

**RULES AND RESOLUTIONS COMMITTEE
AND ETHICS BOARD**

December 11, 2019

The Rules and Resolutions Committee and Ethics Board met on Wednesday, December 11, 2019, at 10:30 a.m. in the County Board Room, located on the third floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: David Turk, Don Seep, Ed Pulvermacher, Chad Cosgrove and Jayme Walsh.

Others present included: Victor Vlasak, County Clerk; Ben Southwick, Corporation Counsel; and Jeanetta Kirkpatrick, County Board Chair.

Committee Chair Turk called the meeting to order.

The Clerk verified that the meeting was properly noticed. Copies of the agenda were emailed to all Rules and Resolutions Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and a copy was emailed to Fruit Broadcasting, LLC.

Motion by Cosgrove, second by Pulvermacher for approval of the agenda. The motion carried unanimously.

Motion by Pulvermacher, second by Walsh for approval of the minutes for the November 13th meeting of the Rules and Resolutions Committee. The motion carried unanimously.

Open records Ordinance – Committee members reviewed a draft of a new version of Ordinance No. 13-13 setting fees for locating and copying county records. Motion by Pulvermacher, second by Cosgrove to present the revised ordinance to the County Board for adoption. The motion carried unanimously.

Committee Structure – The Committee discussed the revision of the Committee Structure to correlate with the duties of the County Administrator. Board Chair Kirkpatrick offered her suggestions for changes to the Structure and specifically to the duties of the Finance and Personnel Committee.

Code of Ethics – The Committee discussed the creation of a Code of Ethics. The Committee will review the County's current Code of Ethics, which applies to County employees, at its next meeting scheduled for Thursday, January 9th at 10:00 a.m.

Motion by Cosgrove, second by Walsh to adjourn. The motion carried unanimously. The meeting adjourned at 11:59 a.m.

Victor V. Vlasak

Richland County Clerk