

PROPERTY, BUILDING AND GROUNDS COMMITTEE

February 9, 2018

The Property, Building and Grounds Committee met on Friday, February 9, 2018, at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Buford Marshall, Richard McKee, Steve Williamson, Marilyn Marshall and Dave Turk.

Others present included: Victor Vlasak, County Clerk; Julie Keller, County Treasurer; and Avery Manning, Courthouse Maintenance Supervisor.

Chairman Buford Marshall called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all Property Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were sent by email to WRCO and Courthouse Department Heads.

Motion by M. Marshall, second by McKee for approval of the agenda. Motion carried.

Motion by Williamson, second by M. Marshall for approval of the printed copies of the January 3rd minutes. Motion carried.

The first agenda item discussed was Town of Eagle Parcel Number 010-3312-2200 owned by William L. Howard. County Treasurer Keller reported that the parcel has been sold.

The next agenda item discussed was tax delinquent Town of Eagle Parcel Number 010-3312-2300 owned by Robert N. Schoener. County Treasurer Keller reported that unpaid taxes date back to 2013. The parcel consists of .79 acres. The tax deed notification process will continue.

The Committee discussed Town of Richland tax delinquent Parcels Number 022-2942-2000, 022-2933-4000 and 022-2933-5000 owned by Vena Comar. Russell Paasch addressed the Committee stating that he has been dealing with the owner to purchase Parcels Number 022-2942-2000 and 022-2933-5000. Motion by Williamson, second by McKee to proceed with the tax deed process on Parcel Number 022-2933-4000. Motion carried.

The Committee discussed Village of Cazenovia tax delinquent Parcel Number 111-1300-0822 owned by David Frey (Deceased) and Sharon Frey. Motion by McKee, second by Turk to proceed with taking a tax deed on the parcel. Motion carried.

The Committee discussed Village of Cazenovia tax delinquent Parcels Number 111-1300-0823, 111-1300-0824 and 111-1300-0825 owned by James Kummer. No Committee action was taken on the parcels.

The Committee discussed Village of Lone Rock tax delinquent Parcel Number 146-0005-0900 owned by Brian and Louann Schmitz. No information was available on the attempt by Corporation Counsel to get a release of the tax lien that is against the parcel.

The Committee discussed Tax Deed Parcel Number 006-3044-2500 located in Gotham, Town of Buena Vista. County Treasurer Keller reported that, as of today's meeting date, Corporation Counsel Southwick has not recorded the Tax Deed on the parcel.

The Committee discussed Tax Deed Parcel Number 196-0636-1400 located in the Village of Yuba. Chairman B. Marshall reported on his inspection of the improvements on the parcel. Motion by McKee, second by Williamson to appraise the parcel at \$30,000. Motion carried.

The Committee discussed the treatment or removal of the trees on the courthouse grounds. More information will be brought back to the Committee at their March meeting regarding the cost of treating the infected trees and the cost of removal of some of the trees.

Motion by McKee, second by Williamson to accept the notification from Courthouse Custodian Lester Parker of his retirement from the Custodian position. Motion carried. Mr. Parker's last workday with the County will be Friday, February 2, 2018.

Manning reported that the lowest estimate received for courthouse fire protection and inspection services was from Jefferson Fire and Safety. Motion by Turk, second by McKee to proceed with Jefferson Fire and Safety for the protection and inspection services. Motion carried. The cost of the service will be \$750 annually.

The vacancy in the Custodial position due the retirement of Lester Parker was briefly discussed. The Committee will discussed filling the position at their March meeting.

Manning reported that he has received the gate for the end of the island in the District Attorney's office. Manning explained what he has done to insulate the oil tank for the elevator.

The Custodian did not complete the checklists for the last couple of days before his retirement.

Courthouse budget reports were discussed.

Manning explained actions taken to address air temperature concerns in the offices located on the third floor of the courthouse.

The next meeting is scheduled for March 7th at 3:00 p.m.

Motion by McKee, second by Turk to adjourn. Motion carried. The meeting adjourned at 3:58 p.m.

Victor V. Vlasak
Richland County Clerk