

U.W. PLATTEVILLE-RICHLAND COMMITTEE

August 12, 2019

The U.W. Platteville-Richland Committee met on Monday, August 12, 2019, at 1:15 p.m. in the Dean's Conference Room, located Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, Jim Huffman, Chad Cosgrove and Melissa Luck. Shaun Murphy-Lopez was absent.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Interim Campus Dean; Jesse Arias, Facilities Manager, UW Platteville Baraboo/Sauk County and UW Richland Center; and Angie Arneson, Food Service Lead Worker.

Chair Gentes called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Cosgrove, second by Huffman for approval of the agenda. The motion carried by unanimous vote.

Motion by Huffman, second by Luck for approval of the printed copies of the July 8th and July 16th minutes. The motion carried by unanimous vote.

Dean Fetterly make the following report:

- Bob Lowe has been hired as Athletic Administrator. Mr. Lowe comes from Brevard College, North Carolina, where he was Head Softball Coach. Mr. Lowe will also be teaching Criminal Justice on the Richland Campus.
- The search for a Director of Student Services has failed. The Dean will be naming an Interim Director of Student Services
- Todd Roll, Senior Academic Librarian, has been promoted to Head Librarian and will be moving to the Platteville Campus. A search is underway for his replacement.
- John Carter has resigned his position as HVAC Specialist. A search for his replacement will be starting soon.
- The semi-annual campus fire inspection was conducted. Committee members were provided with a copy of the report.
- The Richland County Campus Foundation will be hosting Smart Fest at the Smart Farm on October 5th from 1:00 p.m. to 5:00 p.m. following the Alumni Bruch.

Arneson presented the July 31st Food Service Financial Report. The cash balance is (\$10,865.93). Accounts receivables total \$739.50. Arneson noted that the Nutrition Program contract will be up for renewal.

Arias presented the estimate received from Ash Creek Plumbing, Heating & Electric in the amount of \$1,412.00 for electrical work in the computer lab of the Science building. No other estimates were received. The project consists of the removal of existing wiring feeding the computer tables; pulling five new circuits from the panel and re-hooking them to the computer tables; installing five new Square D QO breakers; wiring two new double pole contactors to the existing transformer; and completing the required wiring in the panel. Motion by Cosgrove, second by Huffman for approval of the estimate and the project. The motion carried by unanimous vote.

Arias presented the estimate received from Ash Creek Plumbing, Heating & Electric in the amount of \$40,723.00 for two air conditioning-related projects. No other estimates were received. Motion by Cosgrove, second by Huffman that a resolution be presented to the County Board for approval of the estimate and the project. The motion carried by unanimous vote. The details of the project are as follows:

1. Remove and replace two defective and one good conditioning unit and their combined evaporator coil at the Cafeteria building;
2. Replace the Lennox compressor at the Coppertop Theater building.

The following invoices totaling \$5,098.10 were reviewed by the Committee. Motion by Luck, second by Cosgrove to approve payment of the invoices from the Outlay budget. The motion carried by unanimous vote.

Equipment Repair

Chitwood's Electric Repair	\$ 154.76	Motors/Pumps
Precision Controls	\$ 546.45	Melville Hall A/C Repair
Precision Controls	\$ 241.95	Melville Hall A/C Repair
Strang Heating & Electric RC	\$ 861.00	Equipment Repair
Johnstone Supply	\$ 581.01	
Johnstone Supply	\$ 19.99	
Johnstone Supply	\$ 246.18	
Johnstone Supply	\$ 229.00	
Johnstone Supply	\$ 601.00	
Johnstone Supply	\$ 248.00	

Building Maintenance and Repair

Bailey's Paint and Decorating	\$ 26.85	
Bailey's Paint and Decorating	\$ 256.63	
Capital Lock, Inc.	\$ 788.36	Locks – Library Bookstore

Grounds

Walsh's Ace Hardware	\$ 247.28	Concrete Repairs
Walsh's Ace Hardware	\$ 49.64	Weed Control
TOTAL	\$5,098.10	

Dean Fetterly reported on the scope of work for the technology upgrades in Science Building 102 and in Melvill Hall.

In the Science Building old technology will be replaced with new, digital systems, the teacher station and demonstration table will be replaced; as well as racking all equipment neatly next to the teacher station. Electrical in the ceiling may need to be moved and screens removed and replaced with appropriately sized screens. Flooring may also need to be replaced in the teacher station area.

Melvill Hall Room 433 is currently a meeting space with book storage. This project will create a technology enhanced meeting space that can be used for a variety of events. This project will remove the cabinetry in the North end of the room and remove the books that are no longer needed. Technology will be added that is appropriate for computer-based video conferencing. This will include two 50" flat screens, camera, computer, and wireless microphone system. Technology will be put on stands and not wall mounted. Other equipment may be located within the furniture, thus reducing the need for ceiling or flooring work.

Dean Fetterly reported that the University IT Department wishes to upgrade technology in two rooms. One is upgrading the conference room to a smart conference room by installing a smart panel TV from the wall, mics hanging down from the ceiling and computer controls to run the equipment. Because the building envelope is being changed and some things are being anchored to the physical plant, the University is requesting Committee approval of the project.

Dean Fetterly reported that in the spring the University IT Department wants to take the Science Building 102 lecture hall off line and remove and reinstall all of the technology. The change will improve projector capability and improve the screens for proper movie viewing, audio and sound. One physical plant change is the removal of a sink and gas line that is no longer used. A regular cabinet without a sink will be installed in that area. The University is requesting approval of this project. The University will be covering the cost of project. Motion by Cosgrove, second by Huffman to approve the upgrades to the conference room and the science room with finances being supplied by the U.W. Platteville. The motion carried by unanimous vote.

Motion by Luck, second by Huffman to adjourn to Monday, September 9, 2019 at 2:00 p.m.

Victor V. Vlasak
Richland County Clerk