

**Minutes of the Richland County Zoning & Land Information Committee**  
**Monday, August 28, 2017**

*Item #1*      CALL TO ORDER    The Zoning & Land Information Committee meeting was called to order by at 10:00 am by Chairman Larry Sebranek. Those that were present or signed up to speak were Paul Kinney, Jim Huffman, Todd Rummier, Melissa Burke, Marty Brewer, Dennis Fry, Julie Keller, Sue Triggs, Mike Bindl with Cheryl Dull with taking minutes.

*Item #2*      APPROVE AGENDA AND PUBLICATION    Moved by Jim to approve the agenda and publication, 2<sup>nd</sup> by Paul. Motion carried.

*Item #3*      APPROVE MINUTES OF THE AUGUST 7TH MEETING    Hearing no changes to the minutes Larry asked they be approved as mailed.

*Item #4*      TO HEAR A PETITION OF DENNIS & KATHLEEN FRY FOR CONDITIONAL USE PERMIT TO ALLOW A TOURIST ROOMING HOUSE IN SECTION 4 TOWN OF RICHLAND    Dennis Fry is present to represent the petition. He lives on the line between Rockbridge and Richland Townships. They live on the Pine River and want to build a cabin for people to stay at. The bathroom facilities in the house will be offered so they will not be installing a toilet or shower. It will be heated, no AC. Mike pointed out the township line and explained Rockbridge does their own zoning. He also read the definition of a tourist house. Moved by Paul to approve the Conditional Use permit, 2<sup>nd</sup> by Marty. Motion carried

*Item #5*      SANITATION ISSUES    Mike stated a local pumper requested to be put on the agenda but isn't here. Mike explained that pumping reports were due on the 15<sup>th</sup> August, all other pumpers were able to get their reports in. This pumper dropped them off at the Sheriff's department sometime on the 15th along with a list of systems he couldn't get done. We had not talked to him about late reports and were not accepting them. He was not happy because he had to pay the late fee for his reports.

*Item #6*      ZONING BUDGET NUMBERS    Mike passed out a budget sheet breaking down what he needed for revenue what will be generated with the raised fees totaling approximately \$42,000. Instead of doing cuts Mike is raising fees. The committee stated they appreciated the neighboring county comparative fees.

Julie is present to go over Land Records budget. She stated that for the web portal they are getting charged \$1,750.00 and that Land Records has paid for it in the past. Julie stated she spoke with GCS about our IT hosting the web page. GCS stated the fee for 2017 didn't include the web hosting fee. Mike stated the Property Lister had paid for it in 2017.

GCS originally stated the price would be reduced by \$1000.00 because of the County hosting their own page but when the bill came in it was only reduced by \$400.00, \$200.00 for the Register of Deeds and \$200.00 for the Treasurer's office. Julie added last month Sue requested Land Records pay \$2,500.00 for her share. Sue then requested to GCS that they split the total bill of \$3,500.00 between the Register of Deeds and Treasurers office evenly so \$1,750.00 will be for each office. Julie believed that anything for public access should and did come out of Land Records. After further review of last year's budget it was found the Property Lister paid the \$1,000.00 difference.

Mike stated last the years expenditures were within \$1000 of the grant amount. We don't know how much we are getting this year yet so if we keep taking money out to pay for things that weren't paid for prior we could go in the red and we won't know until we do. Julie and Sue both added they have no fees to raise to offset the cost.

Mike stated the \$2,500.00 has been taken out in the past years grants, although the \$1,000.00 has not been, this also does not include the \$1,084.00 that was approved to be paid out of it from last month for the web portal.

*Item #7*      PAY BILLS      Mike presented a bill from JComp for the bill discussed last month of \$1,084.00 which IT stated was a license, now from the bill appears to be for hardware.

Todd presented his bill for \$280.00.

Moved by Marty to pay the bills, 2<sup>nd</sup> by Jim. Motion carried.

Mike presented a map of the PLSS corners. He explained where the township sections don't meet, not both townships were completed as we believed. Only the towns on the north side were completed. Todd explained as you go north in Wisconsin they fixed the offset corners. As we are one of the older Counties surveyed, it was not corrected. This should have been bid out to do both corners at the same time but for some reason they were not. County Surveyors prior to Todd allowed them to locate them by compass. Now we will have to go back and do the corner that were not completed.

Mike advised the Committee that there has been talk about taking grant money to pay salaries so he wanted them to be aware of this prior to the budget meetings.

*Item #8*      ADJOURN      Next meeting Monday, October 2nd at 9:00 am. Moved by Melissa to adjourn at 11:13 a.m., 2<sup>nd</sup> by Jim. Motion carried.

Minutes respectfully submitted by Cheryl Dull