

University of Wisconsin-Platteville
Richland
October 14, 2019

The U.W. Platteville-Richland Committee met on Monday, October 14, 2019, at 1:15 p.m. in the Dean's Conference Room, located Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, Jim Huffman, Chad Cosgrove, Melissa Luck and Shaun Murphy-Lopez.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Interim Campus Dean; Jesse Arias, Facilities Director at UW Platteville Baraboo/Sauk County and UW Platteville-Richland Center; Angie Arneson, Food Service Lead Worker; and Dr. Michael Compton, Assistant Provost, Academic Affairs, University of Wisconsin Platteville.

Committee Chair Gentes called the meeting to order.

Motion by Huffman, second by Cosgrove for approval of the agenda. The motion carried unanimously.

Motion by Luck, second by Cosgrove for approval of the printed copies of the minutes for the September 9th meeting. The motion carried unanimously.

Dean's Update - Dean Fetterly reported that the official head count is 154. Student success workshops have been scheduled. The campus is applying for a TRIO grant. The University is looking at a second year experience program. Commencement planning will begin soon. A follow up to last February's Enrollment summit will occur on October 21st at 6:00 p.m. The Dean's Scholarship Donor reception is scheduled for November 7th. Student tutors are needed. A Website Advisory Group is meeting to provide guidance on the website redesign. Eric Brewer will hold a fall recital at the end of November. Travis Nelson will be on campus October 23rd for a Feedback Forum for General Education Revision Proposals. Boilers in the Wallace Student Center and gymnasium have been repaired and are ready for the heating season. Air conditioning in the Wallace Student Center should be repaired by the End of October. East Hall and the maintenance shed on the northeast corner of the campus will undergo reroofing, weather permitting. Chianne Schweitzer is the new Program Assistant in Continuing Education. Jessica Vodvarka is now at the UW-Madison working in the Study Abroad office.

Assistant Provost Compton reported on his plans to attend the National Association of Branch Campus Administrators meeting in Martin, Tennessee.

Food Service Update - Food Service Lead Worker Arneson distributed copies of the Food Service Financial Statement as of September 30th. The cash balance is a negative \$(13,033.09). Outstanding accounts receivables total \$5,206.50. A nutrition meal site may be opening in Lone Rock.

Campus Maintenance and Repair Projects Update - Facilities Director Arias distributed copies of the building commission report. During the boiler repairs the safety and pressure test found that the safety valves on both boilers were defective and needed to be replaced. Ash Creek will start the repairs on the air conditioning units for the Cafeteria and Coppertop the week of the 28th. Interviews for the HVAC person are underway. Salary approval for the position will come from the UW Platteville. The doors and locks are now installed in the new bookstore. The boilers have been cleaned and repaired and the new safety valves installed. Parking lot patching is almost finished. The no parking and crosswalk areas in the parking lots have been painted. The trail around the campus has been mowed and cleared. Landscape maintenance has been completed.

Outlay Report Review - Committee members reviewed the Outlay report prepared by Facilities Director Arias. Arias noted that the Outlay budget will be over budget by year's end. Dean Fetterly explained that direct expenses related to the buildings themselves that become a part of the buildings are the responsibility of the County. Moveable equipment and consumable cleaning supplies are the responsibility of the University.

Monthly Invoices Approval - Invoices for the month were reviewed. Motion by Luck, second by Murphy-Lopez for approval to pay the invoices from the Outlay budget. The motion carried unanimously.

Building Maintenance and Repair

\$242.25 – Fire and Safety Equipment LLC – Fire System Inspection

Repair of Furnaces and Boilers

\$3,908.90 – MTI Mechanical Technologies, Inc. – Boiler Tube Repairs and
New Safety Valves

Bridges and Driveway – Bridge Analysis – Repair or Replacement Funding – Dean Fetterly stated that this could go one of two ways. The city could make a legal easement to make a city street in public or private property. The other way would be for the property containing that city street to be cut out of the Board of Regents lease and then given to the city by the county. The Dean has not received the inspection reports for the two bridges.

Motion by Huffman, second by Luck to adjourn to Monday, November 11th at 1:15 p.m. The motion carried unanimously.

Victor V. Vlasak
Richland County Clerk