

# County Clerk's Office

Richland County, Wisconsin

Victor V. Vlasak  
County Clerk  
Administrative Coordinator

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February 25, 2015

## NOTICE OF MEETING

The Property, Building and Grounds Committee will be meeting on Wednesday, March 4, 2015, at 9:00 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. February 4<sup>th</sup> Minutes Approval
5. Judge's Desk – New Speaker
6. Cazenovia Tax Deed Parcel # 111-1312-4400 - Appraisal
7. Richland Area Farmers Market – Use of Grounds Request
8. Professional Services Agreements Approval
  - a. The Samuels Group
  - b. Jewell Associates Engineers
9. Tax Deed Properties Sale Procedures
10. Maintenance Supervisor's Update
11. Credit Card for Maintenance Department
12. Employee Work Performance
13. Public/Staff Interface Issues
14. Adjourn

Sincerely,

Victor V. Vlasak  
Richland County Clerk

Copies to: Property Committee Members

- Tom Crofton, Chairman
- Carol Clausius, Vice Chairman
- Gaylord Deets
- David Turk
- Lewis Van Vliet

Jeanetta Kirkpatrick, County Board Chairman  
Richland Observer  
Fruit Broadcasting, LLC  
Bulletin Board  
Our Files