

**Commission on Aging Disability Board Meeting Minutes
April 12, 2017**

The Commission on Aging and Disability met in conference room A/B in the Community Services Building at 221 West Seminary Street, Richland Center, WI 53581

Members present: David Scribbins, Virginia Wiedenfeld, Paul Kinney, Richard Rasmussen, Carolyn Denman, Marilyn Marshall, Sharyn Knudson, Larry Jewell and Sandra Kramer

Members absent: Cindy Riley and Belinda Granger

HHS Staff present: Roxanne Klubertanz-Gerber, Tanya Webster and Linda Batten

Others present: Deb Leverage

1. Call Meeting to Order: Meeting was called to order at 1:00 p.m. by David Scribbins.

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Paul Kinney made a motion to approve the agenda; Sandra Kramer seconded. Motion carried.

3. Approval of March 8, 2017 Commission on Aging and Disability Meeting Minutes:

- Richard Rasmussen made a motion to approve the March 8, 2017 Commission on Aging and Disability meeting minutes; Marilyn Marshall seconded. Motion carried.

4. Update from Health and Human Services board meeting:

- Roxanne reported that the Health and Human Services board approved the ADRC staff to go back to 40 hours per week.
- She also said that the board decided to end the Low Vision Coordinator position and program. She said that there may be a volunteer to take over the program.
- Roxanne also said that there will be changes in the Nutrition program. It was found that all home delivered meals in Viola are for Vernon County residents.

5. Board Education – Tanya Webster – Nutrition Program:

- Tanya went through the different plans for the Viola meal site.
- She also went through cost savings ideas to for all meal sites. Such as: getting the rent lowered at all meal sites and lowering administrative costs.
- Tanya reported that that Rockbridge will have up to 28 people on the days they are open. (Monday, Wednesday and Friday). While Germantown will have 25 to 30 people at the meal site on Wednesday (the day they are open). She further stated that at the Germantown meal site, Judy Thompson does all the cooking and gets donated fruits and vegetables from different entities.
- Tanya also handed out to the board a Nutrition Program Report showing the trends from year to year and went through the nutrition highlights.

6. Reports from Aging & Disability Organizations:

- Debra Leverage introduced herself to the board and reported she is the new Richland Center Senior Citizen president position replacing Marlene Mathews. Her first meeting as president will be tomorrow.
- Deb said she is going to have the group make rabbits for Easter tomorrow. She is also going to ask the group for suggestions on what they would like to do in the meetings.
- Deb further reported that the social hour will start at 10:30, the meeting will be at 11:30 and the meal will be at 12:00.
- Sharyn reported that Schmitt had an Easter egg hunt yesterday.

7. Dementia Friendly Communities update:

- Roxanne reported that on May 4th there will be another Train the Trainer meeting. This will be for the Rotary Club and Ministerial Association. This meeting will be about how to train businesses.
- Roxanne stated she believes that managers from other counties will come so they can learn how to train there staff.

8. ADRC update:

- Roxanne stated again that staff was back to 40 hours.
- Roxanne reported that there will be one more Outreach in Viola, probably next month.
- Roxanne reported that the ADRC will be at the Senior Expo next week.
- Roxanne stated that a staff member will be participating in the Job Olympics which is a part of the Youth in Transition program. The focus this year is working on job applications.

9. Citizen Comments:

- Larry reported he took a passenger to the Wisconsin Council of the Blind & Visually Impaired 2017 Legislative Meeting at the state capital yesterday. At this meeting they were discussing the 2017-2018 budget and how they could improve transportation, employment, civil rights and ADA compliance, education, health care and long-term care.
- Larry said that there was an increase in Governor Walker's budget for transportation. However, the legislature rolled this back.
- Virginia reported that she has received many comments from the general public about the current county budget situation. She said they do not understand how the budgets work.

10. Recognition of Board Member:

- David's last meeting is today. A certificate of appreciation was awarded for his contribution to the COAD board.
- David gave a speech in which he highlighted all the committees/boards he has been on over the years.

11. Schedule Next Meeting:

- Next meeting is scheduled for Wednesday, May 10, 2017 at 1:00 p.m. in Conference Rooms A & B of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

12. Adjourn:

- Motion to adjourn until Wednesday, May 10, 2017 at 1:00 p.m. was made by Paul Kinney; Virginia Wiedenfeld seconded. Motion carried. ;

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office

