

UW-RICHLAND COMMITTEE

August 13, 2018

The UW-Richland Committee met on Monday, August 13, 2018, at 1:15 p.m., in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, Jim Huffman, Chad Cosgrove, Melissa Luck and Shaun Lopez-Murphy.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Acting Regional Dean; Brian Zobel, Regional Director of Facilities Planning and Management for the Southwest Region; John Carter, HVAC Specialist; Angie Arneson, Food Services Supervisor; Peter Davis, Director of Facilities Management at University of Wisconsin-Platteville; and Denise Lins, Symons Recreation Complex Director.

Committee Chair Gentes called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Cosgrove, second by Huffman that the agenda, as amended, be approved. Motion carried.

Motion by Luck, second by Cosgrove that the printed copies of the July 9th meeting be approved. Motion carried.

Denise Lins addressed the Committee regarding the adoption of an ordinance prohibiting motor vehicles from operating on the sidewalks of the UW-Richland Campus. A draft ordinance was reviewed by the Committee. The Committee will decide on the dollar amounts of the forfeitures at their September meeting.

Lins explained problems with locating the Symons Recreation Complex. GPS does not recognize Symons Circle as the location for the Symons Recreation Complex. Discussed was naming the road going through the campus. Motion by Luck, second by Chitwood to approve researching a name for the road going through the campus. Motion carried.

Dean Fetterly reported that September 4th will be the first day of classes. Chancellor Dennis J. Shields will be visiting the campus on September 4th for convocation and will also make a State of the University presentation. Dean Fetterly reported that the Facilities Director position will be posted. The engineer from Specialty Engineering has measured the sidewalks and will be bringing forth a recommendation. The current enrollment head count is 181. There will be 27 new international students.

Arneson reported on the programs that the Meal Services is providing meals for. Arneson will have an opportunity to sell meal ticket plans at orientation.

Zobel reported that today's meeting will be his last at the UW-Richland.

The committee will discuss the development of the 2019 budget at the September meeting.

Vlasak reported that the insurance inspector has determined that the April 13th hail storm damages to the campus roofs are cosmetic and not structural. Carter noted that there is coil damages on some of the air conditioning units.

Carter's maintenance report for July-August included tree trimming, lawn mowing, floor waxing, tree planting, large setups for programs, walking trail mowing and debris removal, classroom building air conditioner repairs, replacement of batteries in fire alarms, and replacement of the cord on the ice machine. The fire suppression hood was installed. Additional electric work was required to make the new hood function. The annual inspection of the fire extinguishers was conducted.

Zobel reviewed the invoices for July and August. The cost of the replacement of the fire suppression system in the kitchen by Fire & Safety Equipment was \$4,400.00. The cost of the TruGreen commercial turf treatment was \$994.25. Summit Fire Protection is now providing the annual fire extinguisher inspection service. Motion by Huffman, second by Cosgrove to approve payment of the invoices totaling \$7,902.20 from the Outlay budget. Motion carried.

Zobel reviewed the Outlay budget.

Motion by Huffman, second by Lopez-Murphy to adjourn to Monday, September 10 at 1:15 P.M. Motion carried. The meeting adjourned at 2:24 p.m.

Victor V. Vlasak
Richland County Clerk