

**RULES AND RESOLUTIONS COMMITTEE  
AND ETHICS BOARD**

May 9, 2019

The Rules and Resolutions Committee and Ethics Board met on Thursday, May 9, 2018, at 3:00 p.m. in the County Board Room, located on the third floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Dave Turk, Don Seep, Ed Pulvermacher and Jayme Walsh. Chad Cosgrove was absent.

Others present included: Victor Vlasak, County Clerk; Ben Southwick, Corporation Counsel; and County Board Chair Jeanetta Kirkpatrick.

Committee Chair Turk called the meeting to order.

The Clerk verified that the meeting was properly noticed. Copies of the agenda were emailed to all Rules and Resolutions Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and a copy was emailed to Fruit Broadcasting, LLC.

Motion by Walsh, second by Pulvermacher for approval of the agenda. Motion carried.

Motion by Seep, second by Walsh for approval of the printed copies of the April 9<sup>th</sup> minutes. Motion carried.

The Committee discussed the number of members currently on the Finance and Personnel Committee. Motion by Seep, second by Walsh to present a resolution for approval to amend the Committee Structure by increasing the number of the members on the Finance and Personnel Committee from seven members to nine members until the end of the current term of the County Board in April, 2020. Motion carried.

Corporation Counsel Southwick reviewed the changes to the Rules of the Board that have been made to date by the Rules and Resolutions Committee.

The Committee continued its review of the Rules of the Board. The next Rule under review is Rule 21. Discussed were policies regarding lodging, meals and mileage reimbursement.

Motion by Walsh, second by Pulvermacher to amend Rule 21 (a) 1. to state that actual expenses will be reimbursed for the prearranged conference rates. Motion carried.

Rule 21 (d) was changed to state that when the cost of meals and lodging is included in registration fees, no other reimbursement "for these items shall be allowed".

Motion by Seep, second by Walsh to add to Rule 21 that approval by the Finance and Personnel Committee is required for attendance at any out of state event. Motion carried.

Motion by Walsh, second by Pulvermacher to strike Rule 21 (e) which deals with State or Federal reimbursement for meals and lodging.

Motion by Walsh, second by Pulvermacher to amend Rule 22 (e) by removing the requirement that the per diem and mileage annual report be “itemized by committee for each Supervisor for the preceding year”. Motion carried.

Rule 23 was discussed. The first sentence was amended to say “Each committee composed ~~entirely~~ of a majority of supervisors shall ~~elect or~~ appoint a secretary person who need not shall take minutes who shall not be a Supervisor. Motion by Walsh, second by Pulvermacher for approval of the amendments. Motion carried.

The following sentence will be separated from the previous paragraph in Rule 23: “The Chair of boards, commissions or committees shall be a Supervisor when a majority of the members of the board, commission or committee is made up of Supervisors.”

The Committee discussed the requirement that minutes be filed with the County Clerk within fourteen days after a meeting. It was noted that there is no requirement that minutes be approved before being submitted to the County Clerk and placed on the County web site. A disclaimer will be placed on the county web site noting if the minutes are drafts and unapproved.

Motion by Seep, second by Walsh to adjourn to Thursday, June 13<sup>th</sup> at 3:00 p.m. Motion carried.

Victor V. Vlasak  
Richland County Clerk