

**RULES AND RESOLUTIONS COMMITTEE
AND ETHICS BOARD**

March 25, 2015

The Rules and Resolutions Committee and Ethics Board met on Wednesday, March 25, 2015, at 2:30 p.m. in the County Board Room, located in the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Fred Clary, Richard Rasmussen, Dave Turk, Lew Van Vliet and Ruth Williams.

Others present included: Victor Vlasak, County Clerk; Ben Southwick, Corporation Counsel; and Barb Scott, MIS Director.

Committee Chairman Clary called the meeting to order.

The Clerk verified that the meeting was properly noticed. Copies of the agenda were mailed to all Rules and Resolutions Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were emailed to Fruit Broadcasting, LLC and County Department Heads

Motion by Van Vliet, second by Williams that the agenda be approved. Motion carried.

Motion by Williams, second by Rasmussen that the printed copies of the minutes for the February 25th meeting be approved. Motion carried.

Corporation Counsel Southwick presented draft language to add to the Rules of the Board to address attendance at meetings by remote means. The following new paragraph would be added to Rule 19 of the Rules of the Board:

“Attendance” is defined in this Rule as in-person attendance for meetings held in Richland County. Participation by remote means of attendance (meaning, by telephone conference, video-conference, or by other means by which all persons participating in the meeting are able to communicate with one another) is allowed for meetings held outside of Richland County.

Motion by Rasmussen, second by Williams to add the new paragraph, as presented, to Rule 19 of the Rules of the Board. Corporation Counsel Southwick noted that this new language does not deal with a supervisor who may not want the per diem but does want to participate in the meeting. Motion carried.

The Committee discussed Rule 8 of the Rules of the Board which states “Every member present when a question or election is put shall vote on the same, unless for some special cause excused by the Chairman”. No change to the Rule was proposed.

The Committee discussed the application of the open records law to Supervisors who use their personal computers to communicate by email on County business. Barb Scott suggested that the solution is to give all County Board members a County email address. The cost per license is a onetime charge of \$65.00. Each Supervisor would have a mail box and would go to the web site for their emails.

Chairman Clary reported that the Health and Human Services Board is considering a pilot project for their Board member to use I pads for emails. The equipment would be County equipment and subject to the County's Computer Policy. Motion by Van Vliet, second by Turk that Corporation Counsel Southwick draft language relating to each supervisory district having an email address with usage being subject to the County's Computer Policy. Motion carried.

Motion by Van Vliet, second by Williams to adjourn. Motion carried. The meeting adjourned at 3:25 p.m.

Victor V. Vlasak
Richland County Clerk