

**Richland County Agriculture and Extension Education Committee**  
**Meeting Minutes**  
**March 14, 2018 - 9:00 a.m.**  
**Room 713, Extension Office, East Hall, UW-Richland**

Present: Kinney, Sebranek, Marshall, Williamson, Saxe, Hady, Craddock, Wunnicke, Lenzendorf, Coorough. Absent: Marty Brewer

- I. Meeting was called to order by Chairperson Sebranek at 9:00 a.m.
- II. Saxe gave proof of notification
- III. Motion by Kinney, seconded by Marshall, to approve the agenda. Motion carried.
- IV. Minutes of previous meeting approved as published.
- V. There was no Public Input.
- VI. Unfinished Business
  - a. nEXT Generation – Update from Saxe:
    - a. UW-Extension will be officially part of UW-Madison starting July 1, 2018.
    - b. Distributed County MOU with UW-Extension for review and feedback. A final MOU should be expected this summer.
    - c. Situational Analysis will be taking place with the state office taking the lead, this Spring/early Summer.
- VII. New Business
  - a. Get Real Event is to be held on March 21, 2018 – Request to close the office due to all staff working at the event. Motion by Marshall, seconded by Kinney to approve the closing of the office on March 21, 2018. Motion carried.
  - b. Kinney wanted to acknowledge the work Chelsea has put into this event and thank her for offering these life skills to the youth.
- VIII. Out of County Requests - Motion by Kinney, seconded by Marshall, to approve out of county requests. Motion carried.
- IX. No purchases over \$1,000.
- XI. Office, Agent, Soils, Program and Pesticide accounts – Motion by Marshall, seconded by Kinney, to recommend payment of all accounts. Motion carried.
- XII. Agent Presentations – Sonya Lenzendorf shared the 2017 statewide SNAP-Ed programming highlights.
- XIV. Next meeting date is Wednesday, April 11, 2018 at 9 a.m.
- XV. Motion to adjourn by Kinney and seconded by Marshall. Motion carried.

Minutes submitted by: Sonya Lenzendorf