

**Richland County Health and Human Services  
Coordinated Services Team (CST) Coordinating Committee  
September 20, 2016**

The September 20, 2016 meeting of the Coordinated Services Team (CST) Coordinating Committee was held at 1:30 pm in Conference Room A/B at Richland County Health and Human Services.

**Committee Members Present:** Barbara Fullmer, Myranda Culver, Amanda Coorough, Stephanie Ronnfeldt, Faith Peckham, and Amanda Miller.

**Others Present:** Meghan Rohn,

**Members Absent:** Shelly Anders, Amy Richardson, Jeff Van Den Berg, Linda Gentes, Tawney Hardyman

**Call Meeting to Order:** The meeting was called to order by Myranda Culver at 1:39 p.m.

**Approve Agenda and Posting for September 20, 2016 Meeting:** A Motion was made by Barb Fullmer and was seconded by Amanda Coorough to approve the agenda and the postings for the September 20, 2016 meeting. Motion carried.

**Approve Minutes for June 8, 2016 Meeting:** A motion was made by Barb Fullmer and was seconded by Amanda Miller to approve the minutes for the June 8, 2016 meeting. Motion Carried.

**Citizen Comments:** None.

**CST Enrollment Status:** Five families are currently enrolled in the CST program. Things typically slow down over the summer but it is anticipated things will begin to pick up with the start of school and teachers begin to get involved.

**Welcome New CST Committee Members:** Myranda Culver noted we have 11 members of the Coordinating Committee at this time and welcomed the new members. Discussion was held regarding increasing parent members and if law enforcement should be invited to participate as well. Amanda Coorough will invite law enforcement to attend the next meeting. Myranda Culver will also bring the bylaws to the next meeting for more discussion.

**Review of Children's COP Plan:** Amanda Coorough reviewed the Children's COP plan she is required to submit outlining how funds are going to be used. This plan needs to be approved by this committee. This is essentially an updated version of the previous plan and nothing substantial has changed. Amanda highlighted some of the key elements.

A motion was made by Stephanie Ronnfeldt and was seconded by Barb Fullmer to approve the Children's COP Plan as presented. Motion Carried.

**Review of 2017 CST Application:** Barb Fullmer reviewed the CST Application. Goals are identified as well as ways to obtain those goals. Barb noted they have not had an opportunity to do an all agency training on CST, but would like to do so sometime in the future to ensure staff understand the program. Then they would like to see this expand to outlying school districts.

**Review of CST Satisfaction Surveys:** The State requires that Satisfaction Surveys be completed and Myranda discussed the various survey's that will be used. The surveys are adapted from the founder of CST and will most likely be modified once they begin being used.

**Trauma informed care training:** A Trauma Informed Care Training is beginning tonight in this building. This is an 8 week long program from 5:00-7:30pm. The training is being funded through a grant aimed to increase education about trauma and children. If people are not able to attend tonight but are still interested they are still able to sign up.

**Next Meeting: November 3, 2016, 1:30pm**

**Adjourn:** A motion was made by Amanda Coorough and was seconded by Amanda Miller to adjourn the meeting. Motion carried. Meeting was adjourned at 2:11p.m.

Respectfully Submitted,

Meghan Rohn  
Confidential Administrative Secretary