County Clerk's Office

Richland County, Wisconsin

Victor V. Vlasak County Clerk Administrative Coordinator

Courthouse – P.O. Box 310 Richland Center, Wisconsin 53581 (608) 647-2197 (fax) (608) 647-6134 victor. <u>vlasak@co.richland.wi.us</u>

November 26, 2018

NOTICE OF MEETING

The Richland County Finance and Personnel Committee will be meeting on Wednesday, November 28, 2018, at 9:00 a.m., in the County Board room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following:

- 1. Call to Order
- 2. Proof of Notification
- 3. Agenda Approval
- 4. November 6th Minutes Approval
- 5. Johnson Block & Company 2018 Audit Contract
- 6. Handbook of Personnel Policies
 - a. Pine Valley Amendments
 - b. Bereavement Leave
 - c. Advertising Vacant Positions
 - d. Temporary/Casual Wage Rate
 - e. Personnel Policies Review
- 7. General Government Pay Plan
 - a. Placement of Employees with less than Two Years of Continuous Employment
 - b. Placement of New Employees based upon Experience
 - c. Placement at Market Rate
- 8. Template for submitting Request for consideration to the Finance and Personnel Committee
- 9. Revolving Loan Fund Future Loans
- 10. Tri-County Airport Operational Agreement
- 11. County Clerk's 2017 Annual Report Richland County Financial Condition
- 12. VMware Support Renewal for 2019
- 13. Sheriff's Department Vacation Carryover Approval
- 14. Adjourn

Sincerely,

Victor V. Vlasak Richland County Clerk

Note: Agenda items # 11, 12 and 13 added.

Cc: Committee Members, Richland Observer, WRCO, Bulletin Board and Our Files