

PROPERTY, BUILDING AND GROUNDS COMMITTEE

December 4, 2019

The Property, Building and Grounds Committee met on Wednesday, December 4, 2019, at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Buford Marshall, Chad Cosgrove, Richard McKee and Steve Williamson. Larry Sebranek was absent.

Others present included: Victor Vlasak, County Clerk; Jennifer Harper, District Attorney; Julie Keller, County Treasurer; Randy Nelson, Courthouse Maintenance Supervisor and Mike Bindl, Zoning Administrator.

Chair Buford Marshall called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Property Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were sent by email to WRCO and Courthouse Department Heads.

Motion by Cosgrove, second by McKee for approval of the agenda. The motion carried unanimously.

Motion by Williamson, second by Cosgrove for approval of the printed copies of the minutes for the November 6th Property, Building and Grounds Committee meeting. The motion carried unanimously.

Tax Delinquent Parcel – Town of Bloom - Town of Bloom Tax Delinquent Parcel Number 004-0526-2070, currently owned by Daniel C. Morgan, was discussed. Outstanding taxes on the parcel total \$13,161.96. Motion by Cosgrove, second by McKee to present a resolution to the County Board for approval to take a Tax Deed on the parcel. The motion carried unanimously.

Tax Deed Parcel – Ready for Appraisal - Town of Richland Tax Deed Parcel Number 022-2933-5000 was discussed. Delinquent taxes total \$4,854.23. The parcel is assessed at \$34,100. Motion by Cosgrove, second by Williamson to appraise the parcel at \$13,000. The motion carried unanimously.

Tax Deed Parcel – Ready for Appraisal - Village of Cazenovia Tax Deed Parcel Numbers 111-1300-0823, 111-1300-0824 and 111-1300-0825 were discussed. Motion by McKee, second by Williamson to appraise the three parcels at \$500. The motion carried unanimously.

Great River Water Treatment – Filter/Chemical Canister Quote for Heat Pump Side of the Courthouse - A quote was received from Great River Water Treatment for a feeder-filter unit for the heat pump boiler loop. The cost of the unit is \$1,279.47. Precision Controls will do the

actual installation. Motion by Williamson, second by McKee for approval of the quote. The motion carried unanimously.

Courthouse Elevator Modernization – Summit Companies Invoice - An invoice from Summit Companies for labor and materials to install a control panel and smoke sensors on every floor for the new elevator was discussed. The invoice totaled \$3,674.53. Motion by McKee, second by Cosgrove to approve payment of the invoice. The motion carried unanimously.

As a part of the elevator modernization project an analog phone line was required. This will result in a monthly charge from the provider. The elevator was out of operation for four weeks and two days. This includes the inspection. Everything for the elevator is new.

Ambulance Garage/Jail Plumbing Issue - Nelson reported that he has not received any estimates for addressing the jail plumbing issues that are affecting the ambulance garage bays.

Security Windows and Door Locks Project – The contractor, CCJ Construction, has indicated that they will be installing the temporary doors for the District Attorney, Clerk of Circuit Court and Probate offices. The original doors will be removed from the building for installation of the pass thru windows.

Courthouse Budget Update – The 2019 courthouse budget was reviewed. Nelson will be purchasing a floor scrubber from Dalco Corporation. The cost of the unit is \$2,787.62.

Wisconsin Department of Safety and Professional Services Inspection – Nelson is still working on gathering the information relating to the inspection.

Motion by McKee, second by Williamson to adjourn. The motion carried unanimously. The meeting adjourned at 3:30 p.m.

Victor V. Vlasak
Richland County Clerk