

**RULES AND RESOLUTIONS COMMITTEE  
AND ETHICS BOARD**

August 22, 2018

The Rules and Resolutions Committee and Ethics Board met on Wednesday, August 22, 2018, at 3:00 p.m. in the County Board Room, located on the third floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Chad Cosgrove, Ed Pulvermacher, Don Seep, Dave Turk and Jayme Walsh.

Also present were: Victor Vlasak, County Clerk; Ben Southwick, Corporation Counsel; Sheriff Jim Bindl; Jeanetta Kirkpatrick, Board Chairman; Tom Rislow, Pine Valley Administrator; and Tim Gottschall, Interim Health and Human Services Director; and Angie Rizner, Health and Human Services Administrative Supervisor.

Committee Chairman Turk called to order.

The Clerk verified that the meeting was properly noticed. Copies of the agenda were emailed to all Rules and Resolutions Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were emailed to Fruit Broadcasting, LLC and County Department Heads.

Motion by Cosgrove, second by Walsh for approval of the agenda. Motion carried.

Motion by Pulvermacher, second by Cosgrove for approval of the printed copies of the minutes for the July 18<sup>th</sup> meeting. Motion carried.

Amending the Rules of the Board by removing the words “Chairman” or “Chairperson” anywhere they appear in the Rules and replacing them with “Chair” was discussed. Motion by Walsh, second by Pulvermacher to forward a resolution to the County Board for approval to make the Rules of the Board gender neutral. Motion carried.

The Committee discussed developing a policy requiring that an agenda item entitled “Public Comments” be placed on meeting agendas. Draft language of the proposed policy was reviewed by the Committee. No action was taken on the agenda item.

The Committee discussed changing the current practice of Department Heads preparation of meeting agendas. No action was taken on the agenda item.

The Committee discussed the video recording of all County government meetings and making those recordings available on the County web site. Retention of the recordings possible requirement for close captioning were discussed. Questions were raised about the amount of bandwidth that would be required for the recordings. Motion by Seep, second by Cosgrove that Jayme Walsh consult with the MIS Department and ask them to attend the next meeting of the

Rules and Resolutions Committee to report on their findings or suggestions regarding recording and position videos of meetings on the County web site.. Motion carried.

Kirkpatrick reported that Department Heads are putting together a template to provide background and supporting information for agenda items.

The posting of departmental budgets on the County web site was discussed. Motion by Seep, second by Cosgrove that Jayme Walsh consult with the MIS Department regarding posting budgets on the web site. Motion carried.

The Committee discussed developing a policy requiring that all meetings take place at 5:00 p.m. Currently each Committee determines the time to meet based upon the availability of the committee members. No action was taken on the agenda item.

Motion by Seep, second by Walsh to forward a resolution to the County Board for approval to remove the Aging and Disability Resource Center of Eagle Country committee from the Board Committees listing. Motion carried.

The membership and terms of the members of the Comprehensive Community Services Coordination Committee will be forwarded to the Committee and Committees and then on to the County Board for approval. Motion carried.

The membership, terms and representation of the Coordinated Service Team Coordinating Committee were discussed. Corporation Counsel Southwick noted that there are mandatory types of members and discretionary members of the Committee based upon the Wisconsin Statutes. The Statutes also require that the County establish an "Initiative to Provide Coordinated Services for Children and Families". Motion by Seep, second by Walsh that Corporation Counsel Southwick draft a resolution defining the representation on the CST Coordinating Committee. Motion carried.

No information was received from the Joint Ambulance Committee regarding amending the Committee Structure to show the current representation on the Joint Ambulance Committee after several municipalities withdrew from participation in the Joint Ambulance Service.

Motion by Cosgrove, second by Pulvermacher to adjourn to Wednesday, September 19<sup>th</sup> at 3:00 p.m. Motion carried.

Victor V. Vlasak  
Richland County Clerk