

AUGUST SESSION

August 20, 2019

Chairman Kirkpatrick called the meeting to order. Roll call found all members present.

Reverend Jonathan Young, Pastor of the Church of the Nazarene, Richland Center, gave the Invocation. County Clerk Vlasak led the Pledge of Allegiance.

County Clerk Vlasak read the agenda for the August session. Motion by Cosgrove, second by Peters that the agenda be approved. Motion carried.

Chairman Kirkpatrick asked if any member desired that the minutes of the July session be read or if any member desired to amend the minutes of the previous session. Hearing no motion to read or amend the minutes of the July session, the Chairman declared the minutes as approved.

Motion by Seep, second by Walsh to reconsider Resolution No. 19-61 which was defeated at the July 16, 2019, session Approving The Use Of All-Terrain Vehicles And Utility-Terrain Vehicles On The Pine River Recreational Trail. Roll call vote. AYES: Sebranek, Marshall, Huffman, Seep, Brewer, Luck, Manning, Walsh, Peters, Turk, Cosgrove, Pulvermacher, Severson, Williamson, Nelson. NOES: Kirkpatrick, Murphy-Lopez, McKee, Couey. Ayes 15. Noes 4. Total 19. Motion carried. County Board Supervisors and members of the public spoke on the resolution. Roll call vote. AYES: Marshall, Huffman, Seep, Manning, Walsh, Peters, Turk, Cosgrove, Severson, Williamson, Nelson, Sebranek. NOES: Kirkpatrick, Murphy-Lopez, McKee, Brewer, Luck, Pulvermacher, Couey. Ayes 12. Noes 7. Total 19. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 61

A Resolution Approving The Use Of All-Terrain Vehicles And Utility-Terrain Vehicles On The Pine River Recreational Trail.

WHEREAS the Pine River Recreational Trail runs from County Trunk Highway O to the Village of Lone Rock and use of the trail is currently restricted to pedestrians, bicycles and snowmobiles, and

WHEREAS it has been proposed that all-terrain vehicles and utility-terrain vehicles be authorized to use the Trail, and

WHEREAS the County Parks Commission has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that all-terrain vehicles and utility-terrain vehicles are hereby authorized to use the Pine River Recreational Trail from County Trunk Highway O to the Village of Lone Rock, and

BE IT FURTHER RESOLVED that this Resolution shall be effective only upon approval of this use change by the State Department of Transportation and the Federal Department of Transportation.

RESOLUTION OFFERED BY THE COUNTY BOARD
SUPERVISOR MEMBERS OF THE COUNTY PARKS
COMMISSION

FOR AGAINST

Kerry Severson	X
Bradley Wegner	X
Gary Manning	X

Resolution No. 19-74 Approving Amending The Procedure For Appointing Members To The Southwest Wisconsin Regional Planning Commission was read by County Clerk Vlasak. Motion by Turk, second by Williamson that Resolution No. 19-74 be adopted. Troy Maggied, Executive Director, Southwestern Wisconsin Regional Planning Commission, explained the change. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 74

A Resolution Approving Amending The Procedure For Appointing Members To The Southwest Wisconsin Regional Planning Commission.

WHEREAS the bylaws of the Southwest Regional Planning Commission (“the Commission”) allow the Governor, in accordance with the Wisconsin Statutes, section 66.0309 (3) (a), to appoint two members from each county in the region, and

WHEREAS the Commission has determined that this procedure is cumbersome because it causes significant delays in appointments and thereby negatively affects the Commission’s mission, and

WHEREAS Wisconsin Statutes, section 66.0309 (3) (b) allows a regional planning commission that does not have a first class city to set the membership composition of its commission according to resolutions approved by the governing bodies of the local units in the region and counties are local units for this purpose, and

WHEREAS, the Commission desires to amend its bylaws to allow each county which belongs to the Commission to appoint the two members whom the Governor currently appoints.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that Richland County hereby approves the following amendment so that Article III, section 3 of the bylaws of the Southwest Wisconsin Regional Planning Commission reads as follows:

“The membership of the Commission shall consist of two appointed persons from each of those counties which comprise and are participants of the Commission. Appointments can be from the membership of the County Board or citizens at large. In nominating private citizens, the County Board shall give preference to those persons having experience in multi-jurisdictional efforts in one or more of the following areas: land use planning, transportation, law, finance, engineering, recreation and natural resources development, social or economic planning. The County Board

and Commission shall endeavor to have the three Commissioners of each county represent various regions or geographies of each county to ensure broad county representation.," and

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this Resolution to the Director of the Southwest Regional Planning Commission, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE RULES AND
RESOLUTIONS COMMITTEE AND ETHICS BOARD

FOR AGAINST

David J. Turk	X
Chad Cosgrove	X
Donald Seep	X
Ed Pulvermacher	X
Jayne Walsh	X

Resolution No. 19-75 Approving Emergency Repair Measures For The Huth Dam In The Town Of Dayton And Making An Appropriation was read by County Clerk Vlasak. Motion by Peters, second by Couey that Resolution No. 19-75 be adopted. Motion by Murphy-Lopez to amend the resolution to state that the remaining cost of the project come from the Watershed Maintenance Fund. Chair Kirkpatrick asked for a second to the motion three times. Hearing no second to the motion, the motion was declared dead. County Conservationist Cathy Cooper answered questions. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 75

A Resolution Approving Emergency Repair Measures For The Huth Dam In The Town Of Dayton And Making An Appropriation.

WHEREAS the Land Conservation Committee and the County Conservationist, Ms. Cathy Cooper, have reported that an inlet pipe in the Huth Dam is not functioning properly, with the result that a huge pool of water has formed on Huth School Road in the Town of Dayton, and

WHEREAS this situation creates an emergency because Huth School Road is impassable so that mail delivery, school buses and emergency vehicles have to turn around, and

WHEREAS the Land Conservation Committee estimates that it will take approximately \$11,000 to resolve this situation, including replacing the inlet pipe at the dam and renting a pump that can pump over 1,000 gallons per minute in order to eliminate the pool of water on Huth School Road.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for a project consisting of replacing the inlet pipe in the Huth Dam in the Town of Dayton and renting a pump which can pump over 1,000 gallons a minute, and

BE IT FURTHER RESOLVED that the current balance in the Land Conservation Committee's Watershed Maintenance Fund, (Fund # 64) of \$4,959.34 shall be used to pay the cost of this project and the remaining estimated amount needed of \$6,040.66 is hereby appropriated from the General Fund to the Fund # 64, and

BE IT FURTHER RESOLVED that an emergency exists so that the bidding statutes do not have to be complied with, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Marty Brewer	X	
Jeanetta Kirkpatrick	X	
Marc Couey	X	
Shaun Murphy-Lopez		X
Buford E. Marshall, Jr.	X	
Donald Seep	X	
David J. Turk	X	
Larry Sebranek	X	

Resolution No. 19-76 Approving Two Air Conditioning Projects At The U.W. Platteville-Richland Campus was read by County Clerk Vlasak. Motion by Luck, second by McKee that Resolution No. 19-76 be adopted. Brandon Fetterly, Interim Campus Dean, explained that the three condensers go into a single evaporator coil and will require a R22 upgrade. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 76

A Resolution Approving Two Air Conditioning Projects At The U.W. Platteville-Richland Campus.

WHEREAS air conditioning equipment at the Cafeteria building and the Coppertop Theater is defective and needs to be replaced and bids have been solicited for this project, and

WHEREAS the U.W. Platteville-Richland Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE be it resolved by the Richland County Board of Supervisors that approval is hereby granted for the following two air conditioning-related projects at the U.W. Platteville-Richland campus:

1. Remove and replace two defective and one good conditioning unit and their combined evaporator coil at the Cafeteria building;

2. Replace the Lennox compressor at the Coppertop Theater building, and

BE IT FURTHER RESOLVED that the only bid of Ash Creek Plumbing, Heating and Electric of Richland Center in the amount of \$40,723.00 for this work is hereby approved and the contract for this work is granted to that firm, and

BE IT FURTHER RESOLVED that funds for this project are in the U.W. Platteville-Richland Outlay account in the 2019 County budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE U.W.
PLATTEVILLE-RICHLAND COMMITTEE

FOR AGAINST

Chad Cosgrove	X
James D. Huffman	X
Melissa L. Luck	X
Shaun Murphy-Lopez	X

Resolution No. 19-77 Installing Security Windows And Remote Locking Devices At Several Offices In The Old Wing Of The Courthouse was read by County Clerk Vlasak. Motion by Cosgrove, second by Huffman that Resolution No. 19-77 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 77

A Resolution Installing Security Windows And Remote Locking Devices At Several Offices In The Old Wing Of The Courthouse.

WHEREAS, for security reasons, it has been recommended that security windows and remote locking devices in the entrance doors be installed at the offices of the District Attorney, Clerk of Circuit Court and Register in Probate in the old wing of the Courthouse, and

WHEREAS specifications for this project have been drafted by Jewell Associates Engineers, Inc. and the bids were solicited, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for a project consisting of installing security windows and remote locking devices at the entrance doors at the offices of the District Attorney, Clerk of Circuit Court and Register of Probate in the old wing of the Courthouse, and

BE IT FURTHER RESOLVED that the lowest bid of \$31,300.00 for this project was received from CCJ Construction, LLC of Muscoda and the contract for this project is hereby awarded to that firm, and

BE IT FURTHER RESOLVED that \$31,300.00 is transferred from the General Fund to the Courthouse Repair Outlay account in the 2019 County budget to cover the cost of this project, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Marty Brewer	X	
Jeanetta Kirkpatrick	X	
Marc Couey	X	
Shaun Murphy-Lopez		X
Donald Seep	X	
Buford E. Marshall, Jr.	X	
David J. Turk	X	
Larry Sebranek	X	

Resolution No. 19-78 Making A Fund Transfer To the Richland County Fair Revolving Loan Fund was read by County Clerk Vlasak. Motion by Couey, second by Cosgrove that Resolution No. 19-78 be adopted. Motion by Marshall, second by Peters that the resolution be amended to state that “\$15,000.00” is temporarily transferred. Motion carried on the amendment. Motion carried and resolution, as amended, declared adopted.

RESOLUTION NO. 19 – 78 (Amended)

A Resolution Making A Fund Transfer To the Richland County Fair Revolving Loan Fund.

WHEREAS each year it is necessary for the County Board to make a temporary appropriation from the General Fund to the Richland County Fair Revolving Fund for use by the Fair and Recycling Committee in conducting that year’s County Fair.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that \$15,000.00 is hereby temporarily transferred from the General Fund to the Richland County Fair Revolving Fund for use by the Fair and Recycling Committee in conducting the 2019 Richland County Fair, with this appropriation being for a period of 90 days, and

BE IT FURTHER RESOLVED that \$15,000.00 be transferred back from the County Fair Revolving Loan Fund to the General Fund by not later than December 31, 2019, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer	X
Jeanetta Kirkpatrick	X
Marc Couey	X
Shaun Murphy-Lopez	X
Buford E. Marshall, Jr.	X
Donald Seep	X
David J. Turk	X
Larry Sebranek	X

Resolution No. 19-79 Approving The Purchase Of 8 New Computers And Upgraded Software For The Aging And Disability Resource Center Of The Department Of The Health And Human Services Department was read by County Clerk Vlasak. Motion by Couey, second by Turk that Resolution No. 19-79 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 79

A Resolution Approving The Purchase Of 8 New Computers And Upgraded Software For The Aging And Disability Resource Center Of The Department Of The Health And Human Services Department.

WHEREAS the Aging and Disability Resource Center staff computers are outdated and the software needs to be upgraded, and

WHEREAS the cost of this proposal will be funded by a one-time cost funding from the Wisconsin Office of Resource Development so that the 2019 budget for the Aging and Disability Resource Center will not be affected, and

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorsen, have presented this proposal to the Finance and Personal Committee which is now presenting it to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED that approval is hereby granted to purchase 8 new computers and upgrade the software for these computers for the Aging and Disability Resource Center of the Department of Health and Human Services, with these computers to be purchased from J Comp Technologies, Inc. of Baraboo, at a total cost not to exceed \$11,000, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tracy Thorsen, is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Marty Brewer	X	
Jeanetta Kirkpatrick	X	
Marc Couey	X	
Shaun Murphy-Lopez	X	
Buford E. Marshall, Jr.	X	
Donald Seep	X	
David J. Turk	X	
Larry Sebranek	X	

Resolution No. 19-80 Approving New Job Descriptions For 17 Positions At The Department Of Health And Human Services And Renaming Some Of Those Positions was read by County Clerk Vlasak. Motion by Peters, second by Couey that Resolution No. 19-80 be adopted. Health and Human Services Director Tracy Thorsen explained that the changes are a result of the organization of two of the program units in the department. Three of the positions have their grade levels changed. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 80

A Resolution Approving New Job Descriptions For 17 Positions At The Department Of Health And Human Services And Renaming Some Of Those Positions.

WHEREAS, as part of an organizational change at the Department of Health and Human Services, the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorsen, have proposed to the Finance and Personnel Committee that new job descriptions be approved for 17 positions, including name changes for some of those positions, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the new job description, which are on file in the County Clerk's office, for the following 17 positions at the Department of Health and Human Services are hereby approved and name changes for some of these positions are also approved: as follows

Administrative Services Unit

1. Manager of Operations

Child and Youth Services (formerly Children's Services Unit)

2. Child and Youth Services Manager (formerly Child Protective Services/Juvenile Justice Supervisor)
3. Child and Youth Case Manager (formerly Children and Families Case Manager)
4. Youth Aide Worker

Behavioral Health Services Unit (formerly Clinical Services Unit)

5. Behavioral Health Services Manager (formerly Manager of Programmatic Services)
6. Children's Long-Term Support and Birth to 3 Supervisor (formerly Kindness Increases Developmental Success Coordinator)
7. Business Systems Supervisor
8. Mental Health Therapist (Non-Licensed); reduced from Grade K to Grade J in the County's Pay Plan
9. Mental Health Therapist (Licensed)
10. Adult Protective Services Worker
11. Psychiatric Nurse
12. Substance Abuse Counselor; reduced from Grade K to Grade I in the County's Pay Plan
13. Treatment Court Coordinator
14. Children's Long-Term Support and Birth to 3 Case Manager (formerly Children's Long-Term Support Manager)
15. Early Intervention Special Educator placed at Grade H (starting hourly rate at Step 1: \$20.21) in the County's Pay Plan
16. Occupational Therapist
17. Speech and Language Pathologist, and

BE IT FURTHER RESOLVED that incumbents in the positions which have been moved to a lower pay grade shall not have any reduction in their wages. and

BE IT FURTHER RESOLVED that this Resolution shall be effective at the start of the first pay period after its adoption.

RESOLUTION OFFERED BY THE FINANCE AND
PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer	X
Jeanetta Kirkpatrick	X
Marc Couey	X
Shaun Murphy-Lopez	X
Donald Seep	X
Buford E. Marshall, Jr.	X
David J. Turk	X
Larry Sebranek	X

Resolution No. 19-81 Amending Three 2019 Contracts For The Health And Human Services Department was read by County Clerk Vlasak. Motion by Brewer, second by Severson that Resolution No. 19-81 be adopted. Health and Human Services Director Tracy Thorsen explained the contract changes. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 81

A Resolution Amending Three 2019 Contracts For The Health And Human Services Department.

WHEREAS Rule 19 of the Rules of the Board requires County Board approval for all contracts of the Department of Health and Human Services involving the expenditure of \$50,000 or more, and

WHEREAS the Health and Human Services Board is recommending that the following three 2019 contracts be amended and the Board is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following three 2019 contracts with the Department of Health and Human Services are hereby amended as follows:

1. With Driftless Counseling, LLC.: original contract amount \$200,000; amended to \$450,000; amendment to \$975,000 due to an increased need for individual skill development and psychotherapy to Comprehensive Community Services consumers being served by the Behavioral Health Services Unit. This is not funded with County tax levy.
2. Marion's Place Partnership: original contract amount \$36,500; amended to \$100,000; amendment to \$150,000 due to an increased need for adult family home and residential care for adults being served by the Behavioral Health Services Unity who, due to mental health issues, are unable to live independently. This is partially funded with County tax levy.
3. Trempealeau County Health Care Center: original contract amount \$36,500; amended to \$195,000; amendment to \$225,000 due to an increased need for Institute for Mental Disease services for adults being served by the Behavioral Health Services Unit who, due to mental

health issues, are unable to live independently. This is partially funded with County tax levy, and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tracy Thorsen, is hereby authorized to sign the above amended contracts on behalf of the County, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD
SUPERVISOR MEMBERS OF THE HEALTH AND
HUMAN SERVICES BOARD

FOR AGAINST

Marty Brewer	X
Kerry Severson	X
Jayne Walsh	X

Resolution No. 19-82 Reclassifying The Position Of Manager Information Systems At Pine Valley Community Village was read by County Clerk Vlasak. Motion by Sebranek, second by Couey that Resolution No. 19-82 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 82

A Resolution Reclassifying The Position Of Manager Information Systems At Pine Valley Community Village.

WHEREAS the Finance and Personnel Committee has received a proposal from the Board of Trustees of Pine Valley Community Village and the Director at Pine Valley, Tom Rislow, to reclassify the position of Manager of Health Information Services at Pine Valley, a position held by Ms. Brenda Mueller, due to increased responsibilities for that position because of new Federally-mandated Medicare reimbursement methodology which goes into effect on October 1, 2019, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the position of Manager of Health Information Services at Pine Valley Community Village is hereby reclassified from Grade E, Step 4 in the County's Pay Plan for Pine Valley (hourly wage: \$17.19) to Grade G, Step 4 (hourly wage \$21.68), and

BE IT FURTHER RESOLVED that the hourly wage of Ms. Brenda Mueller, who holds the position of

Manager of Health Information Services shall be at Grade G, Step 4 (\$21.68 per hour), and

BE IT FURTHER RESOLVED that this Resolution shall be effective at the start of the first pay period after its adoption.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer	X
Jeanetta Kirkpatrick	X
Marc Couey	X
Shaun Murphy-Lopez	X
Buford E. Marshall, Jr.	X
Donald Seep	X
David J. Turk	X
Larry Sebranek	X

Resolution No. 19-83 Approving A Tuition Assistance Program For Employees At Pine Valley Community Village was read by County Clerk Vlasak. Motion by Peters, second by Huffman that Resolution No. 19-83 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 83

A Resolution Approving A Tuition Assistance Program For Employees At Pine Valley Community Village.

WHEREAS it is vital for Pine Valley Community Village to be able to recruit and retain licensed nurses, and

WHEREAS the Board of Trustees of Pine Valley and the Director, Tom Rislow, have proposed a fringe benefit consisting of providing tuition assistance for Pine Valley employees who are studying at to become Licensed Practical Nurses, Registered Nurses or to obtain the Bachelor of Science and Nursing degree, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for a fringe benefit consisting of a tuition assistance program for Pine Valley employees to study, starting this Fall semester, to become Licensed Practical Nurses, Registered Nurses or to obtain the Bachelor of Science and Nursing degree and it is estimated that this program will have an annual cost of approximately \$8,000, and

BE IT FURTHER RESOLVED that authority to develop the details of this program is hereby granted to the Board of Trustees of Pine Valley Community Village, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Marty Brewer	X	
Jeanetta Kirkpatrick	X	
Marc Couey	X	
Shaun Murphy-Lopez	X	
Donald Seep	X	
Buford E. Marshall, Jr.	X	
David J. Turk	X	
Larry Sebranek	X	

Resolution No. 19-84 Approving A Meal Contract For Jail Inmates For 2020 was read by County Clerk Vlasak. Motion by Seep, second by Cosgrove that Resolution No. 19-84 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 84

A Resolution Approving A Meal Contract For Jail Inmates For 2020.

WHEREAS Wisconsin law provides that jail inmates receive three meals a day and two of them must be hot meals and the Sheriff's Department has solicited bids for an annual contract to supply inmate meals for 2020 and only one bid was received, and

WHEREAS Rule 19 of the Rules of the Board requires County Board approval for most contracts in excess of \$5,000, and

WHEREAS the Law Enforcement and Judiciary Committee has carefully considered the bid that was received for inmate meals for 2020 and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff's Department to enter into a contract with Cura Corporation of Roseville, Minnesota to supply meals for inmates at the Jail for 2020 at a price of \$4.74 per meal, and

BE IT FURTHER RESOLVED that the Sheriff, Jim Bindl is hereby authorized to sign on behalf of the County a contract with Cura Corporation in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE LAW
ENFORCEMENT AND JUDICIARY COMMITTEE

FOR AGAINST

Marty Brewer	X
Buford E. Marshall, Jr.	X
Melissa L. Luck	X
Larry Sebranek	X
Gary A. Peters	X

Resolution No. 19-85 Approving The Sheriff's Department Purchasing Two New Squad Trucks was read by County Clerk Vlasak. Motion by Brewer, second by Severson that Resolution No. 19-85 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 85

A Resolution Approving The Sheriff's Department Purchasing Two New Squad Trucks.

WHEREAS the Law Enforcement and Judiciary Committee has received a proposal from Sheriff Jim Bindl to purchase two new squad trucks, and

WHEREAS Rule 19 of the Rules of the Board requires County Board approval for most purchases that exceed \$5,000, and

WHEREAS the Law and Judiciary Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff's Department to purchase two new Ford trucks from Fillback Ford of Richland Center at a total cost of \$36,819.00 per vehicle, with that figure including up to \$2,000.00 per vehicle in order to be able to purchase already-built vehicles, and

BE IT FURTHER RESOLVED that funds for this purchase are already in the Sheriff's New Car Fund (Fund # 17) in the 2019 County budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE LAW
ENFORCEMENT AND JUDICIARY COMMITTEE

FOR AGAINST

Marty Brewer	X
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Buford E. Marshall, Jr.	X
Larry Sebranek	X
Gary A. Peters	X
Melissa L. Luck	X

Resolution No. 19-86 Approving An Expenditure For A Computer-Related Purchase By The Sheriff's Department was read by County Clerk Vlasak. Motion by Sebranek, second by Huffman that Resolution No. 19-86 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 86

A Resolution Approving An Expenditure For A Computer-Related Purchase By The Sheriff's Department.

WHEREAS the Finance and Personnel Committee has received a proposal from Sheriff Jim Bindl to purchase a module for the Spillman Computer Aided Dispatching (CAD) system and to pay for training to use the module and this purchase would bring the Sheriff's Department into compliance with the Federally-mandated Incident-Based Reporting System, and

WHEREAS it is provided in Rule 19 of the Rules of the Board that most expenditures of \$5,000 or more must be approved by the County Board and also that all expenditures from the 911 Outlay account must be approved by the County Board, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff's Department to purchase a module for the Spillman Computer Aided Dispatching (CAD) system and pay for training to use the module, with the purchase to be from Motorola Systems of Salt Lake City Utah at a cost of \$15,466.00, and

BE IT FURTHER RESOLVED that \$15,466.00 is hereby appropriated from the General Fund to the 911 Outlay account and approval is also granted for \$15,466.00 to be spent from the 911 Outlay account to pay for the above-described purchase, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE LAW
ENFORCEMENT AND JUDICIARY COMMITTEE

FOR AGAINST

Marty Brewer	X
Buford E. Marshall, Jr.	X
Larry Sebranek	X

Gary A. Peters X
Melissa L. Luck X

Resolution No. 19-87 Making Changes To The Position Of Courthouse Maintenance Supervisor was read by County Clerk Vlasak. Motion by Cosgrove, second by Huffman that Resolution No. 19-87 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 87

A Resolution Making Changes To The Position Of Courthouse Maintenance Supervisor.

WHEREAS it has been proposed that the position of Courthouse Maintenance Supervisor be changed so that the hours worked per week are changed from 35 hours to 40 hours and the position is no longer designated as a department head, with the result that the position will be able to accumulate compensatory time and be paid time-and-a-half for any hours worked over 40 hours per week, and

WHEREAS this proposal has been carefully considered by the Finance and Personnel Committee which is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following changes are hereby approved for the position of Courthouse Maintenance Supervisor:

1. The job description is changed so that the hours worked are increased from 35 hours per week to 40 hours per week;
2. The "Definitions" section of the Handbook of Personnel Policies and Work Rules is hereby amended by changing "**Maintenance Supervisor**" to "Maintenance Supervisor", with the result that the position is no longer considered as a department head and the position will, therefore, be able to accumulate compensatory time and be paid time-and-a-half for any hours worked over 40 hours per week, and

BE IT FURTHER RESOLVED that this Resolution shall be effective at the start of the first pay period after its adoption.

RESOLUTION OFFERED BY THE FINANCE AND
PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer X
Jeanetta Kirkpatrick X
Marc Couey X
Shaun Murphy-Lopez X
Donald Seep X
Buford E. Marshall, Jr. X
David J. Turk X

Resolution No. 19-88 Amending The Handbook of Personnel Policies And Work Rules Relating To Vacations was read by County Clerk Vlasak. Motion by McKee, second by Couey that Resolution No. 19-88 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 88

A Resolution Amending The Handbook of Personnel Policies And Work Rules Relating To Vacations.

WHEREAS it is necessary, from time to time, for the County Board to amend the County’s Handbook of Personnel Policies and Work Rules to meet the ever-changing needs of County government, and

WHEREAS a proposal has been made to the Finance and Personnel Committee to amend the section of the Handbook dealing with vacations and the Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the first 2 sentences of section 12 entitled “Vacation” of the County’s Handbook of Personnel Policies and Work Rules are hereby amended by repealing the following crossed-out language and adopting the following underlined language:

~~Vacation: For full-time employees, vacations are granted on their anniversary date. Vacation is as follows: 1 work week after 1 year of employment; 2 work weeks at the end of 2 years; 3 work weeks at the end of 6 years; 4 work weeks at the end of 12 years; 5 work weeks at the end of 23 years.~~

Vacation: For full-time employees, vacation shall be accrued based upon years of service and may be used as time is accrued after the employee has successfully completed the first six months of employment. Vacation time is available for use following the pay period for which it is accrued. Vacation shall be accrued at the following rate: beginning in the first year of employment, vacation is accrued at two weeks; after six years, vacation is accrued at three weeks; after twelve years, vacation is accrued at four weeks; after twenty-three years, vacation is accrued at five weeks, and

BE IT FURTHER RESOLVED that this Resolution shall be effective at the start of the first pay period after January 1, 2020.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer	X
Jeanetta Kirkpatrick	X
Marc Couey	X

Shaun Murphy-Lopez	X
Donald Seep	X
Buford E. Marshall, Jr.	X
David J. Turk	X
Larry Sebranek	X

Resolution No. 19-89 Amending The County’s Pay Plan was read by County Clerk Vlasak. Motion by Sebranek, second by Couey that Resolution No. 19-89 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 89

A Resolution Amending The County’s Pay Plan.

WHEREAS the Finance and Personnel Committee has received a proposal to amend the County’s Pay Plan in order to speed up annual pay increases, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that the following changes, the gist of which is to speed up annual pay increases for County employees, is hereby approved, with the “effective date” being the start of the first pay period in January, 2020.

General Government

1. Employees with two or more years of employment as of the Effective Date will be placed at step 4 (is currently step 3)
2. Employees whose wages were above step 3 prior to the Effective Date will be placed at the next step that provides an increase; except for those already at the top step
3. Employees with less than two years of continuous employment as of the Effective Date, and new hires will be placed at step 2 (is currently step 1)
4. After an employee passes probation, the employee will be placed at step 3 (is currently step 2)
5. After two years from the date of hire, the employee will be placed at step 4 (is currently step 3)

Pine Valley

6. Employees with two or more years of employment as of the Effective Date will be placed at step 5 (is currently step 4)
7. Employees whose wages were above step 4 prior to the Effective Date will be placed at the next step that provides an increase; except for those already at the top step
8. Employees with less than two years of continuous employment as of the Effective Date, and new hires will be placed at step 3 (is currently step 2)
9. After an employee passes probation, the employee will be placed at step 4 (is currently step 3)
10. After two years from the date of hire, the employee will be placed at step 5 (is currently step 4)

General provisions

11. County department heads, beginning on the Effective Date, may authorize a new hire to start one to two steps above the new hire step, based on qualifications and experience. The Department must be able to absorb the increased cost in its budget. Such new hires would move up a step upon successful completion of their probationary period – and at other designated intervals, unless they are already at the highest step for that position (step 4 for general government; step 5 for Pine Valley)
12. County department heads may authorize a one-time placement adjustment (not to exceed step 4 for General Government or step 5 for Pine Valley) for current employees who the department head deems their experience and value to the department warrants the increase.
13. The Finance and Personnel Committee is authorized to retain the services of Carlson Dettmann Consulting, LLC, during 2020, to update the county’s compensation structures (steps) to reflect current market – update to be completed by April 30, 2020, and

BE IT FURTHER RESOLVED that Resolution # 18-10 is hereby amended by repealing the following crossed-out language and adopting the following underlined language:

~~“Step progressions will automatically occur every other year, with the next progression on the steps to occur at the start of the first pay period in January of 2020.”~~

“The Finance and Personnel Committee is authorized to have the County’s compensation structures (steps) updated annually to reflect current market. The Finance and Personnel Committee is also authorized to permit further step progressions beginning in 2021 up to and including the use of all steps in preparations of annual budgets as the Committee and County administration deem feasible”, and

BE IT FURTHER RESOLVED that this Resolution shall be effective at the start of the first pay period after January, 2020.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer	X
Jeanetta Kirkpatrick	X
Marc Couey	X
Shaun Murphy-Lopez	X
Buford E. Marshall, Jr.	X
Donald Seep	X
Larry Sebranek	X

Resolution No. 19-90 Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The City of Richland Center was presented to the Board. Motion by Williamson, second by McKee that Resolution No. 19-90 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 90

A Resolution Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The City of Richland Center.

WHEREAS the County is the owner and holder of tax certificates relating to certain tax-delinquent real estate in the City of Richland Center, and

WHEREAS the County is at this time authorized by the Wisconsin Statutes to take a tax deed to this tax delinquent real estate and to thereby become the owner of that real estate, subject to the statutory right of redemption of the former owner, and

WHEREAS the Property, Building and Grounds Committee has carefully considered this matter and is now recommending that the County Board authorize the taking of title by the County to this tax delinquent parcel of real estate.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to execute and issue a tax deed in favor of Richland County to the following described parcel of real estate in the City of Richland Center which are known as Tax Parcel # 276-2100-6040 as to which the County owns and holds the following unredeemed tax certificates for the following tax years:

<u>Year of Tax</u>	<u>Certificate No.</u>	<u>Amount of tax (without interest)</u>
2008	747	\$ 330.44
2009	728	\$ 560.01
2010	736	\$ 533.59
2011	702	\$ 507.59
2012	644	\$ 434.75
2013	637	\$ 642.58
2014	533	\$ 872.66
2015	546	\$ 820.53
2016	533	\$ 356.25
2017	466	\$ 366.17
2018	—	\$ 376.74
Total.....		\$5,801.31

The legal description relating to this parcel is as follows:

The following-described real estate situated in Richland County, State of Wisconsin:

Lot Four (4) in Block Sixty (60) in O. Haseltine’s Addition to the City of Richland Center, according to the survey made by Alvin Bannister and Judgment rendered by S.E. Smalley, Circuit Judge, September 14, 1927, on the Southeast Quarter (SE1/4) of the Northwest Quarter (NW1/4) of Section Twenty-one (21), Township Ten (10) North, Range One (1) East, Richland County, Wisconsin.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE PROPERTY,
BUILDING AND GROUNDS COMMITTEE

FOR AGAINST

Buford E. Marshall, Jr.	X
Larry Sebranek	X
Richard D. McKee	X
Chad Cosgrove	X
Steve Williamson	X

Resolution No. 19-91 Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The City of Richland Center was presented to the Board. Motion by Peters, second by Cosgrove that Resolution No. 19-91 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 91

A Resolution Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The City of Richland Center.

WHEREAS the County is the owner and holder of tax certificates relating to certain tax-delinquent real estate in the City of Richland Center, and

WHEREAS the County is at this time authorized by the Wisconsin Statutes to take a tax deed to this tax delinquent real estate and to thereby become the owner of that real estate, subject to the statutory right of redemption of the former owner, and

WHEREAS the Property, Building and Grounds Committee has carefully considered this matter and is now recommending that the County Board authorize the taking of title by the County to this tax delinquent parcel of real estate.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to execute and issue a tax deed in favor of Richland County to the following described parcel of real estate in the City of Richland Center which are known as Tax Parcel # 276-1671-4200 as to which the County owns and holds the following unredeemed tax certificates for the following tax years:

<u>Year of Tax</u>	<u>Certificate No.</u>	<u>Amount of tax (without interest)</u>
2013	606	\$ 1233.70
2014	500	\$ 3740.44
2015	516	\$ 3169.63
2016	503	\$ 2621.05
2017	433	\$ 2817.52
2018	—	\$ 1374.09

Total.....\$14,956.43

The legal description relating to this parcel is as follows:

The following-described real estate situated in Richland County, State of Wisconsin:

Lot Two (2) in Block Four (4), Bailey’s Addition to Schoolcraft, City of Richland Center, Richland County, Wisconsin

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE PROPERTY,
BUILDING AND GROUNDS COMMITTEE

FOR AGAINST

Buford E. Marshall, Jr.	X
Larry Sebranek	X
Richard D. McKee	X
Chad Cosgrove	X
Steve Williamson	X

Resolution No. 19-92 Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Village of Lone Rock was presented to the Board. Motion by Williamson, second by McKee that Resolution No. 19-92 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 92

A Resolution Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Village of Lone Rock.

WHEREAS the County is the owner and holder of tax certificates relating to certain tax-delinquent real estate in the Village of Lone Rock, and

WHEREAS the County is at this time authorized by the Wisconsin Statutes to take a tax deed to this tax delinquent real estate and to thereby become the owner of that real estate, subject to the statutory right of redemption of the former owner, and

WHEREAS the Property, Building and Grounds Committee has carefully considered this matter and is now recommending that the County Board authorize the taking of title by the County to this tax delinquent parcel of real estate.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to execute and issue a tax deed in favor of Richland County to the following

described parcel of real estate in the Village of Cazenovia which are known as Tax Parcel # 146-0005-0900 as to which the County owns and holds the following unredeemed tax certificates for the following tax years:

<u>Year of Tax</u>	<u>Certificate No.</u>	<u>Amount of tax (without interest)</u>
2007	518	\$ 1096.05
2008	619	\$ 4024.06
2009	601	\$ 3909.64
2010	617	\$ 3712.00
2011	575	\$ 2952.25
2012	533	\$ 3019.88
2013	537	\$ 3027.05
2014	433	\$ 3014.23
2015	458	\$ 3020.52
2016	434	\$ 3088.45
2017	378	\$ 2461.85
2018	—	\$ 2356.21
Total.....		\$35,682.19

The legal description relating to this parcel is as follows:

The following-described real estate situated in Richland County, State of Wisconsin:

Lots Nine (9) and Ten (10), Block Five (5), Village of Lone Rock City, as laid out and platted September 4, 1856, by Henry C. Putnam, Civil Engineer, Henry M. Ray, Charles K. Dean and Charles Cook, upon the Southeast Quarter (SE1/4) of Section Twelve (12), Township Eight (8) North, Range Two (2) East, Richland County, Wisconsin.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE PROPERTY,
BUILDING AND GROUNDS COMMITTEE

FOR AGAINST

Buford E. Marshall, Jr.	X
Chad Cosgrove	X
Richard D. McKee	X
Steve Williamson	X
Larry Sebranek	X

Resolution No. 19-93 Creating The Position Of County Administrator For Richland County was read by County Clerk Vlasak. Motion by Severson, second by Couey that Resolution No. 19-93 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 93

A Resolution Creating The Position Of County Administrator For Richland County.

WHEREAS, some time ago, the County Board created a temporary committee to study the administration of County government and directed that Committee to make a recommendation to the County Board, and

WHEREAS the temporary Committee recommended that a county administrator would be the best means for future administration of County government, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors, in accordance with Wisconsin Statutes, section 59.18 (1), that the position of County Administrator of Richland County is hereby created, and

BE IT FURTHER RESOLVED that the annual salary of the County Administrator shall be between \$89,000 and \$105,000, depending on the qualifications of the successful nominee, and the job description for this position, which sets forth duties in addition to those set forth in Wisconsin Statutes, section 59.18, which is on file in the County Clerk's office is hereby approved, and

BE IT FURTHER RESOLVED the Finance and Personnel Committee shall advertise the position and conduct interviews of applicants and recommend an applicant for appointment, with appointment to be made by the County Board, and

BE IT FURTHER RESOLVED that, in accordance with sections (b) and (c) of Rule 25 of the Rules of the Board, an emergency exists, as determined by a 3/4ths vote of those Supervisors present, so that this Resolution can be considered by the County Board at other than its September session, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND
PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer	X
Jeanetta Kirkpatrick	X
Marc Couey	X
Shaun Murphy-Lopez	X
Donald Seep	X
Buford E. Marshall, Jr.	X

David J. Turk X
Larry Sebranek X

Ordinance No. 19-14 Amendment No. 471 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Fullerton Revocable Trust Parcel In The Town Of Willow was presented to the Board. Motion by Huffman, second by Williamson that Ordinance No. 19-14 be enacted. Zoning Administrator Mike Bindl explained the rezoning request. Motion carried and ordinance declared enacted.

ORDINANCE NO. 19 - 14

Amendment No. 471 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Fullerton Revocable Trust Parcel In The Town Of Willow.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 55 acre belonging to The Fullerton Revocable Trust and in the Town of Willow is hereby rezoned from the General Agricultural-Forestry District (A-F) and the Single-Family (R-2) District to Agriculture-Residential District (A-R):

Part of the S 1/2 of the NE¼, lying West and South of Wheat Hollow Rd, Section 28, T11N, R2E, Town of Willow, Richland County, Wisconsin, EXCEPT Lot One (1) and Lot Two (2) of Certified Survey Map 687, recorded in Volume 6 Certified Survey Maps, pages 167-169 as Document No. 272332:

3. This Ordinance shall be effective on August 20, 2019.

Dated: August 20, 2019
Passed: August 20, 2019
Published: August 29, 2019

ORDINANCE OFFERED BY THE ZONING AND
LAND INFORMATION COMMITTEE

		FOR	AGAINST
Jeanetta Kirkpatrick, Chairman			
Richland County Board of Supervisors	Gary A. Peters	X	
	James D. Huffman	X	
ATTEST:	Marc Couey	X	
Victor V. Vlasak	Jayne Walsh	X	
Richland County Clerk	Steve Williamson	X	

Ordinance No. 19-15 Amendment No. 472 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Janet Johnson Parcel In The Town Of Dayton was presented to the Board. Motion by Couey, second by Huffman that Ordinance No. 19-15 be enacted. Zoning Administrator Mike Bindl explained the rezoning request. Motion carried and ordinance declared enacted.

ORDINANCE NO. 19 - 15

Amendment No. 472 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Janet Johnson Parcel In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 7.1 acre belonging to Janet Johnson and in the Town of Dayton is hereby rezoned from the General Agricultural and Forestry District to the Agricultural- Residential (A-R) District:

Being located in part of the Northeast Quarter of the Northeast Quarter and part of the Southeast Quarter of the Northeast Quarter of Section 23, Township 10 North, Range 01 West, Town of Dayton, Richland County, Wisconsin more particularly described as follows:

Commencing at the Northeast Corner of said Section 23;
Thence South 00° 08' 55" East, along the East line of the Northeast Quarter of the Northeast Quarter, 1333.80 feet to the Southeast Corner of the Northeast Quarter of the Northeast Quarter and the Point of Beginning of the lands hereinafter described;

Thence South 00° 08' 55" East, along the East line of the Southeast Quarter of the Northeast Quarter, 211.27 feet;
Thence South 89° 30' 43" West, 633.29 feet;
Thence North 07° 33' 42" West, 629.54 feet;
Thence North 74° 40' 06" East, 282.34 feet;
Thence South 31° 43' 04" East, 58.66 feet;
Thence South 53° 21' 20" West, 42.93 feet;
Thence South 36° 26' 06" East, 505.46 feet;
Thence North 89° 57' 09" East, 146.68 feet to the Southeast corner of the Northeast Quarter of the Northeast Quarter and the Point of Beginning.

3. This Ordinance shall be effective on August 20, 2019.

Dated: August 20, 2019
Passed: August 20, 2019
Published: August 29, 2019

ORDINANCE OFFERED BY THE ZONING AND
LAND INFORMATION COMMITTEE

		FOR	AGAINST
Jeanetta Kirkpatrick, Chairman			
Richland County Board of Supervisors	Gary A. Peters	X	
	James D. Huffman	X	
ATTEST:	Marc Couey	X	
Victor V. Vlasak	Jayne Walsh	X	
Richland County Clerk	Steve Williamson	X	

Zoning Administrator Mike Bindl reported the receipt of the following rezoning petitions: Dean and Rene Scoville to rezone 10.22 acres from Agricultural Forestry to Agricultural-Residential in Section 7, Town of Willow; Louis and Marvelen Grassman to rezone 5.77 acres from Agricultural Forestry to Agriculture-Residential in Section 34, Town of Willow; and Scott and Mary Broadbent to rezone 7 acres from Agricultural-Forestry to Agriculture Residential in Section 28, Town of Orion. Chair Kirkpatrick referred the petitions to the Zoning and Land Information Committee for action.

Zoning Administrator Mike Bindl reported that there were no rezoning petitions being recommended for denial by the Zoning and Land Information Committee.

Airport Operation Ordinance No. 19-16 Establishing Airport Operation Policies and Land Use within the Boundaries of the Tri-County Airport was presented to the Board. Motion by Marshall, second by Sebranek that Ordinance No. 19-16 be enacted. Motion carried and ordinance declared enacted.

AIRPORT OPERATION ORDINANCE NO. 19 - 16

TRI-COUNTY AIRPORT

Lone Rock, Wisconsin

AN ORDINANCE Establishing Airport Operation Policies and Land Use within the Boundaries of the Tri-County Airport.

The county boards of Sauk, Iowa, and Richland Counties do, under the authority of Wis. Stat. §§ 114.11 through 114.151, ordain as follows:

SECTION I – DEFINITION OF WORDS AND PHRASES.

- A. "Airport" means the Tri-County Airport located at E2525 County Road JJ, Spring Green, Wisconsin 53588.
- B. "Commission" means the Tri-County Airport Commission as established by the Owner, under Wis. Stat. § 114.14, which has jurisdiction for the construction, improvement, equipment, maintenance, and operation of the airport as set forth in SECTION III.
- C. "Corporate Hangar" means a building housing one or more aircraft for the personal or business use of the hangar owner or lessee, and wherein no commercial activities are allowed.
- D. "Fixed-Base Operator" means any person, firm, corporation, or association conducting any aeronautical business on the airport.
- E. "Hangar" means a building designed or used primarily for the housing or storage of aircraft.
- F. "Manager" means the person employed by the Commission as set forth in SECTION III.
- G. "Multiple T-Hangar" means a building composed of partitioned, nested units designed to house no more than one aircraft in each unit and having single door openings for each unit.
- H. "Owner" means Sauk, Iowa, and Richland Counties.

SECTION II – AIRPORT LAND USE. In order to regulate the development and use of the Airport, the Airport shall keep and update an Airport Layout Plan, as required.

SECTION III – AIRPORT COMMISSION AND MANAGER

A. Commission Organization.

1. The Commission shall consist of seven members, six of whom shall be supervisors appointed by the chairperson of the Sauk, Iowa, and Richland county boards (two from each county), subject to approval of the respective county boards. The seventh member shall be a regular airport user when appointed.
2. The terms of the county board supervisor members shall be determined by the county boards appointing each member. Upon approval of the Commission and the county boards of the Owner, the airport user Commission member shall serve a term of three (3) years.
3. The compensation of the county board supervisor members shall be determined by the county boards appointing each member.
4. The Commission shall elect one supervisor member to serve as chairperson and one supervisor member to serve as secretary. The secretary shall keep an accurate record of all Commission proceedings and transactions and shall provide minutes detailing those proceedings and transactions to the Sauk, Iowa, and Richland county clerks.
5. Commission member votes shall be weighted as follows: Sauk County – twenty-four-and-one-half percent (24.5%) each, Iowa County twelve-and-one-half percent (12.5%) each, Richland County twelve-and-one-half-percent (12.5%) each and Airport user one percent (1.0%).
6. The airport user Commission member, subject to Commission guidance, shall actively promote and support the Airport and communicate Airport information with and from current and potential airport users and others.

B. Commission Authority and Duties. Subject to the limitations in Subsection C below:

1. The Commission shall have jurisdiction for the construction, improvement, equipment, maintenance, and operation of the Airport.
2. The Commission shall recommend regulations and fees or charges for the use of the Airport consistent with this ordinance. Such regulations, fees, and charges will be effective when approved by the Owner.
3. Sauk County shall hire an Airport Manager for the Airport and set the compensation, benefits, expense reimbursements to be paid. The Airport Manager shall be a Sauk County employee. Sauk County, with assistance of the Commission, shall establish performance

- review standards for the Airport Manager and Sauk County shall conduct annual performance reviews of the Manager with input from the Commission. The Commission shall reimburse Sauk County for the salary, employee benefits, and expenses paid by Sauk County to or on behalf of the Manager.
4. The Commission may hire and fix the compensation of independent contractors as necessary, including an independent contractor to perform essential Airport management functions during a temporary absence of the Airport Manager.
 5. The Commission may contract with the United States, State of Wisconsin or other governmental and non-governmental entities when necessary to fulfill its responsibilities for the construction, improvement, equipment, maintenance, or operation of the Airport.
 6. The Commission, subject to approval of Owner, may contract with private parties for a term not to exceed five (5) years for the operation of the Airport, including all necessary arrangements for the improvement, equipment, and successful operation of the Airport.
 7. The Commission shall procure and maintain in full force and effect insurance in forms and levels sufficient to protect the Owner, the Commission, individual members of the Commission, Airport employees and the Airport from any liability arising from the operation of the Airport.
 8. The Commission shall, in cooperation with the Sauk County Finance Department, establish an airport accounting system of sufficient detail to enable the Commission to accurately establish rates and charges, eliminate inefficient operation and maintenance practices, and accomplish sound financial planning.
 9. The Commission shall, in cooperation with the Manager and Sauk County Finance Department, prepare and submit an annual report to the Owner. The report shall include current information on aircraft operations, based aircraft, airport expenditures and revenues, along with comparative figures for the past year, and projects for the coming year, and include other information deemed pertinent.
 10. The Commission shall prepare and submit to the Owner an annual budget setting forth anticipated revenues and expenditures, including capital improvements.
 11. The Commission shall prepare and submit for adoption by the Owner an ordinance establishing minimum requirements for the conduct of aeronautical services on the Airport and an ordinance regulating vehicle and pedestrian traffic on the Airport.
 12. The Commission shall approve and utilize standard leases and agreements for the various types of airport activities and land uses authorized in this ordinance.
 13. The Commission shall make studies and conduct surveys as appropriate to assist in improving the operation of the Airport. It shall cooperate with the Wisconsin Bureau of Aeronautics and the Federal Aviation Administration in airport and system planning

functions and other activities.

14. The Commission shall cooperate with, and receive the cooperation of, all departments of the Owner providing services or assistance to the airport.
15. The Sauk County Corporation Counsel shall serve as legal counsel for the Commission. The Commission may engage other non-legal professional services when necessary for the Airport.

C. Limitations on Commission Authority. The exercise of authority by the Commission under Subsection B above shall be subject to all of the following conditions:

1. The Commission shall preserve public access and use of the Airport and the public may in no case be deprived of equal and uniform use of the Airport.
2. The Commission is not a subunit of Owner and no act, contract, lease, or any activity of the Commission shall be or become binding on or deemed an act of Owner unless specifically authorized by Owner, and then only to the extent specifically authorized.
3. The Commission is a governmental body. The Commission and its members shall comply with all laws applicable to governmental bodies and public officials. No member of the Commission may vote on the question of his or her selection as Manager nor on any question as to his or her compensation.

D. Manager Authority and Duties. The Airport Manager shall have the following authority and duties:

1. The Manager, under the supervision of the Commission, shall have the duty of administering and enforcing all airport ordinances, leases and agreements, and rules and regulations.
2. The Manager, under the supervision of the Commission, shall be responsible for day-to-day operations at the Airport and shall have the authority to make Commission-budgeted expenditures of \$10,000 or less per item without further pre-authorization by the Commission.
3. The Manager shall meet with the Commission at the Airport at least once each calendar quarter to inspect the Airport facilities, review Airport operations and financial matters, and discuss proposed Airport development and other business.
4. The Manager shall provide a written report to the Sauk, Iowa, and Richland County Boards on no less than a quarterly basis.
5. The Manager shall, in cooperation with the Commission and Sauk County Finance Department, prepare and submit an annual report to the Owner. The report shall include current information on aircraft operations, based aircraft, airport expenditures and

revenues, along with comparative figures for the past year, and projects for the coming year, and include other information deemed pertinent.

6. The Manager shall have such other duties and responsibilities as may be specified in the Airport Manager job description.

SECTION IV – AIRPORT OPERATION POLICIES

The Commission, in carrying out its duties and responsibilities, shall adhere to the following policies:

- A. The Commission shall encourage the development of the Airport, especially in those areas where substantial building costs are incurred by lessees, by approving long- term leases which provide for the reexamination and readjustment of rates and charges at specified periods of time during the term of the lease.
- B. The Commission may provide utility service infrastructure up to a lessee's property line. The lessee shall bear such costs on his leased property.
- C. No person shall engage in any business or commercial activity whatsoever on Airport property unless specifically authorized in writing by the Commission. Lessees shall be selected on the basis of their qualifications, financial capabilities, and services offered; and not solely by bid basis. In determining the use of public building space, first consideration shall be given to public necessity and convenience. The Commission will provide the Wisconsin Bureau of Aeronautics with a complete copy of each current lease and agreement, if required by law.
- D. Buildings to be constructed by lessees shall conform to all state and local building codes, and the building plans shall be subject to the approval of the Commission; Wisconsin Department of Industry, Labor, and Human Relations; Wisconsin Bureau of Aeronautics; and the Federal Aviation Administration.
- E. Only the Airport Manager or designees thereof, with Commission authorization, may engage in the activity of storing, transporting, or dispensing of aviation fuels to the general public.
- F. Aircraft ground access to the Airport property shall not be allowed, except from an approved Airport Industrial Park as depicted on the Airport Layout Plan.
- G. Tobacco smoking, e-cigarette use, alcohol consumption, and illegal use of drugs is prohibited on Airport grounds.

SECTION V – AIRPORT OWNERSHIP AND FUNDING

- A. Airport Ownership. Subject to all other provisions pertaining to ownership interests contained within this section and Section VII, ownership interest in all Airport assets shall be apportioned

between the member counties as follows: Sauk County forty-nine percent (49%), Iowa County twenty-five-and-one-half percent (25.5%) and Richland County twenty-five-and-one-half percent (25.5%).

B. Airport Funding.

1. **County Appropriations.** All moneys appropriated for the construction, improvement, equipment, maintenance or operation of the Airport, as managed by the Commission, or earned by the Airport or made available for its construction, improvement, equipment, maintenance or operation in any manner whatsoever, shall be deposited with the treasurer of Sauk County, where it shall be kept in a special fund and paid out only on order of the Commission, drawn and signed by the secretary and countersigned by the chairperson of the Commission.
 - a. **Annual Operating Expenses.** The county board of each county Owner shall appropriate on an annual basis the monetary amount requested by the Commission for annual operating expenses in the upcoming year in the following proportions: Sauk County forty-nine percent (49%), Iowa County twenty-five-and-one-half percent (25.5%) and Richland County twenty-five-and-one-half percent (25.5%).
 - b. **Capital Expenditures.** In addition to the appropriation for annual operating expenses, the county board of each member county shall appropriate on an annual basis an amount designated by the Commission to be set aside in an Airport capital expenditures account, which shall be reserved for future maintenance and construction projects exceeding \$5000.00 in total cost and with a life expectancy of not less than five (5) years.
2. Any private monetary contributions to the Airport shall be applied to the Airport capital expenditures account unless otherwise specifically designated by the contributor at the time the contribution is made.
3. **Failure to Fund.** Failure of a county Owner to fully fund the Airport as required by Paragraph 1 of this section shall be deemed a material breach of a member county's financial obligations to the Airport. Upon such a breach, the non-breaching counties may, by resolution passed by the county boards of both non-breaching counties, expel the breaching member county from the Airport. In the event of expulsion, the expelled county's assets in the Airport shall be forfeited in equal shares to the remaining member counties. The remaining member counties shall assume liability for all state or federal funds previously spent or committed to the Airport on a cost-share basis.

SECTION VI – COOPERATION

Owner counties shall, in a timely and constructive manner, cooperate to resolve drainage and other issues related to but outside of the physical boundaries of the Airport property that significantly impact the operation or viability of the Airport.

SECTION VII – NOTICES

The County Clerks of the Owner counties shall be the designated points of contact for any written notices or reports required under this ordinance.

SECTION VIII – WITHDRAWAL AND DISSOLUTION

A. Withdrawal.

1. **Authority for Withdrawal.** As permitted by Wis. Stat. § 114.151, the county board of any participating member county of the Airport may by resolution withdraw from and relinquish its interest in the joint operation and control of the Airport.
2. **Procedure for Withdrawal.** If a member county wishes to withdraw from the Airport, it shall provide written notice to each member county of its intent to do so by no later than July 1. Upon receipt of this notice, the other member counties will have 60 days in which to file a corresponding notice of intent to withdraw from the Airport. Any withdrawal must be formalized by action of the withdrawing county's board by no later than October 1 in the calendar year notice of intent to withdraw is given, and the withdrawal shall have an effective date of January 1 of the next calendar year.
3. **Rights and Liabilities Upon Withdrawal.** A withdrawing county shall remit by December 1 all unpaid appropriations for the calendar year in which notice of intent to withdraw is given. A withdrawing county shall remain liable for and shall remit timely payment of any appropriation obligation incurred prior to withdrawal for future Airport projects but only for the amount obligated as of July 1. A withdrawing county shall relinquish all current and future interests in and claims related to the Airport. The remaining member counties shall assume liability for all state or federal funds previously spent or committed to the Airport on a cost-share basis.
4. **Continued Operations.** In the event of withdrawal by a member county, membership of the withdrawing county on the Commission shall cease on the effective date of withdrawal. The Airport shall not be dissolved upon the withdrawal of a single member county but shall continue to operate in accordance with the provisions of the Airport Operation Ordinance and any other ordinances adopted by the Owner pertaining to operations at the Airport, which

shall be subject to revision, as necessary, with approval of the county boards of the remaining members of the Airport.

B. Dissolution.

1. Procedure For Dissolution. The Airport and Commission may be dissolved upon mutual agreement and resolution by the county board of all members of the Airport or if the county boards of at least two member counties resolve to withdraw from and relinquish their interest in the joint operation and control of the Airport.
2. Action Upon Dissolution. Upon action triggering dissolution of the Airport, a meeting of the Commission or its remaining members shall be called to determine whether the Airport shall continue to operate, and if not, to adopt a plan for closure and liquidation.
 - a. Continued Operation Upon Dissolution. If a single member county chooses to continue operations at the Airport, all assets and liabilities of the Airport shall be transferred to that operating county, and the Commission shall be dissolved. Each withdrawing county shall remit by December 1 all unpaid appropriations for the calendar year in which dissolution occurs. Each withdrawing county also shall remain liable for any appropriation obligation incurred prior to withdrawal for future Airport projects but only for the amount obligated as of July 1. The operating county shall assume liability for all state or federal funds previously spent or committed to the Airport.
 - b. Closure of Airport. In the event the decision is made to close the Airport, notice shall be given to all tenants of the Airport in accordance with the terms of their lease agreements. Upon closure, the assets of the Airport shall first be used for the payment of debts and obligations of the Airport. Remaining assets, if any, shall be distributed to the then-existing member counties of the Airport in ratio to past contributions by each member. Unless otherwise agreed upon or dictated by contract, member counties at the time of dissolution shall share equally all outstanding liability for state or federal funds previously spent or committed to the Airport on a cost-share basis.

- C. Cooperation Required. In the event of withdrawal from or dissolution of the Airport, all member counties agree to cooperate in the drafting and execution of any documentation necessary to effectuate the withdrawal or dissolution.

SECTION IX – SUPERSEDING EFFECT

Owner expressly intends, without reservation, this ordinance to supersede upon adoption any prior ordinance, agreement or understanding of Owner with respect to the matters addressed.

SECTION X – SEVERABILITY

The several provisions of this ordinance shall be deemed severable, and it is expressly declared that the Owner would have passed the other provisions of this ordinance, irrespective of whether or not one or more provisions may be declared invalid. And, if any provision of this ordinance or the application or circumstances is held invalid, the remainder of the ordinance and the application shall not be affected.

SECTION XI – EFFECTIVE DATE

This Ordinance shall be effective immediately upon the adoption of an identical Ordinance by the County Board of Sauk and Iowa County.

Dated: August 20, 2019
Passed: August 20, 2019
Published: August 29, 2019

ORDINANCE OFFERED BY THE COUNTY BOARD
SUPERVISOR MEMBER OF THE TRI-COUNTY
AIRPORT COMMISSION

Jeanetta Kirkpatrick, Chairman
Richland County Board of Supervisors

FOR AGAINST

Buford E. Marshall, Jr.

X

ATTEST:
Victor V. Vlasak
Richland County Clerk

Resolution No. 19-94 Authorizing The Finance and Personnel Committee To Hire A Consultant To Aid In The Search For A County Administrator was read by County Clerk Vlasak. Motion by Seep, second by Turk that Resolution No. 19-94 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 94

A Resolution Authorizing The Finance and Personnel Committee To Hire A Consultant To Aid In The Search For A County Administrator.

WHEREAS the County Board just adopted a Resolution creating the position of County Administrator and it will be necessary to conduct as broad a search as possible in order to hire the best-qualified individual, and

WHEREAS the Finance and Personnel Committee has proposed that it be given authority to hire a consultant to aid in the search for a County Administrator.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the Finance and Personnel Committee is hereby authorized to enter into such contract or contracts as the Committee deems appropriate for the purpose of searching for a County Administrator, and

BE IT FURTHER RESOLVED that the County Clerk is hereby authorized to sign on behalf of the County such contract or contracts as have been approved by the Finance and Personnel Committee, and

BE IT FURTHER RESOLVED the cost of the consultant or consultants shall be paid from the General

Fund in the 2019 County budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer	X
Jeanetta Kirkpatrick	X
Marc Couey	X
Shaun Murphy-Lopez	X
Donald Seep	X
Buford E. Marshall, Jr.	X
David J. Turk	X

Chair Kirkpatrick announced that having received the advice of the Committee on Committees and subject to confirmation by the County Board she was appointing Kerry Severson to replace Gary Peters on the Law Enforcement and Judiciary Committee. Motion by Couey, second by Peterson that the appointment be confirmed. Motion carried.

Rules and Resolutions Committee Chair Turk presented an overview of the changes that have been proposed by the Rules and Resolutions Committee to the County Board Rules. The County Board will take action on the proposed changes at their September meeting.

Peters reported on Discover Wisconsin filming that is taking place in the area.

Motion by Manning, second by Couey to adjourn to Tuesday, September 17, 2019 at 7:00 p.m. Motion carried.

STATE OF WISCONSIN)
)SS
COUNTY OF RICHLAND)

I, Victor V. Vlasak, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the August session held on the 20th day of August, 2019.

Victor V. Vlasak
Richland County Clerk