

PROPERTY, BUILDING AND GROUNDS COMMITTEE

November 6, 2019

The Property, Building and Grounds Committee met on Wednesday, November 6, 2019, at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Buford Marshall, Steve Williamson, Chad Cosgrove and Larry Sebranek. Richard McKee was absent

Others present included: Victor Vlasak, County Clerk; Ben Southwick, Corporation Counsel; Julie Keller, County Treasurer; and Mike Bindl, Zoning Administrator.

Chair Buford Marshall called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Property Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were sent by email to WRCO and Courthouse Department Heads.

Motion by Cosgrove, second by Williamson for approval of the agenda, as amended. The motion carried unanimously.

Motion by Sebranek, second by Cosgrove for approval of the printed copies of the minutes for the October 2nd meeting of the Property, Building and Grounds Committee. The motion carried unanimously.

Tax Delinquent Parcel – Town of Rockbridge – Tax Parcel Number 026-1020-2110 – Craig A. Fleming. Outstanding taxes on the parcel total \$16,969.37. Corporation Counsel Southwick reported that if the parcel is on a platted street and has not been vacated, then it belongs to the Town of Rockbridge. Corporation Counsel Southwick will request a title search on the parcel. Motion by Sebranek, second by Williamson to present a resolution to the County Board to take a Tax Deed on the parcel. The motion carried unanimously.

Tax Delinquent Parcel – City of Richland Center – Tax Parcel Number 276-2100-8060 – Maria D. Brollini. Outstanding taxes on the parcel total \$9,950.44. The parcel is located at 561 South Ira Street. Corporation Counsel Southwick reported that the Sheriff served the woman that is living there. Motion by Cosgrove, second by Sebranek to present a resolution to the County Board to take a Tax Deed on the parcel. The motion carried unanimously.

Tax Deed Parcel – Town of Eagle – Tax Parcel Number 010-3312-2300 – Delinquent taxes on the parcel total \$3,058.67. The parcel is assessed at \$11,100. Motion by Cosgrove, second by Williamson to appraise the parcel at \$3,500.00. The motion carried unanimously.

Tax Deed Parcel – Town of Richland – Tax Parcel Number 022-2933-5000 – Delinquent taxes on the parcel total \$4,854.23. Corporation Counsel Southwick recommended that the County not take title to the parcel until 2020. The parcel would then generate taxes for 2020 and a new owner would be liable for taxes for that year. Corporation Counsel Southwick will ask the

Sheriff to determine who lives in the mobile home park and if they own the homes that they live in.

Tax Deed Parcel – Village of Cazenovia – Tax Parcel Number 111-1300-0823, 111-1300-0824 and 111-1300-0825. – Delinquent taxes total \$10,711.52. No Committee action was taken.

Tax Deed Parcel – Village of Lone Rock – Tax Parcel Number 146-0009-0410 – Delinquent taxes total \$122.08. Motion by Cosgrove, second by Sebranek to appraise the parcel at \$100.00. The motion carried unanimously.

Tax Deed Parcel – City of Richland Center – Tax Parcel Number 276-2100-1682 – Delinquent taxes total \$6,231.33. The assessed value is \$4,700.00. Motion by Sebranek, second by Cosgrove to appraise the parcel at \$3,500.00. The motion carried unanimously.

Timing of when the County should take Ownership of Pending Tax Deed Parcels – Corporation Counsel Southwick recommended that the County not take ownership and record the Tax Deed until the County has a buyer for the parcel. Motion by Sebranek, second by Williamson to follow the Corporation Counsel's advice. The motion carried unanimously.

Wisconsin Department of Safety and Professional Services Inspection – No new information was available.

Ambulance Garage/Jail Plumbing Issue – No new information was available.

Sale of County-Owned Tax Parcel Number 022-3522-2000 – Realtor's Agreement – Corporation Counsel Southwick reported that he has made comments on the agreement with the realtor. Motion by Sebranek, second by Williamson to approve the contract as presented by the broker. The motion carried unanimously.

Courthouse Elevator Modernization – The modernization is in progress.

Security Windows and Door Locks Project – The materials have been ordered and should arrive within ten to fourteen days. The temporary doors have been made.

Copies of the Expenditure Guideline for the 2019 Courthouse budget were distributed to and reviewed by Committee members. The Guideline is for the period January 1, 2019 through October 31, 2019.

Tax Deed Reappraisal – Village of Lone Rock – Tax Parcel Number 146-0005-0900 – The Tax Deed sale took place on November 5th. The parcel was appraised at \$30,000.00. No written or oral bids were received for the parcel. Motion by Williamson, second by Sebranek to appraise the parcel at \$5,500.00. The motion carried unanimously.

Tax Deed Reappraisal – City of Richland Center – Tax Parcel Number 276-1671-4200 – The Tax Deed sale took place on November 5th. The parcel was appraised at \$15,000.00. No written or oral bids were received. Motion by Sebranek, second by Cosgrove to appraise the parcel at \$5,000.00. The motion carried unanimously.

Tax Deed Reappraisal – City of Richland Center – Tax Parcel Number 276-2100-6040 –
The Tax Deed sale took place on November 5th. The parcel was appraised at \$12,000.00. No
written or oral bids were received for the parcel. Motion by Cosgrove, second by Williamson to
appraise the parcel at \$8,000.00. The motion carried unanimously.

Motion by Cosgrove, second by Sebranek to adjourn. The motion carried unanimously.
The meeting adjourned at 4:01 p.m.

Victor V. Vlasak
Richland County Clerk