

**Comprehensive Community Services (CCS)  
Coordination Committee Meeting  
March 8, 2018**

The March 8, 2018 meeting of the CCS Committee was held at 1:00 pm in Conference Room C at Richland County Health and Human Services.

**Committee Members Present:** Myranda Culver, Kerry Severson, Faye Burghagen, Mary Chris Walling, and Ashley Houman.

**Others Present:** Meghan Rohn, Julie Bolliger-Jones, Faith Peckham.

**Members Absent:** Joseph Collins, Betty Collins, Joy Burnham.

**Call Meeting to Order:** The meeting was called to order by Myranda Culver at 1:04 pm.

**Approve the Agenda and Posting:** A motion was made by Kerry Severson and was seconded by Faye Burghagen to approve the agenda and the postings for the March 8, 2018 meeting. Motion carried.

**Approve Minutes:** A motion was made by Kerry Severson and was seconded by Ashley Houman to approve the minutes for the December 6, 2018 meeting. Motion Carried.

**Citizen Comments:**

**Richland County CCS Updates:** Myranda Culver noted there has not been any significant updates since the last meeting in December. Julie Bollinger-Jones has started with the agency as a Mental Health Therapist, but no county system changes as of right now.

**CCS Consumer Graph:** Myranda Culver distributed an updated CCS consumer graph. Currently there are 44 total members enrolled in the program, 23 males and 21 females. The graph also gives a diagnostic breakdown for these consumers.

**Regional CCS Updates- Coordinating Committee Request:** The region is required to submit a Comprehensive Community Services Plan every two years. The plan needs to clearly state the goals of our region. As part of this plan the region is required to meet quarterly and involve at least one consumer member and Myranda Culver is looking for volunteers to attend. The next meeting will be held April 10, 2018 in Baraboo. Ashley Houman volunteered to attend as long as transportation could be provided.

Myranda Culver also noted that both our local and regional site reviews occurred in January and no citations were issued.

**Review/Possible Approval of CCS Plan:** Myranda Culver distributed the 2017 Comprehensive Community Services Plan for review and approval. Myranda highlighted the two main changes to the plan which included a revision of the Service Change Form, and the Rights Disclosure Verification form was added to the list of required documentation.

A motion was made by Ashley Houman and was seconded by Faye Burghagen to approve the 2017 Comprehensive Community Services Plan. Motion Carried.

**Other Agenda Items:** Myranda Culver noted Joseph and Betty Collins have submitted their resignation on the committee and therefore we will be looking to add some new consumer members.

**Next Meeting:** June 7, 2018 at 1:00pm.

**Adjourn:** A motion was made by Ashley Houman and was seconded by Faye Burghagen to adjourn the meeting. Motion carried. Meeting was adjourned at 1:16pm.

Respectfully Submitted,

Meghan Rohn  
Confidential Administrative Secretary