

**Comprehensive Community Services (CCS)  
Coordination Committee Meeting  
November 13, 2019**

The November 13, 2019 meeting of the CCS Committee was held at 9:00 AM in Conference Room G at Richland County Health and Human Services.

**Committee Members Present: Faye Bugahagen, Myranda Culver, & Ashley Ferguson**

**Others Present:** Jaymie Bruckner

**Members Absent:** Joy Burnham, Kerry Severson, Mary Chris Walling,

**Call Meeting to Order:** The meeting was called to order by Myranda Culver at 9:02am

**Approve the Agenda and Posting:** A motion was made by Faye Bugahagen and was seconded by Ashley to approve the agenda and the postings for the September 18<sup>th</sup> meeting. Motion carried.

**Approve Minutes:** A motion was made by Ashley and was seconded by Faye to approve the minutes for the June 5th, 2019 meeting. Motion Carried.

**Citizen Comments:**

**Comprehensive Community Services (CCS) Regional Meeting Participation:** Myranda stated by explaining that we have been invited other facilitators from other counties to our meetings and we are invited to attend their CCS meetings as well. Faye Bugahagen asked if they would be coming to each meeting. Myranda stated yes but no one was able to attend this meeting.

**Richland County Comprehensive Community Services (CCS) Updates:** Myranda stated that the program continues to quickly grow. Fifteen adults and 5 or 6 children are waiting to be served. She explained that typically we can get kids in as fast as we can, but we have had a lot of overflow. Faye Bugahagen asked if it was the process to get them in that is taking time. Myranda stated that we are down a couple staff which impacts this and we have had our numbers grow quickly which has impacted that as well. Faye Bugahagen asked if there is a CAP for the program. Myranda stated that we can not have a cap. The Agency has hired a new facilitator and in the process of training underway. More members of the committee are hearing about the program so that has increased the numbers in the program as well. Faye Bugahagen asked why there is such turnover in staff. Myranda explained that it doesn't appear to just be Richland County, it appears to be widespread and there are a lot of opportunities for social workers widespread. We are seeing people leave for new locations. The Unit currently has a solid staff right now so now we are back filling the open positions. The agency is contracted with outside providers that assist with providing those services.

**Comprehensive Community Services (CCS) Consumer Graph:** Myranda Culver explained that the CCS programs currently has 27 adults and 31 children. 30 males and 28 females.

One child just enrolled in the program yesterday. The program is fortunate to be receiving grant dollars for children. The agency currently has a therapist employed with and going into the school district. The agency has contracted with the school district to do this.

**Comprehensive Community Services (CCS) Plan:** Myranda did a quick overview of the current CCS plan. She stated that the billing claims section that the agency has worked is becoming more streamline with billing and rate setting. The agency has started to put CCS services into adult family homes. A similar rate setting for those provders is in the woorks. We have the rate set for all the providers in the communittee. Myranda also staterd that all our provider credenitallaing and training goes into smart vault.

Currently, our Service facilitator do their own QA for all the outside provders in use. Myranda informed that there has be a name change to Clinical Services to Behavioral Health Services. Mryanda also explained that it was was important to have the discharge critera more outlines. Motion was requested to approve the plan . Motion made by Ashley Furgeson seconded by Faye Bugahagen.

**Comprehensive Community Services (CCS) Quality Improvement Plan:** Mryanda Culver stated that no changes or revisions were made to this plan for 2019. We have facilitators who asked to be more involved in the QA team which as part of the NIATx project. Its allows for more individual technical assistance to review case files and to give feedback to each other. A The agency is seeing more of a peer reviews. Motion was made to approve plan. Motion made by Ashley Furgeson seconded by Faye Bugahagen.

**Other Regional Comprehensive Community Services (CCS) updates:** The program continues to grow. Myranda is working on on getting contract and rates approved for 2020. We will be having a joint training with all out contracted providers on trauma informed care. It will be trained by Nichole Millerman.

**Next Meeting:** December 18th, 2019 at 9:00am.

**Adjourn:** A motion was made by Ashley Ferguson and was seconded by Faye Bugahagen. to adjourn the meeting. Motion carried. Meeting was adjourned at 9:28 am

Respectfully Submitted,

Jaymie Bruckner  
Confidential Administrative Secretary