

U.W. PLATTEVILLE-RICHLAND COMMITTEE

December 9, 2019

The U.W. Platteville-Richland Committee met on Monday, December 9, 2019, at 1:15 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, Chad Cosgrove, Melissa Luck and Shaun Murphy-Lopez. Jim Huffman was absent.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Interim Campus Dean; Dr. Michael Compton, Assistant Provost, Academic Affairs, University of Wisconsin Platteville; Jesse Arias, Facilities Manager, UW Platteville Baraboo/Sauk County and UW Richland Center; and Angie Arneson, Food Service Supervisor.

Chair Gentes called the meeting to order and confirmed that a quorum was present.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion and second for approval of the agenda. The motion carried unanimously.

Motion and second for approval of the printed copies of the minutes of the U.W. Platteville-Richland Committee meeting held on November 11, 2019. The motion carried unanimously.

Dean's Update – The University is working on a Federal TRIO grant. This is a program designed to identify and provide services for individuals from disadvantage backgrounds. The programs are targeted to serve and assist low-income individuals, first-generation college students, and individuals with disabilities to progress through the academic pipeline from middle school to post-baccalaureate programs. The grant is due February 1st and would be for both Universities. The Richland campus will serve as host to the Ithaca and River Valley junior classes in March for ACT testing. John Christianson, the Communications Manager and Maggie Lansinger, the Regional Admission Advisor are working on bringing an e-store on-line for campus branded apparel. There is a new reservation calendar so faculty and staff can see if a facility is open. The web site will be redesigned so that the reservation calendar will populate the events on the campus. Full-time enrollment, what the University calls billable FTE, is 141 full-time students. At the same time in 2018 full-time enrollment was 138.

Food Service Update – Arneson report on events that the Food Service is providing food for. Arneson attended the Finance and Personnel Committee meeting and reported on the projected cash shortage at year's end. The November 30th Food Service Financial Statement shows a negative cash balance of \$-18,789.89. Outstanding Accounts Receivables total \$10,049.00.

Campus Maintenance and Repair Projects Update – Arias reported that all of the equipment for the condensing units for the Wallace Student Center and the compressor for the

Coppertop air conditioning unit have been installed by Ash Creek. The cooling coil in the air handling unit has been installed. Charging the units, making adjustments and performance testing will be done in the spring.

The HVAC recruitment failed. Mickey Knoble, the current Facilities Repair Worker, has been promoted to the HVAC position. The promotion is pending approval by Platteville. When approval is received, recruitment for the Facilities Repair Worker position will begin.

Maintenance accomplishments included the following: The Melville Hall furnace has been repaired; work is underway on various control issues with the Honeywell system; dead trees on campus are being removed; the cooler in the kitchen was repaired; the HVAC controls in the gymnasium were repaired; miscellaneous toilet, faucet and bathroom repairs were made; and ground equipment is being maintained.

Budget numbers were received from Bob Silva, Precision Controls, to upgrade the campus buildings control systems to a complete Building Automation System which can be accessed by designated personnel by computer and per campus IT specifications. The estimate included costs per building. The cost for the entire project would be \$252,775.00.

Outlay Report Review – The report as of November 30th was reviewed. Funds remaining total \$41,003.53.

The hail damage repairs were discussed. The consultant will be contacted to find out the date for the replacement of the copper roofs. A quote has been received to conduct the fire alarm inspection. Flat roof replacements will be part of the capital projects borrowing.

Monthly Invoices Approval – None

Platteville has offered engineering assistance regarding the water that comes from the hill and a system to drain that water to the creek and to redesign the sidewalks and that drainage system.

The bridges were discussed. The Dean stated that the City Council must take action to transfer ownership. The Dean stated that what is not known is if the City could use eminent domain to annex the street in the lease or if an amendment to the lease is needed. The Dean will contact the Highway Commissioner. The Dean has contacted Pete Davis, the Director of Facilities, to see if eminent domain prevails or if the lease needs to be amended.

The next meeting is scheduled for January 13, 2020 at 1:15 p.m.

Motion by Cosgrove, second by Luck to adjourn. The motion carried unanimously.

Victor V. Vlasak
Richland County Clerk