

**Richland County Agriculture and Extension Education Committee**  
**Meeting Minutes**  
**July 12, 2017 - 9:00 a.m.**  
**Room 713, Extension Office, East Hall, UW-Richland**

Present: Brewer, Kinney, Sebranek, Marshall, Wunnicke and Craddock  
Williamson participated via phone conference  
Craig Saxe, Area Extension Director, also attended

- I. Meeting was called to order by Chairperson Brewer at 9:00 a.m.
- II. Wunnicke gave proof of notification
- III. Motion by Kinney, seconded by Marshall, to approve the agenda. Motion carried.
- IV. Minutes approved on a motion by Kinney and second by Marshall. Motion carried.
- V. There was no Public Input.
- VI. Unfinished Business
  - a. nEXT Generation – Craig Saxe, the new Area Extension Director, introduced himself and led the discussion on the new Extension organizational structure:
    - There will be two departments: 1.Agriculture and Natural Resources and 2.Youth, Families and Community Development
    - New structure allows for flexibility to provide programming needed by counties
    - According to the model “Area Programming” positions will be located in the counties
    - Counties can chose from the following positions:
      - 4-H Program Coordinator
      - Agriculture Extension Educator
      - Youth & Family Extension Educators
      - Communities Extension Educators
      - Health & Well-Being Extension Educators
      - Natural Resources Extension Educators
    - If counties want to investigate shared staffing positions, the Area Extension Directors will help facilitate the process.
  - b. County Budget Updates – Brewer gave an update on the county budget. Discussion followed on options for sharing staff between counties. The possibility of county staff also serving in regional specialist positions was also discussed. Brewer asked if counties would be expected to cover the costs of support staff for shared county educators.
- VII. New Business

Staff Retreat – Chelsea reported that staff would like to visit a couple Richland County agriculture related business during their annual staff retreat. Possible locations include Schmitt Farm’s new dairy facility and Lonesome Stone Milling in Lone Rock. Proposed date is August 18<sup>th</sup>. Committee members were invited to attend. Motion by Sebranek, seconded by Marshall, to approve proposed staff retreat. Motion carried.
- VIII. Out of County Requests - Motion by Kinney, seconded by Sebranek, to approve out of county requests. Motion carried.
- IX. No purchases over \$1,000.
- X. Office Accounts – Motion by Sebranek, seconded by Marshall, to recommend payment. Motion carried.

Agent Accounts - Motion by Kinney, seconded by Marshall, to recommend payment. Motion carried.

Other Accounts – Motion by Sebranek, seconded by Kinney, to recommend payment. Motion carried.

- XI. Agent Report – Wunnicke reported on the Money Smart in Head Start program. The goal of the program is to build the financial capabilities of young families. She shared copies of the newsletters that she had authored on the topics of “Using Credit Wisely” “Saving for College” and “Mobile Banking”. Wunnicke also talked about the punch card system she developed which has increased interactions with young parents at the monthly Head Start Family Events. The Money Smart in Head Start initiative is a multi-county Extension program with Iowa, Grant, Lafayette and Richland counties participating.
- XII. Next meeting date is Wednesday, August 9th, 2017 at 9 a.m.
- XIII. Motion to adjourn by Kinney and seconded by Marshall. Motion carried.

Minutes submitted by: Karleen Craddock