

**Commission on Aging Disability Board Meeting Minutes
January 8, 2020**

The Commission on Aging and Disability met in conference room A/B in the Community Services Building at 221 West Seminary Street, Richland Center, WI 53581

Members present: Sandra Kramer, Carolyn Denman, Sharon Knudson, Belinda Granger, David Scribbins, Linda Symons and Patrick Manning

Members absent: Virginia Wiedenfeld, Cindy Riley, Gary Peters and Van Nelson

HHS Staff present: Roxanne Klubertanz-Gerber and Linda Batten

Others present: None

1. Call Meeting to Order: The meeting was called to order at 1:05 p.m. by David Scribbins

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Sandra Kramer made a motion to approve the agenda; Linda Symons seconded. Motion carried.

3. Approval of November 13, 2019 Commission on Aging and Disability Meeting Minutes:

- Linda Symons made a motion to approve the November 13, 2019 Commission on Aging and Disability meeting minutes; Carolyn Denman seconded. Motion carried.

4. Board Education: Caregiver Programs:

- Roxanne said that NFCSP (National Family Caregiver Support Program) and AFCSP (Alzheimer Family Caregiver Support Program) funding is \$10,500/\$10,880 for 2020. In 2019, 18 caregivers were assisted through NFCSP and 8 caregivers through AFCSP.
- Roxanne reported money from AFCSP was also utilized to create caregiver kits for the Viola library. Additionally AFCSP funds helped pay for Steering into the Skid and to purchase books for the ADRC library (people can check out these books).

5. Dementia Programming for 2020:

- Roxanne told the board that 107 people attended Steering into the Skid. The hope is to have another play in 2020. She said that entities that had plays in 2019 are put at the top of the list for having plays in 2020.
- Roxanne gave each board member a list of 2020 Dementia events.

6. ADRC Update:

- Roxanne reported that EBS (Elder Benefit Specialist – Joanne Welsh) assisted 253 seniors during open enrollment. 75 of these seniors were new clients.
- Roxanne reported that the ADRC staff is working on the 2020 outreach calendar.
- Roxanne told the board that contacts for the ADRC are up across the board. Transportation – 10%, I & A – 11%, Home visits – 14% and Enrollments – 54%.

7. ADRC of Eagle Country – Regional update:

- Roxanne informed the board that Becky Dahl is retiring May 1st. Friday there will be a meeting of the Regional managers to go through the applications. They hope to have interviews by the end of the month and to have someone by May.
- Roxanne said that Becky is working on matching the new Regional director to be mentored by another Regional Director in the state.

8. Reports from Aging and Disability Organizations:

- Sharon Knudson said the Director of Nursing retired and they (Schmitt) have a new Director of Nursing. Her name is Laura Anderson. She also said they have a new Social Worker (Joe Scribbins).
- Sharon also said that some offices at Schmitt have moved.
- Sharon further reported that the Adult Daycare is Monday – Friday and that Schmitt will tweak the times to accommodate people. People are required to bring a sack lunch.

9. ADRC budget review:

- Roxanne reported that the ADRC budget is at 93.7% utilization. Aging/Transportation is at 124% utilization. However, she does not have concerns. She stated that there should be a surplus for Transportation. All other programs are right on target.

10. Citizen Comments:

- Linda Symons is impressed by the services provided by the ADRC compared to the budget it receives.
- Sandra Kramer told the board not to abbreviate 2020 on checks because someone could fill in a different year.
- Sandra Kramer said the Ladies Auxiliary is having a soup/chili supper in February or March. She said they would be taking pie donations for anyone who wants to donate.

11. Schedule Next Meeting:

- Next meeting is scheduled for Wednesday, February 12, 2020 at 1:00 p.m. in Conference Rooms A & B of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

12. Adjourn:

- Motion to adjourn until Wednesday, February 12, 2020 at 1:00 p.m. was made by Sandra Kramer; Carolyn Denman seconded. Motion carried.

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office