

**Commission on Aging Disability Board Meeting Minutes  
January 9, 2019 – Revised to reflect Next Meeting**

The Commission on Aging and Disability met in conference room A/B in the Community Services Building at 221 West Seminary Street, Richland Center, WI 53581

**Members present:** Virginia Wiedenfeld, Sandra Kramer, Carolyn Denman, Cindy Riley, David Scribbins, Van Nelson, Linda Symons and Belinda Granger

**Members absent:** Sharyn Knudson, Gary Peters and Paul Kinney

**HHS Staff present:** Roxanne Klubertanz-Gerber, Diane Cox, Tanya Webster and Linda Batten

**Others present:** No one

**1. Call Meeting to Order:** Meeting was called to order at 1:00 p.m. by David Scribbins

**2. Posting and Agenda:** Linda Batten verified the agenda was posted properly. Sandra Kramer made a motion to approve the agenda; Van Nelson seconded. Motion carried.

**3. Approval of November 14, 2018 Commission on Aging and Disability Meeting Minutes:**

- Sandra Kramer made a motion to approve the November 14, 2018 Commission on Aging and Disability meeting minutes; Virginia Wiedenfeld seconded. Motion carried.

**4. Board Education – Adult Protective Services – Diane Cox:**

- Diane went through the types of elder abuse along with the definitions of each. She said Self Neglect is the largest reported type of abuse.
- Diane further reported that reports about abuse can come from anyone. This maybe anything which is unusual for a specific person. Such as a person buying a lot of Western Union money transfers. She said stores have a responsibility to consumers.
- Diane stated the county does not investigate scams. She said she is seeing more and more romance scams.
- Diane reported that her program gets \$10,554 in funding which can be used in multiple ways. (Such as: Home Delivered Meals. Respite care, changes to a home or medication expenses.) This is only for short term funding. 3 months or less. This money can only be used for a person over 60 who does not get other funding.
- Diane said that in her last meeting she heard there maybe more money coming from the Federal government.

**5. Nutrition Update – Tanya Webster:**

- Tanya reported that a Nutrition Audit was held and Test Trays were flagged. (They were not hot enough.) The Nutrition program had to have three consecutive months of having these trays at the correct temperature. When they were researching this, it was found that one person did not zip up the home delivered bags. Another reason was that the bags were outdated and old. Tanya said that new bags were bought and people were trained. So everything has been corrected. Jean from GWAAR said everything is in compliance now.
- Tanya reported that the Rise N Dine, that was done last summer on Mondays, was so successful that it will be done again this year.
- Tanya further reported that just today they had five people on home delivered meal routes who did not come to the door. After investigating she found that three of these people were in the hospital.

**6. Reports from Aging and Disability Organizations:**

- Cindy Riley reported that the hospital (Dementia Friendly Task Force) has new signage to help people when they come into the hospital.

**7. ADRC budget update:**

- Roxanne explained that the current ADRC budget is on target for what was budgeted.
- Roxanne reported that the Federal reimbursement for volunteer drivers went up \$0.035 for 2019.

## **8. ADRC Update:**

- Roxanne reported that the ADRC utilized all of the NFCSP (National Family Caregiver Support Program Funding) last year. She said there are already people in this program for 2019. One of the requirements for this program is that the caregiver or care recipient has to be over 60 year's old and the care recipient must have needs with their ADL's or IADL's. AFCSP (Alzheimer Family Caregiver Support Program Funding) has some money left. However, she reported that the allocation tripled last year and usage of the program has seen a large increase as well.
- Roxanne reported that ADRC staff will receive Dementia Capable training in February.
- She further reported that she is working on creating Dementia Caregiver kits for the local libraries. Viola library will be the first recipient of the Dementia kits which include music, travel, sensory and memory trivia. If it goes over well the Lone Rock and Richland Center libraries will be the next recipients of these kits.
- Roxanne reported that the new minivan for transportation should be coming soon and then Pine Valley will be getting theirs also.
- Roxanne reported that the Point in Time count for homelessness will be January 23<sup>rd</sup> and they are looking for volunteers for this count. Everyone will meet at St. Barnabas church at 6:30. The count will take place between 7:00 and 11:00.

## **9. Citizen Comments:**

- Sandra Kramer reported that the American Legion will be celebrating their 100<sup>th</sup> birthday the last weekend in July with festivities starting on Friday and continuing through Sunday. She said everyone is invited. She further said that there will be different activities to do every day.

## **10. Schedule Next Meeting:**

- Next meeting is scheduled for Wednesday, March 13, 2019 at 1:00 p.m. in Conference Rooms A & B of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

## **11. Adjourn:**

- Motion to adjourn until Wednesday, March 13, 2019 at 1:00 p.m. was made by Sandra Kramer; Virginia Wiedenfeld seconded. Motion carried. ;

Respectfully submitted,

Linda Batten  
ADRC of Eagle Country - Richland Center Office