

## U.W. PLATTEVILLE-RICHLAND COMMITTEE

June 10, 2019

The U.W. Platteville-Richland Committee met on Monday, June 10, 2019, at 1:15 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, James Huffman, Chad Cosgrove and Shaun Murphy-Lopez. Melissa Luck was absent.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Interim Campus Dean; Dr. Michael Compton, Assistant Provost, Academic Affairs, University of Wisconsin Platteville; Jesse Arias, Facilities Manager, UW Platteville Baraboo/Sauk County and UW Richland Center; and Angie Arneson, Food Service Supervisor.

Chair Gentes called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Huffman, second by Cosgrove for approval of the agenda. Motion carried.

Motion by Cosgrove, second by Huffman for approval of the printed copies of the May 13<sup>th</sup> minutes. Motion carried.

Dean Fetterly reported that this is the time on campus to look at summer camps and projects. Faculty College was held two weeks ago. 120 UW system faculty were on campus for a teaching and learning workshop. STEM Camp will be held next week. College for Kids will start July 8<sup>th</sup>. The Director of Student Services national search is underway. The new hire should be in place by August 1<sup>st</sup>.

Dean Fetterly reported that he did touch base with Mark Stoltz regarding the use of space on the campus for starting a catholic high school. There is discussion at the education committee for the church regarding the fiscal model of the high school. Dean Fetterly will contacted Mr. Stoltz to get an update.

Dean Fetterly reported that bids are going out for the roofs damaged by the 2018 hail storm. All entrances will have snow rails. Work is projected to begin the first week of September. The substantial completion date is February or March, 2020. All of the major buildings and the storage shed are included in the project.

Arneson presented the May 31<sup>st</sup> Food Service financial reports. The cash balance is negative \$8,640.50. Accounts receivables total \$28,734.00. Events which the Food Service will be providing meals and snacks are for the Faculty College, the Richland Hospital, the Awards Banquet, STEM, graduation and the Reading Club. Cindy Deitelhoff is on medical leave until July 3<sup>rd</sup>. Arneson will be on medical leave starting July 9<sup>th</sup> for six to eight weeks.

Jesse Aries reviewed the Outlay report. He then reviewed the maintenance accomplishments.

1. Catching up on mowing.
2. Commencement went very well. Everyone was happy with the way the cafeteria and theatre looked.
3. Finished painting in the cafeteria. The painting theme will be continued down the hallways and into the bathrooms.
4. The theatre will be painted this summer. The goal is to have the theatre completely done by commencement.
5. The floor is being stripped and double waxed.
6. Trail mowing has been completed.
7. New flag poles have been installed in front of the cafeteria.

Following are the maintenance priorities for 2019:

1. The gymnasium Cleaver Brooks boiler has a leaking tube(s) that needs repair. PBBS has provided an estimate of \$3,597.00 to replace up to five tubes.
2. The gymnasium floor needs to be refinished. Dalco provided a bid of \$2,690.00 and Imperial Wood Floors provided a bid of \$6,300.00.
3. Three air conditioning condensers on the cafeteria building need replacement. They share a common evaporator. Because the new condensers use 410A, the evaporator needs to be replaced. Johnstone Supply provided a quote of \$2,018.00 per condenser. Vyron Corporation provided a quote of \$1,920.00 for the new evaporator coil. New ductwork will be needed at an estimated cost of \$2,000.00. A HVAC contractor may be required to complete this job. The estimated cost for the contractor is \$2,000.00. Total estimated project cost is \$9,974.00.
4. Two fire rated doors and lock sets need to be installed in the library computer lab to convert it into a book storeroom. The estimated cost is \$2,000.00.
5. Two dedicated circuits need to be run to the science building computer lab for the Platteville computer upgrade. The estimated cost is \$1,200.00.
6. The condenser and evaporator for East Hall needs replacement. The estimated cost is \$2,700.00. A HVAC contractor may be needed to assist with this replacement.
7. Concrete repairs are estimated at \$10,000.00.

Second priorities for 2019 are:

1. Melville building issues. One of the main air conditioning units has a refrigerant leak. The unit for the server room is not working. There are furnace issues. There are problems with the climate control and moisture in various parts of the building. Mold problems are developing.
2. The air balance in the Melville building needs to be checked. JF Ahern gave an estimate of \$6,500.00 to go through the entire building and air balance the system.

Motion by Cosgrove, second by Huffman to approve the bid in the amount of \$2,690.00 from Dalco to refinish the gymnasium floor. Motion carried.

Aries will seek bids for the following maintenance items:

- Gymnasium boiler tube(s) repair.
- Cafeteria condensers and evaporator replacement.
- Library doors and lock sets.
- Electrical circuits to Science building computer lab.
- East Hall condenser and evaporator replacement.
- Melvill building air conditioner issues.

Aries reported that he has found someone to harvest the dead trees on campus in exchange for the wood. The Foundation will be purchasing new trees and flowers. Stump removal costs will come from the Outlay budget. Aries and Arneson will be traveling to the UW Platteville to look at kitchen equipment that the UW Platteville is no longer using.

Dean Fetterly noted that the Classroom building is the building that he would like to see renovated first when funding is available. This is the building where the students spend most of their time.

Motion by Cosgrove, second by Huffman to approve payment of the following invoices from the Outlay budget. Motion carried.

\$ 18.30 – Chitwood’s Electric Repair – Coupler for Pump

\$ 39.72 – Temperature Systems, Inc. – Circuit Board for Science Building A/C Unit

\$245.00 – H.J. Pertzborn – Annual Sprinkler Inspection

Motion by Huffman, second by Murphy-Lopez to adjourn to Monday, July 8<sup>th</sup> at 1:15 p.m. Motion carried.

Victor V. Vlasak  
Richland County Clerk