



**Richland County Child Support Agency**  
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## **CHILD SUPPORT COMMITTEE MEETING**

Minutes: September 3, 2015

The Child Support Committee meet on September 3, 2015, at 10:00 a.m. in the Jury Room, locate in the upper level of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Gary Peters, Jeanetta Kirkpatrick and Ruth Williams.

Others present: Amy Forehand—Child Support Attorney/Administrator.

Committee Chairperson Holets called the meeting to order at 10:00 a.m.

Motion by Williams to approve the agenda, second by Peters.

Williams stated that there was a correction to the previous minutes. She indicated that it should have specifically stated she was absent. With that correction there was a motion by Williams to approve the minutes, second by Kirkpatrick.

Committee members reviewed the money bills from the last meeting. Motion by Kirkpatrick, second by Williams to approve the bills.

### Director Report:

- A. The performance numbers are looking good. The agency is currently meeting or exceeding the necessary performance standards in three out of the four categories. The agency is less than a percentage point from reaching performance in the fourth category—arrear collection. Forehand is hopeful that by the end of the fiscal year they will make the mark.

Forehand presented her 2016 budget. She presented two alternative budgets. The first budget kept the expenses the same as 2015 with a slight adjustment for paper service and postage. The second budget included additional three hours for the part time position. The position would still be part-time and anyone hired into the position would not qualify for benefits. Both budgets also included new income sources through new cooperative agreements. The cooperative agreements are with the clerk of court and the sheriff's department. Forehand predicts that the cooperative agreements could bring in an additional \$3200 in income. The committee approved the budget that included the additional hours for the part-time position. Motion by Peters, second by Williams.

Next meeting is scheduled for December 3, 2015 at 10:00 a.m.

Motion made by Kirkpatrick and second by Williams to adjourn the meeting.  
Motion carried. The meeting was adjourned at 11:05 a.m.

Respectfully Submitted,

Amy Forehand  
Attorney/Administrator