

**Richland County Agriculture and Extension Education Committee**  
**Meeting Minutes**  
**January 10, 2018 - 9:00 a.m.**  
**Room 713, Extension Office, East Hall, UW-Richland**

Present: Brewer, Sebranek, Marshall, Kinney, Wunnicke, Craddock, Saxe, Lenzendorf (by teleconference)

- I. Meeting was called to order by Chairperson Brewer at 9:00 a.m.
- II. Saxe gave proof of notification
- III. Motion by Kinney, seconded by Sebranek, to approve the agenda. Motion carried.
- IV. Minutes approved as published.
- V. Public Input – None
- VI. Unfinished Business
  - a. nEXT Generation – Craig Saxe, Area Extension Director (AED) said the process is moving forward with 2 new Educators (Agriculture and Youth/Families with 4H focus) starting in La Crosse County this week. Saxe said that the proposed transition to place Cooperative Extension under the administrative umbrella of UW-Madison is still scheduled with no new updates.
  - b. FoodWise Educator Position - Lenzendorf announced that the position is being offered to the selected candidate pending background and reference checks.
  - c. County MOU and Agent Contracts - Saxe provided a final version of the 2018 County annual contract with Richland County figures (county costs and positions supported), and a second generic version showing the updated language highlighted. Motion by Sebranek, seconded by Marshall, to approve 2018 contract. Motion carried. Contract was signed by all committee members present.
- VII. New Business
  - a. Agent Evaluations - annual evaluations of Wunnicke, Craddock, Hady and Lenzendorf to be conducted at the February committee meeting by the committee, using the same procedure as previous years.
  - b. 2017 Budget - Saxe presented end-of-year figures for the 2017 Richland County Extension budget. Actual amount spent was under the budgeted amount by \$14,538.79.
  - c. Corn/Pork/Soy Expo - Motion by Sebranek, seconded by Kinney, to approve Hady's attendance at this conference in the state of Iowa. Motion carried.
- VIII. Out of County Requests - Motion by Sebranek, seconded by Kinney, to approve out of county requests. Motion carried.
- IX. No purchases over \$1,000.
- X. Office, Agent, Soils, Program and Pesticide accounts – Motion by Sebranek, seconded by Kinney, to recommend payment of all accounts. Motion carried.
- XI. Agent Report – Wunnicke, Family Living Educator, explained her role in analyzing the data from the 2017 Youth Risk Behavior Survey for Richland County and how that is helping the Richland County Youth and Family Advocacy Council (RCCFAC) apply for a “Drug Free Communities” Federal Grant. Wunnicke serves as the Vice-President for the RCCFAC, a coalition which has seen great growth and strengthening over the past 2 years. They are responsible for hosting several Town Hall Meetings in 2017, which has led the group to focus on preventing underage drinking and prescription drug use. She shared that a public meeting on January 15, 2018 at 6:30pm at UW-Richland will be another way to engage the community in this effort.

Craddock announced that a new 4H Club is starting in the county. The Pine River Clovers will meet in Richland Center and (so far) is composed of 5-8 families. Also, the Fairgrounds Improvement Committee will hold their annual steak feed fundraiser on February 14, 2018 at the UW-Richland cafeteria.

XII. Next meeting date is Wednesday, February 14, 2018 at 9 a.m.

XIII. Motion to adjourn by Marshall and seconded by Sebranek. Motion carried.

Minutes submitted by: Chelsea Wunnicke.