

UW-RICHLAND COMMITTEE  
December 11, 2017

The UW-Richland Committee met on Monday, December 11, 2017, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, Melissa Burke, James Huffman and Dave Turk.

Others present included: Victor Vlasak, County Clerk; Dr. Charles E. Clark, Regional Executive Officer and Dean for the Southwest Region; Dr. Tracy White, Regional Associate Dean for Academic Affairs and UW-Richland Campus Administrator; Brian Zobel, Regional Director of Facilities Planning and Management for the Southwest Region; John Carter, HVAC Specialist; and Angie Arneson, Food Services Supervisor.

Chairman Bellman called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Huffman, second by Turk for approval of the agenda. Motion carried.

Motion by Burke, second by Brewer for approval of the printed copies of the minutes for the November 13<sup>th</sup> meeting. Motion carried.

Dr. Clark reported on the process of integration between the Richland Campus and the UW-Platteville. The focus now is on the accreditation process. The accreditor has asked for information from the system. The accreditation agency wants to make sure that everything is still being done up to their standards.

Dr. Clark reported on the Greater Richland Area Chamber of Commerce. Members of the Board met with Senator Tammy Baldwin. Broadband access and the need for it was discussed. The County demographic challenges were also discussed.

Dr. Clark reported on his participation in the Community Prosperity Alliance which is the Economic Development Committee of Southwest Partners. Two small business will be starting up soon.

Dr. Clark will be attending a committee meeting at the Rock County campus to evaluate if student housing is something that the Rock County campus would like to have.

Dr. White provided an enrollment update. Dr. Clark noted that last year there was a drop in retention. This year retention numbers are looking good. New admissions are down a bit. Dr. White reported on the last week of classes and finals.

Arneson reported that there have been a number of UW Platteville people on campus. Arneson report on events that the Meal Services is involved in. She also reported on the financial impact of the Nutrition Program furlough days. Arneson explained a request that she will be making that her assistant's position be a salaried position.

Zobel provided an update on the Melvill Hall Roof Replacement project. The project is within two weeks of completion. The engineer was on site to inspect the project. There are a few remaining items for completion of the project.

Zobel provided an update on the Science Building Chiller Condensing Unit Replacement. The electrical changes will be made by Miller Electric. The heating aspects of the unit are functioning. The air conditioning aspects of the unit will be completed over the winter.

Zobel reported on the replacement of a leaking water valve located at the east end in front of Melvill Hall. City Utilities recommended replacement of the valve and provided an estimate of the cost. Chairman Bellman granted approval for the City Utilities to make the repairs. The of water main loop flows around the campus. Water service was shut off to facilitate the repairs. The cost of the repairs was \$1,834.58.

Zobel reported on updates that have been made and are in progress to hallways in the Student Center. The wallpaper is being removed and the walls painted. The students are being involved by developing designs for over the doorways.

Carter provided the following maintenance report for November and December:

- The leaking water value was replaced;
- Brush mowing was completed on the walking trails and creek banks;
- The wash rock pile was moved from the parking lot;
- Heat tapes were turned on and repairs were made to the nonfunctioning heat tapes;
- The door closers in the Student Center were repaired;
- Gaps in the Melvill stoop were caulked;
- The Student Center exhaust fan for the boiler room was repaired.
- Clips were made to repair door frames in the northwest vestibule of the Student Center;
- The choir shells were set up in the theater;
- Painting on the south hall of the Student Center was completed and painting on the north hall was started.

Zobel did have any new information to provide regarding the Classroom Remodeling.

Zobel reported that the Facility Director at UW-Platteville and his assistant visited and toured all of the campus buildings.

Chairman Bellman reported that he contacted Josh Elder, Sign Foreman at the Highway Department, regarding the installation of a flashing motion sensitive pedestrian light. Elder gave an estimate that the cost of the light would be \$6,000.00 to \$8,000.00. Chairman Bellman asked Ron Johnson's representative if Federal funding would be available for the light. The Campus Foundation has indicated that they would contribute to the project.

Zobel reviewed the invoices for November. The listing included the invoice for the Richland Center Utilities for the water main valve replacement. QMI Limited invoices were for rebuilding a pump for the Student boiler and rebuilding some stainless steel for the Student Center northeast vestibule and door assembly. Mark Bowell Concrete made repairs to hazards that were identified during the Night Safety Walk. Zobel reviewed the Outlay report. Motion by Turk, second by Huffman to approve payment of the invoices totaling \$4,422.53 from the Outlay budget. Motion carried.

The Pioneer Roof request for an in-progress payment on the Melvill Hall Roof Project was discussed. Zobel reported that 10% is being held back on each payment. The retainage is the guarantee that the work was completed correctly. The project was \$157,640.00. \$3,990.00 of change orders were approved. The total project cost would now be \$161,630.00. Of that amount \$11,959.00 is being held back for retainage. The project is split into line items. A determination is made on the percentage of the project that is completed. Chairman Bellman requested an estimate of the pounds of the copper roofing removed and its salvage value. Also noted was the broken concrete that will need to be replaced. Zobel reported that the damaged concrete has been added to the project engineer's job notes. Motion by Brewer, second by Burke to approve the progress payment of \$107,631.00 to Pioneer Roofing. Motion carried. The balance due on the project, after the progress payment is made, will be \$53,999.00.

Johnson Controls' request for an in-progress payment in the amount of \$50,926.69 on the Science building chiller condensing unit replacement project was discussed. The retention amount is \$2,680.35. Motion by Huffman, second by Turk to approve the payment request. Motion carried.

Motion by Huffman, second by Brewer to adjourn. Motion carried. The meeting adjourned at 1:37 p.m.

Victor V. Vlasak  
Richland County Clerk