

## U.W. PLATTEVILLE-RICHLAND COMMITTEE

September 9, 2019

The U.W. Platteville-Richland Committee met on Monday, September 9, 2019, at 2:00 p.m. in the Dean's Conference Room, located Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, Jim Huffman, Chad Cosgrove, Melissa Luck and Shaun Murphy-Lopez.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Interim Campus Dean; Jesse Arias, Facilities Manager, UW Platteville Baraboo/Sauk County and UW Richland Center; Angie Arneson, Food Service Lead Worker; Denise Lins, Symons Recreation Complex Director; and; Pete Davis, Director of Facilities Management, University of Wisconsin-Platteville; and County Board Supervisor Kerry Severson

Chair Gentes called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Cosgrove, second by Huffman for approval of the agenda, as amended. The motion carried unanimously.

Motion by Luck, second by Murphy-Lopez for approval of the printed copies of the minutes for the August 12<sup>th</sup> meeting of the U.W. Platteville-Richland Committee. The motion carried unanimously.

Denise Lins distributed updated pictures and conceptual drawings of the proposed Symons Recreation Complex and U.W. Platteville-Richland gymnasium addition collaboration as prepared by architects Kahler Slater, Milwaukee. This collaboration will allow for ADA accessible to the gymnasium. After the public listening sessions earlier this year, donors came forward asking what the County's roll would be in this process. The proposed collaboration was presented to the Finance and Personnel Committee. The Finance and Personnel Committee approved presenting a resolution at the September County Board meeting for authority to borrow for the project. The authorization is good for five years. 75% of the County Board members elect must approve the resolution. The borrowing would take place once the Symons Foundation has donor commitments of four million dollars. Lins distributed copies of a packet of materials that she will be sending to County Board Supervisors.

Dean Fetterly distributed copies of his written report. Enrollment is currently at 141. The public facing campus event calendar is now open and being populated. Work is also being done on the campus website. The campus has new internal message boards utilizing AppleTV technology to ease postings. A new system for reservations is scheduled to go live on January 1<sup>st</sup>. This system will be viewable so those requesting space will be able to see availability. The City Council discussed naming the campus driveway a city street to enable seeking grant funding to repair the bridges on campus property. The first Richland Lecture Series Fall Forum will take

place on September 18<sup>th</sup>. It is made possible by the Wisconsin Humanities Council. The University Career and Experience Fair is scheduled for September 23<sup>rd</sup>. The Alumni Brunch and Smart Farm Open House will take place on October 5<sup>th</sup>. The Dean's Scholarship Donor reception will take place on November 7<sup>th</sup>. Sara Winger is the new Associate Academic Librarian. The Richland Center Fire Department has indicated that an emergency service road is needed on the north side of the campus to allow access for emergency vehicles. The HVAC Technician position is currently open and applications are being accepted.

Arneson present the August 31<sup>st</sup> Food Service Financial Statement. The current cash balance is a negative \$-21,372.88. Outstanding Accounts Receivables total \$27,602.00. Information was distributed on the meal plans and campus cash accounts. The minimum deposit in the cash account is \$500. It is a declining balance account. The U.W. Platteville will reimburse the U.W. Richland Food Service once a month for purchases made from the cash accounts.

Aries presented the maintenance accomplishments for the month. Ash Creek completed the rewiring of the computer lab in the Science Building. New doors and locks were purchased for the computer lab. Hall Ceilings installed new ceilings in rooms 423 and 464. New light timers have been installed throughout the campus. Staff office moving and painting has been completed. The gym floor has been recoated. Dead trees have been removed. Pot hole patching is underway. The no parking areas in the parking lot are being painted.

The 2019 Outlay budget was reviewed. Aries reported that the Wallace Student Center has two boiler tubes that are leaking. The gymnasium has one tube leaking. A proposal in the amount of \$2,485.00 was received from Mechanical Technologies, Inc. to repair the boilers. A proposal was also received from PBBS Equipment Corporation for \$3,597.00. The proposal from Mechanical Technologies includes filing the required R-1 with the State and NBIC for each boiler. The proposal also includes the cost of one additional tube to replace prior to the Hydro test. Motion by Huffman, second by Cosgrove to approve the proposal from Mechanical Technologies, Inc. The motion carried by unanimous vote.

Aries presented a written report of the repair items for the 2020 budget. The budget request is for \$100,000 for the Outlay budget for 2020.

Invoices were reviewed. Motion by Huffman, second by Cosgrove to approve payment of the invoices totaling \$5,678.68 from the Outlay budget. The motion carried unanimously.

Capital Lock, Inc.	\$ 788.36	Locks and Cylinders
Bard Materials	\$ 791.00	
Walsh's Ace Hardware	\$ 84.05	
Grainger	\$ 363.67	
Hartje Lumber, Inc.	\$ 679.60	
Ash Creek Plumbing	\$1,412.00	Computer Tables
Hall Ceilings	\$ 900.00	Room 423 remove/install new ceiling
Hall Ceilings	\$ 660.00	Room 646

Motion by Huffman, second by Cosgrove to adjourn to Monday, October 14<sup>th</sup> at 1:15 p.m. the motion carried unanimously.

Victor V. Vlasak  
Richland County Clerk