

**Comprehensive Community Services (CCS)
Coordination Committee Meeting
September 13, 2018**

The September 13, 2018 meeting of the CCS Committee was held at 1:00 pm in Conference Room C at Richland County Health and Human Services.

Committee Members Present: Myranda Culver, Kerry Severson, Mary Chris Walling and Joy Burnham.

Others Present: Meghan Rohn.

Members Absent: Faye Burghagen and Ashley Houman.

Call Meeting to Order: The meeting was called to order by Myranda Culver at 1:14pm.

Approve the Agenda and Posting: A motion was made by Kerry Severson and was seconded by Mary Chris Walling to approve the agenda and the postings for the September 13, 2018 meeting. Motion carried.

Approve Minutes: A motion was made by Kerry Severson and was seconded by Mary Chris Walling to approve the minutes for the June 7, 2018 meeting. Motion Carried.

Citizen Comments:

Richland County CCS Updates: Myranda Culver noted the unit is fully staffed for the CCS program for the first time in a little over a year. The agency is hoping to have a new director within the next 2-3 months. The unit has now been able to move people off of the “to be served” list.

CCS Consumer Graph: Currently there are 23 adults and 21 children being served. Staff are working on enrolling approximately 15 more. Myranda Culver noted this is about average.

Regional CCS Updates: There have been attempts made in the past to hold Regional CCS meetings with representation from all counties, however this has proven to be very difficult. The issue was taken back to the directors at the oversight committee to request a change in our state plan to remove this requirement. The directors have requested the region make another attempt to hold these regional meetings. Other options such as conducting these meetings via Tele Health equipment etc. were discussed.

CCS Plan and Quality Improvement Plan Review: Myranda Culver distributed the CCS Plan and Quality Improvement Plan for the committee to review. The back of the first page outlines

updates or changes that have been made. Myranda reviewed the changes highlighted on the document. Committee members should review the document and it will be brought back for approval.

Other Agenda Items:

Quality Improvement Review: Myranda Culver noted this is not yet completed for the year. This is an internal committee that reviews our CCS program. Myranda noted the big project this year was to update our filing system.

Next Meeting: December 6, 2018 @ 1:00pm.

Adjourn: A motion was made by Joy Burnham and was seconded by Kerry Severson to adjourn the meeting. Motion carried. Meeting was adjourned at 1:30 pm.

Respectfully Submitted,

Meghan Rohn
Confidential Administrative Secretary