

PROPERTY, BUILDING AND GROUNDS COMMITTEE

March 4, 2020

The Property, Building and Grounds Committee met on Wednesday, March 4, 2020 at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Buford Marshall, Larry Sebranek, Chad Cosgrove, Richard McKee and Steve Williamson.

Others present included: Victor Vlasak, County Clerk; and elected officials, department heads and employees.

Dane Kanable, Chad Kanable, Randy Nelson, Mike Bindl, Darin Gudgeon, Keller, Sheriff Bindl

Committee Chair Marshall called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Property Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were sent by email to WRCO and Courthouse Department Heads.

Motion by McKee, second by Sebranek for approval of the agenda, as amended. The motion carried unanimously.

Motion by Cosgrove, second by Williamson for approval of the printed copies of the February 5th Property, Building and Grounds Committee. The motion carried unanimously.

County Board Room – The south door to the County Board room will remain locked when the room is not in use so that there is no unauthorized access to the Sheriff's Department offices in that section of the building.

Town of Sylvan Tax Parcel # 028-3024-1100 Appraisal – Motion by Sebranek, second by McKee to appraise the parcel at \$50.00. The motion carried unanimously.

Town of Rockbridge Tax Deed Parcel Number 026-1020-2110 – The parcel was appraised at \$25,000.00. No bids were received at the tax deed sale held on March 3rd. Motion by Williamson, second by Cosgrove to appraise the parcel at \$15,000.00. The motion carried unanimously.

Village of Cazenovia Tax Deed Parcels Number 111-1300-0823, 111-1300-0824 and 111-1300-0825 – The parcel was appraised at \$500.00. No bids were received at the tax deed sale held on March 3rd. Motion by McKee, second by Sebranek to refer the parcels to the Finance and Personnel Committee with a recommendation that bids be solicited for the removal of building and cleanup of the parcels. The motion carried unanimously.

City of Richland Center Tax Deed Parcel Number 276-2100-1682 – The parcel was appraised at \$3,500.00. No bids were received at the tax deed sale held on March 3rd. Motion by Sebranek, second by Williamson to appraise the parcel at \$1,000.00. The motion carried unanimously.

City of Richland Center Tax Deed Parcel Number 276-2100-8060 – The parcel was appraised at \$36,000.00. No bids were received at the tax deed sale held on March 3rd. County Treasurer Julie Keller reported that she was contacted by Michele Peterson regarding the parcel. Ms. Peterson indicated that she is willing to purchase the parcel at the appraised price. Motion by McKee, second by Sebranek to refer the parcel to the Finance and Personnel Committee with the recommendation that the parcel be sold to Ms. Peterson at the appraised value of \$36,000.00. The motion carried unanimously.

Town of Richland Tax Deed Parcel Number 022-2933-5000 – The Committee briefly discussed the condition of the parcel.

Snow Removal Agreement – The Clerk reported that a new Memorandum Agreement was signed on February 19th. The new agreement increases the snow plowing rate from \$65.00 per hour per person to \$70.00 per hour per person and the lawn mowing rate from \$45.00 per hour per person to \$50.00 per hour per person. Nelson reported that the skid steer could be rented from Simpson Ford for \$1,200.00. This amount includes maintenance of the equipment. The County would pay for flat tires and fuel for the skid steer. Equipment for the skid steer has been stored at the fairgrounds. Options for the increased hours for Nelson to do the snow removal and lawn mowing included overtime pay, accumulation of compensator hours or changing his work schedule to reduce the amount of overtime or comp time accumulated. There was no discussion on the options. Motion by Williamson, second by Sebranek that the County Clerk give notice to the City Clerk of the County's intent to terminate the agreement. The motion carried unanimously. It was noted that the agreement covers lawn mowing and snow removal for both the courthouse block and the Health and Human Services block.

Ambulance Garage/Jail Plumbing Issue – Nelson reported that the repairs have not been completed or scheduled by Schneider Plumbing and Heating. Approval of their estimate in the amount of \$4,520.00 was given at the February 5th Property, Building and Grounds Committee meeting. Schneider's will be asked for an estimate to repair the plumbing issue in the sally port area.

Wisconsin Department of Safety and Professional Services Inspection - Nelson reported that he had been contracted by Ann Jurkowski, Industrial Hygienist, for an update. Nelson reported that John Heinen, JT Heinen Global Consulting, is working on the asbestos and bloodborne pathogens policies. Heinen has emailed Ms. Jurkowski. Ms. Jurkowski said that all she needed was a response that the policies are being worked on.

Courthouse Budget Update – Copies of the expenditure guideline for the period January 1st through February 29th were reviewed. It was noted that the pest control services provided by Wil-Kil Pest Control are paid in full at the beginning of the year to take advantage of a discount.

Dumpster Rental – Nelson requested approval for the rental of a 30-yard dumpster at a cost of \$610.00 to use in the disposal of items that have been discarded by departments. Motion by Cosgrove, second by McKee for approval of the request. The motion carried unanimously.

State Health Inspector Testing – Chief Deputy Kanable reported that test results came back indicating that the sample contained penicillium species. It was suggested that air quality sampling be conducted on this wing to determine how much is airborne. Motion by Williamson, second by Sebranek to refer the issue to the Finance and Personnel Committee. The motion carried unanimously.

Motion by McKee, second by Sebranek to adjourn to Wednesday, April 1st at 3:00 p.m. The motion carried unanimously. The meeting adjourned at 3:41 p.m.

Victor V. Vlasak
Richland County Clerk