

UW-RICHLAND COMMITTEE

July 9, 2018

The UW-Richland Committee met on Monday, July 9, 2018, at 1:15 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, James Huffman, Chad Cosgrove, Shaun Lopez-Murphy and Melissa Luck.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Acting Regional Dean; Brian Zobel, Regional Director of Facilities Planning and Management for the Southwest Region; John Carter, HVAC Specialist; Angie Arneson, Food Services Supervisor; and Rose Smyrski, Vice Chancellor at University of Wisconsin-Platteville.

Committee Chairman Gentes called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Huffman, second by Cosgrove that the agenda be approved. Motion carried.

Motion by Cosgrove, second by Huffman for approval of the printed copies of the minutes for the June 18th meeting. Motion carried.

Fetterly reported that Greg Zimmerman has been hired as the Interim Director of Student Services. The position of marketing and communications and the position of continuing education need to be filled. Platteville human resources will have to approve and announce the vacancies.

Smyrski reported that UW systems and UW colleges have a marketing plan that they will continue to execute until August. Publications are being created to capture the new relationship between the campuses.

Smyrski reported that on the communication side, marketing is being taken on within Platteville. UW Platteville has been undergoing a brand assessment.

Fetterly reported that the \$50.00 application fee has been waived for any students that want to apply between now and September 7th. There are fifteen Milwaukee students that have been admitted but have not registered.

Smyrski reported that the Higher Learning Commission approved the collaboration. The Board of Regents must now give their approval.

Arneson provided an update on the presentation made to the Finance and Personnel Committee regarding financial challenges being faced by the UW Food Services. In the past, deferments and the sale of meal ticket plans have contributed to the Food Services' bottom line.

Zobel reviewed the budget for the Outlay.

Zobel reported that bids were received from Specialty Engineering Group, Madison, and Jewell Associates Engineers, Spring Green, for a sidewalk drainage assessment and design for the campus quadrangle area. The bid from Specialty Engineering Group was \$3,800.00 and the bid from Jewell Associates Engineers was \$6,000.00. Motion by Huffman, second by Cosgrove to accept the bid in the amount of \$3,800.00 from Specialty Engineering Group. Motion carried.

Zobel reported that bids were received from Fire & Safety Equipment, Platteville, and Fire Protection Specialist, Bangor, for replacement of the fire suppression system at the Wallace Student Center kitchen. Kickapoo Fire Protection, St. Paul, MN, was asked to bid, but did not respond. Fire & Safety Equipment bid \$4,400.00 and Fire Protection Specialists bid \$4,492.39. Motion by Lopez-Murphy, second by Luck to accept the bid in the amount of \$4,400.00 from Fire & Safety Equipment. Motion carried.

Zobel reported that one bid in the amount of \$14,380.18 was received from Burch Concrete Construction, Lone Rock, for replacement of the sidewalk near the Central Student Quadrangle. Mark Bowell Concrete, Blue River, and Bear Valley Concrete Construction, Blue River, declined to bid on the project. Motion by Huffman, second by Cosgrove to accept the bid in the amount of \$14,380.18 from Bruch Concrete Construction and present a resolution to the County Board for approval of the project. Motion carried.

Zobel provided information on the Master Plan for Capital Improvements and the ten year maintenance/infrastructure improvement recommendations.

Motion by Huffman, second by Cosgrove to approve payment from the Outlay budget of the invoices for the month totaling \$828.16. Motion carried. Motion by Lopez-Murphy, second by Luck to approve the final payment to Johnson Controls in the amount of \$4,585.36. Motion carried.

Motion by Huffman, second by Lopez-Murphy to adjourn to Monday, August 13th at 1:15 p.m. Motion carried.

Victor V. Vlasak
Richland County Clerk