

Courthouse Security and Facilities Minutes 8/9/17

The Courthouse Security and Facilities Committee met on Wednesday, August 9, 2017, in the Small Courtroom, Room 301 of the Richland County Courthouse at 181 W. Seminary St., Richland Center, WI.

The meeting was attended by Dominic Anderson, Jeanetta Kirkpatrick, Kerry Severson, Jennifer Harper, Sue Triggs, Andrew Sharp, James Bindl, Andrea Fields, Wes Starkey, Darin Gudgeon, Toby Johnson, Angie Rizer, Lisa McDougal, Barb Scott, Jason Marshall, Clay Porter, and Lucas Clements.

1. Call to order

Lisa McDougal called the meeting to order.

2. Proof of notification

It was noted that the meeting was properly posted. (Notice taken down sometime August 9, 2017)

3. Approval of minutes

Motion by Kerry Severson, second by Lucas Clements: Minutes from the last meeting were approved with no corrections, additions or deletions. Motion carried.

4. Reports of any recent threats or incidents

No noted credible/founded threats since last meeting.

5. Security issues and threats at HHS

Angie Rizer reported on (6) issues/threats at HHS from April 2017 to present. Each incident involved law enforcement response. HHS has replaced existing cameras, installed button style panic alarm system in addition to existing panic alarm system on computers, and moved an employee's work station in response to these issues/threats.

6. Any updates on plans for Courthouse renovations

Jeanetta Kirkpatrick stated until more revenue is generated Courthouse renovation projects would be on hold. Motion by Dominic Anderson, second by Jennifer Harper: Recommend to Finance Committee to purchase a security camera for the Small Courtroom at a cost of approximately \$1,000.00. Motion carried.

7. Deputy/Officer access to Courthouse-both floors

Keys have been issued to both Richland County Sheriff's Department Deputies and Richland Center Police Department Officers. Angie Rizer will be looking into getting Deputy/Officer access to HHS building.

8. New date for Courthouse security presentation by Officer Karl Fredriksen

Presentation will be held Tuesday, August 15, 2017 from 3:00 pm to 4:30 pm in the Richland County Courtroom. It will be up to each department head to decide who will attend. All are invited.

9. Recommendations for new business/issues at next meeting

Andrew Sharp would like to build upon the August 15th security presentation and continue with table top and scenario training.

10. Adjourn

Motion by Jennifer Harper, second by Kerry Severson to adjourn. Motion carried.

Next meeting date: October 18, 2017 at 3:30 p.m., Small Courtroom

Minutes taken and composed by Lucas Clements.