

## PROPERTY, BUILDING AND GROUNDS COMMITTEE

April 3, 2019

The Property, Building and Grounds Committee met on Wednesday, April 3, 2019 at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Buford Marshall, Larry Sebranek, Chad Cosgrove, Richard McKee, Steve Williamson.

Others present included: Victor Vlasak, County Clerk; Stacy Kleist, Clerk of Circuit Court; Mike Bindl, Zoning Administrator; Jennifer Laue, Register in Probate; Barb Scott and Jason Marshall, MIS Department; and Robert Silva, Precision Controls.

Committee Chair Marshall called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Property Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were sent by email to WRCO and Courthouse Department Heads.

Motion by Cosgrove, second by McKee for approval of the agenda. Motion carried.

Robert Silva, Precision Controls, explained the repairs that will be necessary before the cooling tower for the original courthouse building will work. The estimated costs are as follows:

Precision Controls - \$3,661.19 parts (below) + \$4,800.00 labor

Cooling Tower and Heat Exchanger Replacement Part costs:

4 – tube sheet gaskets for the heat exchanger - \$179.55 each = \$718.20 + freight

2 – Drift Eliminator Media for cooling tower - \$996.57 each = \$1,993.14 includes freight

1 – Air intake damper motor for cooling tower = \$557.23 + freight

1 – Exhaust air damper motor for cooling tower = \$392.62 + freight

Ash Creek Plumbing - \$3,485.00 materials and labor – fabricate outgoing chiller duct damper and metal liners

Kraemer's Water Store - \$2,495.00

HE 12" Softminder - Cooling Tower Makeup Feed Water

60,000 grains/tank with basic installation and first fill of salt

Great River Water Treatment - \$7,725.00 = Total, with parts (below)

Note: Equipment to be installed by others!

Controller with internet capability - \$2,267.00

Contacting water meter  $\frac{3}{4}$  inch - \$160.00

$\frac{3}{4}$ " motorized bleed ball valve - \$270.00

Hand held conductivity tester - \$280.00

3 water treatment pumps - \$550.00 each - \$1,650.00  
Filter for hot water boiler system - \$1,350.00  
Treatment, testing and lab reports for annual heating season - \$2,800.00

Jewell Associates Engineers has found an insert and tray to replace the glass windows in the doors of the District Attorney's and Clerk of Court's offices. The door hardware for staff to control entry into the two offices by push button unlocking devices at the desks is being researched. Jennifer Laue requested that the entry door to the Probate office also have the glass removed and replaced with the insert and tray as well as a push button unlocking device at her desk. Clerk of Circuit Court Stacy Kleist requested that the back door to her office also have the glass in the door removed and the insert and tray installed as well as the push button unlocking device at the desk for that door.

Committee members reported on elevators in other buildings in town. The Committee wants another opinion on the repairs needed on the elevator.

Williamson reported that he will be meeting with someone regarding the placement of the new trees on the courthouse grounds.

Barb Scott addressed the Committee requesting approval for the installation of a clock on the generator so that it will be exercised weekly. Motion by Williamson, second by Mckee to approve the \$500 expenditure to place a clock on the courthouse generator. Motion carried.

Motion by McKee, second by Sebranek to adjourn. Motion carried. The meeting adjourned at 3:45 p.m.

Victor V. Vlasak  
Richland County Clerk