 2013 County budget, and

WHEREAS it turns out that one of the amounts which was the subject of that Resolution has changed, so that there is a need to amend Resolution No. 14-49.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that Resolution No. 14-49 is hereby amended by changing the amount for Symons Operations from \$16,151.71 to \$11,046.70 and the total amount appropriated in that Resolution is hereby amended from \$153,151.75 to \$148,046.74, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick	X
Fred Clary	X
Tom Crofton	X
Gaylord L. Deets	X
Robert L. Bellman	X
Lewis G. Van Vliet	X

Resolution No. 14-66 Amending A 2014 Contract For The Department Of Health And Human Services was read by County Clerk Vlasak. Motion by Wiedenfeld, second by Seep that Resolution No. 14-66 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 66**

A Resolution Amending A 2014 Contract For The Department Of Health And Human Services.

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Randy Jacquet, need to increase the dollar amount of a 2014 contract which was approved by the County Board, and

WHEREAS Rule 18 of the Rules of the Board requires that all contracts of the Health and Human Services Department which are in excess of \$30,000 must be approved by the County Board.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the dollar ceiling on a previously-approved contract with the Department of Health and Human Services for 2014 with Northwest Counseling and Guidance Clinic of Menomonie, Wisconsin, with the original contact amount of \$45,000, is hereby amended to \$53,000 due to the additional need to provide jail mental health services to inmates of the Richland County Jail, and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to exceed the dollar ceiling for the above contract by not more than 15% without County Board approval, and

BE IT FURTHER RESOLVED that the Interim Director of the Health and Human Services Department is hereby authorized to sign the above contract on behalf of the County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

	FOR	AGAINST
Larry Jewell	X	
Fred Clary	X	
Robert L. Bellman	X	
Virginia Wiedenfeld	X	
Donald Seep	X	

Resolution No. 14-67 Approving Certain Contracts for 2014 For The Health And Human Services Department was read by County Clerk Vlasak. Motion by Seep, second by Bellman that Resolution No. 14-67 be adopted. Motion by Van Vliet, second by Crofton to amend the resolution to show that the total amount of the 2014 contracts is \$257,000.00. Motion carried. Motion carried and resolution, as amended, declared adopted.

**RESOLUTION NO. 14 – 67 (Amended)**

A Resolution Approving Certain Contracts for 2014 For The Health And Human Services Department.

WHEREAS Rule 18 of the Rules of the Board provides that all contracts of the Department of Health and Human Services involving the expenditure of \$30,000 or more must be approved by the County Board, and

WHEREAS the Health and Human Services Board is now presenting the following contracts for 2014 which total \$207,000.00 to the County Board for approval.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to enter into the following contracts for 2014:

	<u>2013 amount</u>	<u>2014 amount</u>
1. With <u>Family and Children’s Center (La Crosse)</u> , to provide residential, group and treatment foster care with onsite special education for children being served by the Children’s Service Unit	\$139,000	\$80,000
2. With <u>Family Works Programs, Inc.</u> , to provide group and treatment foster care for children being served by the Children’s Services Unit.	\$75,000	\$75,000
3. With <u>Fillyaw Adult Family Homes (Richland Center)</u> , to provide adult family home services due to the transferring of a client being served by the Clinical Services Unit from a different adult family home	\$46,000	\$67,000

4. With Deer Valley Adult Family Home (Richland Center), to provide adult family home services due to the transferring of a client being served by the Clinical Services Unit from a different adult family home. \$ 0 \$35,000

Total ..... \$257,000.00, and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Interim Director of the Health and Human Services Department is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

	FOR	AGAINST
Larry Jewell	X	
Fred Clary	X	
Robert L. Bellman	X	
Virginia Wiedenfeld	X	
Donald Seep	X	

Resolution No. 14-68 Approving The Purchase Of Up To 17 New Computers For The Department Of Health And Human Services was read by County Clerk Vlasak. Motion by Kinney, second by Wiedenfeld that Resolution No. 14-68 be adopted. Interim Health and Human Services Director Pat Metz answered questions. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 68**

A Resolution Approving The Purchase Of Up To 17 New Computers For The Department Of Health And Human Services.

WHEREAS Microsoft is discontinuing support for Windows XP, thereby necessitating the Department of Health and Human Services to purchase up to 17 new computers in order to maintain the security of data, as required by the Federal Health Insurance Portability and Accountability Act (HIPAA), and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Department of Health and Human Services to purchase up to 17 new computers, with the cost from the lowest bidder, J-Comp., Technologies, being \$621.00 per computer for a total cost of \$10,557.00, which amount has already been budgeted by the Department, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick	X
Fred Clary	X
Tom Crofton	X
Robert L. Bellman	X
Gaylord L. Deets	X
Lewis G. Van Vliet	X

Resolution No. 14-69 Approving The Sale Of A Department Of Health And Human Services Lift Van was read by County Clerk Vlasak. Motion by Bellman, second by Jewell that Resolution No. 14-69 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 69**

A Resolution Approving The Sale Of A Department Of Health And Human Services Lift Van.

WHEREAS the Department of Health and Human Services owns a 1997 Dodge lift van, which is actually used by Pine Valley Healthcare & Rehabilitation Center, in accordance with a grant which contains terms dealing with when the vehicle is eligible to be sold and that the sale proceeds must be retained for use by the Richland County Transportation Program, and

WHEREAS the Health and Human Services Board has determined that this van, being over 10 years old and currently being unsafe for use by Pine Valley passengers due to mechanical issues that would be costly to fix, is eligible for disposal, and

WHEREAS the Health and Human Services Board has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for selling the Department of Health and Human Services's 1997 Dodge lift van, Wisconsin DOT #21-15-21L, either by public auction or by public notice and sealed bid, whichever the Health and Human Services Board determines to be most appropriate, and

BE IT FURTHER RESOLVED that, in accordance with the terms of the grant, the net proceeds of the sale shall be deposited in the Transportation Trust Fund (Fund #18) in the 2014 County budget, and

BE IT FURTHER RESOLVED that the Interim Director of the Health and Human Services Department is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD SUPERVISOR MEMBERS OF THE HEALTH AND

HUMAN SERVICES BOARD

FOR AGAINST

Larry Jewell	X
Fred Clary	X
Robert L. Bellman	X
Virginia Wiedenfeld	X
Donald Seep	X

Resolution No. 14-70 Approving An Expenditure By The County Veterans Service Office was read by County Clerk Vlasak. Motion by Peters, second by B. Marshall, Jr. that Resolution No. 14-70 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 70**

A Resolution Approving An Expenditure By The County Veterans Service Office.

WHEREAS the County Veterans Service Office has incurred an expense over \$5,000 for grave flags and Rule 18 of the Rules of the Board requires County Board approval for any expenditure in excess of \$5,000, and

WHEREAS the Health and Human Services Committee, which supervises the County Veterans Service Office, has recommended that the County Board approve this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Veterans Service Office to spend \$5,404.80 to purchase veterans' grave flags from Eagle Flag of America of Cohasset, Massachusetts, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

FOR AGAINST

Larry Jewell	X
Fred Clary	X
Robert L. Bellman	X
Virginia Wiedenfeld	X
Donald Seep	X

Resolution No. 14-71 Extending The Expiration Date Of The Temporary Advisory Committee Relating To A Proposed New Facility At Pine Valley Healthcare & Rehabilitation Center was read by County Clerk Vlasak. Motion by Wiedenfeld, second by Kinney that Resolution No. 14-71 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 71**

A Resolution Extending The Expiration Date Of The Temporary Advisory Committee Relating To A Proposed New Facility At Pine Valley Healthcare & Rehabilitation Center.

WHEREAS, by adopting Resolution No. 13-119 (Amended) at its September, 2013 session, the County Board created a temporary advisory committee relating to the proposed new reduced-size nursing facility at Pine Valley Healthcare & Rehabilitation Center and it was provided in that Resolution that the Temporary Committee shall complete its work by April 15, 2014 at which time the Resolution expired, and

WHEREAS the Temporary Committee needs another 90 days in which to complete its work and the Board of Trustees at Pine Valley Healthcare & Rehabilitation Center is presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that Resolution No. 13-119 (Amended) is hereby amended so that the expiration date of April 15, 2014 for the Temporary Advisory Committee at Pine Valley Healthcare & Rehabilitation Center is changed to July 15, 2014, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE PINE VALLEY  
HEALTHCARE AND REHABILITATION CENTER  
BOARD OF TRUSTEES

FOR AGAINST

Fred Clary	X
Jeanetta Kirkpatrick	X
Virginia Wiedenfeld	X

Resolution No. 14-72 Updating The County’s Affirmative Action/Civil Rights Compliance Plan was read by County Clerk Vlasak. Motion by Van Vliet, second by Crofton that Resolution No. 14-72 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 72**

A Resolution Updating The County’s Affirmative Action/Civil Rights Compliance Plan.

WHEREAS, as a condition of being eligible to receive Federal funds, the County is required to review and update every four years its Affirmative Action/Civil Rights Compliance Plan, and

WHEREAS various Department heads have conducted this review and update and their recommended proposals, as well as a new Affirmative Action/Civil Rights Compliance Plan, have been presented to the Personnel Committee, and

WHEREAS the Personnel Committee has carefully studied this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the updated County-wide Affirmative Action/Civil Rights Compliance Plan, which covers 2014, 2015, 2016 and



2017 and which is on file in the County Clerk's office, is hereby adopted and it shall be followed in all respects by all County officers, employees and departments at all times, and

BE IT FURTHER RESOLVED that each County department shall do the following:

- (a) Permanently post the documents entitled "Equal Opportunity Policy And Limited English Proficiency Policy" where they may be viewed by clients and applicants for services;
- (b) Be responsible for distribution of Service Delivery Complaint forms and Employment Discrimination Compliant forms to clients and employees;
- (c) Always include the phrase "An Equal Opportunity Employer" in all advertisements for employment;
- (d) Ensure that all employees are aware that: any complaints regarding service delivery or employment discrimination must go through the County's Equal Opportunity Co-ordinator, who is currently the County Clerk, Victor V. Vlasak, and that information about the County's discrimination complaint resolution process is available upon request from the County's Equal Opportunity Co-ordinator, and

BE IT FURTHER RESOLVED that the County Board Chair and the County Clerk are hereby authorized to sign on behalf of the County such documents as may be necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that the County Clerk shall provide all new employees of the County, in addition to the package of benefits material, a copy of the documents entitled "Equal Opportunity Policy And Limited English Proficiency Policy", and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Fred Clary	X	
Tom Crofton	X	
Robert L. Bellman	X	
Gaylord L. Deets	X	
Lewis G. Van Vliet	X	

Resolution No. 14-73 Approving A Contract For Maintenance At 4 County Parks For 2014 was read by County Clerk Vlasak. Motion by Bellman, second by Peters that Resolution No. 14-73 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 14 - 73**

A Resolution Approving A Contract For Maintenance At 4 County Parks For 2014.

WHEREAS, for many years, the County has entered into annual contracts with Michael Drake to do mowing and other maintenance at 4 County parks and the County Parks Commission has been well-satisfied with Mr. Drake's work, and

WHEREAS the County Parks Commission is recommending that Mr. Drake be given a 5% raise in his contract for 2014, and

WHEREAS Rule 18 of the Rules of the Board requires County Board approval for any contract involving an expenditure of over \$7,000.00 per year.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to enter into a contract with Michael Drake for doing maintenance, including mowing, at 4 County parks for 2014, with total compensation to be \$7,541.10, and

BE IT FURTHER RESOLVED that the County Clerk is hereby authorized to sign on behalf of the County such contract with Mr. Drake as has been approved by the County Parks Commission, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE COUNTY PARKS  
COMMISSION

FOR AGAINST

Robert L. Bellman	X
Larry Jewell	X
Donald Seep	X
Gary A. Peters	X

Zoning Administrator Bindl reported the receipt of a petition from Dave and Jill Coleman to rezone 66 acres in the Town of Buena Vista from Agriculture/Forestry to Agriculture/Residential. Chairman Kirkpatrick referred the petition to the Zoning and Land Information Committee for action.

Zoning Administrator Bindl reported that there were no rezoning petitions being recommended for denial by the Zoning and Land Information Committee.

Chairman Kirkpatrick announced that the next order of business would be the election of the Committee on Committees for a two-year term.

Seep and Rasmussen were appointed tellers.

The informal ballot for the third member of the Committee on Committees was as follows: Bellman 8, Wiedenfeld 4, M. Marshall 2, Seep 2, Clary 1, Clausius 1, Deets 1, Peters 1, Rasmussen 1. Total 21.

The first formal ballot for the third member of the Committee on Committees was as follows: Bellman 11, M. Marshall 4, Seep 3, Wiedenfeld 3. Total 21. Bellman having received a majority of the votes cast was declared elected the third member of the Committee on Committees.

The informal ballot for the fourth member of the Committee on Committees was as follows: Wiedenfeld 9, M. Marshall 6, Seep 4, Deets 1, Turk 1. Total 21.

The first formal ballot for the fourth member of the Committee on Committees was as follows: Wiedenfeld 13, M. Marshall 4, Seep 4. Total 21. Wiedenfeld having received a majority of the votes cast was declared elected the fourth member of the Committee on Committees.

The informal ballot for the fifth member of the Committee on Committees was as follows: M. Marshall 13, Seep 6, Peters 2. Total 21. Motion by Clary, second by B. Marshall, Jr. that the informal ballot be declared formal and that the Clerk be instructed to record that a unanimous ballot was cast for M. Marshall as the fifth member of the Committee on Committees. Motion carried and M. Marshall was declared elected the fifth member of the Committee on Committees.

Van Vliet and M. Marshall were appointed tellers.

The informal ballot for the sixth member of the Committee on Committees was as follows: Seep 9, Peters 4, Clausius 2, Deets 2, B. Marshall, Jr. 2 Rasmussen 1, Van Vliet 1. Total 21.

The first formal ballot for the sixth member of the Committee on Committees was as follows: Seep 8, Peters 5, B. Marshall, Jr. 4, Clausius 3, Deets 1. Total 21.

The second formal ballot for the sixth member of the Committee on Committees was as follows: Seep 8, B. Marshall, Jr. 6, Peters 4, Clausius 3. Total 21.

The third formal ballot for the sixth member of the Committee on Committees was as follows: B. Marshall, Jr. 10, Seep 9, Clausius 1, Peters 1. Total 21.

The fourth formal ballot for the sixth member of the Committee on Committees was as follows: B. Marshall, Jr. 13, Seep 8. Total 21. B. Marshall, Jr. having received a majority of the votes cast was declared elected the fifth member of the Committee on Committees.

Brewer and Lewis were appointed tellers.

The informal ballot for the seventh member of the Committee on Committees was Seep 10, Peters 5, Rasmussen 3, Clausius 1, Deets 1, Van Vliet 1. Total 21.

The first formal ballot for the seventh member of the Committee on Committees was Seep 13, Peters 6, Rasmussen 2. Total 21. Seep having received a majority of the votes cast was declared elected the seventh member of the Committee on Committees.

Chairman Kirkpatrick announced that the next order of business would be the election of a Highway Committee for a one-year term.

Motion by Sebranek, second by Wiedenfeld that the Clerk be instructed to record that a unanimous ballot was cast for Deets, Kinney, Lewis, B. Marshall, Jr., and Rasmussen as members on the Highway Committee. Clausius opposed the motion.

Wiedenfeld and Gentes were appointed tellers.

Motion by Clausius, second by Wiedenfeld to reconsider the previous motion. Motion carried.

Motion carried and Deets, Kinney, Lewis, B. Marshall, Jr., and Rasmussen were declared elected as members on the Highway Committee each for a one-year term.

Chairman Kirkpatrick announced that the County Board will meet on Tuesday, April 29, 2014 at 10:00 a.m.

The County Board recessed to the Pine Valley Healthcare and Rehabilitation Center, 25951 Circle View Drive, Richland Center.

At the Pine Valley Healthcare & Rehabilitation Center Board members were welcomed by Administrator Kathleen Cianci. The Financial Report was presented by Administrative Assistant Joan Bailey. The Corporate Compliance Plan was reviewed by Human Services Director Chris Glasbrenner. Also presented was a short video regarding the Music and Memory Initiative project that Pine Valley has been selected to be a part of.

Motion by , second by , to adjourn to Tuesday, April 29<sup>th</sup> at 10:00 a.m. Motion carried.