

# County Clerk's Office

Richland County, Wisconsin

Victor V. Vlasak  
County Clerk  
Administrative Coordinator

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January 29, 2015

## NOTICE OF MEETING

The Property, Building and Grounds Committee will be meeting on Wednesday, February 4, 2015, at 9:00 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. January 7th Minutes Approval
5. Tax Delinquent Parcels – Town of Richland – Parcels # 22-2933-4000, 22-2933-5000, 22-2942-1000 and 22-2942-2000
6. Courthouse Grounds Use Request for Ocoochapalooza
7. Professional Services Agreement with The Samuels Group
8. Security Windows for Court Offices – 10:00 a.m.
9. Tax Deed Properties Sale Procedures
10. Maintenance Supervisor's Update
11. Employee Work Performance
12. Public/Staff Interface Issues
13. Adjourn

Sincerely,

Victor V. Vlasak  
Richland County Clerk

Copies to: Property Committee Members

- Tom Crofton, Chairman
- Carol Clausius, Vice Chairman
- Gaylord Deets
- David Turk
- Lewis Van Vliet

Jeanetta Kirkpatrick, County Board Chairman  
Richland Observer  
Fruit Broadcasting, LLC  
Bulletin Board  
Our Files