

AD HOC COMMITTEE  
For the Study of  
Richland County Administration  
April 9, 2019

The Ad Hoc Committee met on Tuesday, April 9, 2019 at 1:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Melissa Luck, Marty Brewer, Linda Gentes, Buford Marshall, Shaun Murphy-Lopez, Larry Sebranek, Kerry Severson, James Bindl, Barb Scott, Jo Ann Krulatz and Chris Storer. Darin Gudgeon and Tom Rislow were absent.

Others present included: Victor Vlasak, County Clerk; Jeanetta Kirkpatrick, County Board Chair; County Board Supervisor Don Seep; and Tracy Thorsen, Health and Human Services Director.

Chair Luck called the meeting to order.

Motion by Marshall, second by Krulatz for approval of the agenda. Motion carried.

Motion by Severson, second by Scott for approval of the March 12<sup>th</sup> minutes. Motion carried.

The County Board Supervisor's survey and the Department Head's survey were reviewed. A cover letter will be included with the surveys explaining why the surveys are being conducted and what the Committee hopes to learn from the information. The County Board surveys will be distributed at the board meeting and to department heads at the department head meeting.

At the April 24<sup>th</sup> meeting the Pepin County and Shawano County Administrative Coordinators will be meeting with the Committee.

Committee members discussed the advantages and disadvantages of the how the County currently functions administratively.

Committee members received copies of the position descriptions for the Pepin County Administrative Coordinator and the Shawano County Administrative Coordinator.

Motion by Krulatz, second by Marshall to adjourn. Motion carried. The meeting adjourned at 2:28 p.m.

Victor V. Vlasak  
Richland County Clerk